



# Department of Human Services Mandatory Reporting Matrix

As an employee of DHS you are a Mandatory Reporter, you required by law to report alleged abuse of the following individuals; children, adults with mental illness or developmental disabilities, the elderly and individuals in nursing facilities. DHS staff having reasonable cause to believe that an individual has suffered abuse or that any person has abused an individual shall report suspected abuse to the proper authority. If you are uncertain regarding the proper reporting authority, request assistance from your manager.<sup>i</sup>

(✓) Indicates that a report must be made to one of the listed entities. <b>All DHS Employees are Mandatory Reporters</b>		<b>Roles &amp; Responsibility of Reporting</b>						
		→	<b>Populations</b>	<b>Oregon Statute</b>	<b>Reporting Responsibility</b>	<b>Local Child Welfare Office</b>	<b>Local Law Enforcement</b>	<b>Local SPD or AAA Office</b>
<b>Employees Required to Report</b>								
1.	All DHS Employees	<b>Children “Under the Age 18”</b>	<b>419B.005 to 419B.045</b>	<b>24 hours/ 7days</b>	✓	✓		
2.	All DHS Employees	<b>Elderly “65 and Over”</b>	<b>124.050 to 124.095</b>	<b>During Official Capacity</b>		✓	✓	
3.	All DHS Employees	<b>Adults with Developmental Disabilities</b>	<b>430.735 to 430.765</b>	<b>During Official Capacity</b>		✓	✓	✓
4.	All DHS Employees	<b>Adults with Mental Illness</b>	<b>430.735 to 430.765</b>	<b>During Official Capacity</b>		✓	✓	✓
5.	All DHS Employees	<b>People in Nursing Facilities</b>	<b>441.630 to 441.680</b>	<b>During Official Capacity</b>		✓	✓	

<sup>i</sup> **Definitions of Abuse “As it pertains to different client populations:** There are different types of abuse; abuse can be physical abuse, sexual abuse & sexual exploitation, neglect, abandonment & mental injury and threat of harm or physical pain or injury. For specific definition of abuse pertaining to each client population, access the Oregon Revised Statutes at <http://www.leg.state.or.us/ors/home.html>

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**Failure to Report:** There could be criminal and civil penalties for failure to report. For more information regarding these possible penalties, visit the Oregon Revised Statute website at <http://www.leg.state.or.us/ors/home.html>

**Official Capacity:** For more information on the definition of “Official Capacity”, contact the Department of Human Services, Office of Human Resource-(503) 947-5415

**Training Resources:**

More extensive training on Mandatory Reporting is available through DHS Program Training. For training schedule, visit the DHS Training Website at <http://www.dhs.state.or.us/training/>

**Video:** Mandatory Reporting of Child Abuse. Contact the Office of Children, Adult and Families (CAF), Child Protective Services at (503) 945-5702