



# CPMS<sup>1</sup> Messenger



a monthly newsletter for those completing the CPMS forms

September 2004

By Ben Kahn, CPMS aficionado, OMHAS

Vol. 11, No. 9

## Who ya' gonna call?



### Janelle Jegglie

503-945-6186  
A&D CMHP 26-27;  
MH CMHPs 20-27;  
paper forms, Eform,  
training;  
[janelle.a.jegglie@state.or.us](mailto:janelle.a.jegglie@state.or.us)

### Margaret Okel

503-945-5891  
A&D CMHPs 01-25;  
paper forms;  
[margaret.okel@state.or.us](mailto:margaret.okel@state.or.us)

### Marie Wheeler

503-945-6673  
A&D CMHPs 29-39;  
MH CMHPs 01-19, 29-39;  
[marie.wheeler@state.or.us](mailto:marie.wheeler@state.or.us)

### Rhea Rodriguez

503-945-5760  
A&D / MH CPMS  
Form and Manual Orders;  
[rhea.r.rodriguez@state.or.us](mailto:rhea.r.rodriguez@state.or.us)

## Send your CPMS forms to:

### CPMS OASIS

500 Summer St. NE E86  
Salem, OR 97301-1118  
Fax 503-945-6199

## Timely, accurate & complete *(That's all we ask)*

For your CPMS forms to process "error-free" and get into our mainframe computer, they must be:

- Submitted within 7 days of the first contact with the client;
- Filled out using only the codes that are on the form (please don't make up new codes. That's our job!); and
- Completely filled out (no blank boxes).



Please press firmly so that the information goes through all the forms, including the yellow copies.

## Two New Projects Underway

It is anticipated that we will receive a federal data infrastructure grant allowing us to do two major tasks.



First, we will start replacing our data collection system for both Mental Health and Chemical Dependency. The current data system was implemented in 1981, is difficult to maintain, and no longer meets our needs. The money from the grant will pay a contractor to review existing requirements, other state data systems, and make recommendations. We will then seek funding for the new system.

Second, we will contract with a vendor to build on-line CPMS reporting tools for use by providers and county mental health programs. This way you will have access to your data. The reports will be aggregated, and have HIPAA and 42CFR protections.

We hope to begin work on both these projects the first week of October. If you have any questions, or would like to know more about these projects, please call Ben (503.945.6196).

<sup>1</sup> Client Process Monitoring System (data system for mental health and chemical dependency treatment services).

## Training Available

*Give us a call*



If you were unable to attend the trainings this past summer, or you have new staff, call Marie, 503.945.6673. We keep a list and will announce future trainings based on demand. We want to make sure you know the right way to submit your CPMS information to us.

The CPMS Paper Forms Training lasts about 3 hours and you receive Continuing Education Units (CEU's) for attending. The electronic forms' training is an additional 3 hours. In the trainings we cover the following items:

- Why we need the data
- Enrollment forms
- How to do corrections
- Termination forms
- Other, less used, forms
- Monthly reports
- And other items

If you have not taken this class, please call today.

## Good Bye Marijuana Diversion

(Alcohol & Drug Abuse Tx.)

Effective May 26, 2004, the Oregon Administrative Rule governing the provision of Marijuana Education and Treatment has been repealed. **The attached letter explains this in greater detail** (last page). Please pay particular attention to the 2<sup>nd</sup> paragraph.



We ask that you cease using your Marijuana Education and Treatment Provider Number. Any new clients referred by the Alcohol/Marijuana Evaluation Specialist, (AMES), should be enrolled in your outpatient provider number.



When enrolling them into your outpatient provider number, use '00' for the eligibility code.

If you have further questions about how this affects CPMS, please call Jim Bradshaw at 503.945.5814.

## Attention submitters of electronic CPMS

Many of you send your CPMS data to us electronically. We appreciate your efforts! You send us electronic CPMS via the "E-form" or with your own software programs. Many of you send us the data as an attachment to an email. When sending electronic CPMS as an attachment be careful with the 3-digit extension. If you need to send files with extensions of: cpl, hta, bas, bat, cmd, com, lnk, exe, zip, pif, rar, scr, sct, shb, shs, vbe, vbs, wsc, wsf, wsh, please let us know. Our state email system will not accept files with those extensions. If you call Ben at 503.945.6196, he can provide you with some alternative ways to send the data.



**If you need to register to vote, better do so soon. Registration deadline is October 12, 2004.**

## DUII Statistics

Fiscal Year 2003/2004

Number Served	23,538
Male	78%
Female	22%
Age less than 18	1%
Age 18 – 25	28%
Age 26-39	36%
Age 40-64	34%
Age 65 & older	1%
White	78%
Hispanic	15%
Native American	3%
African American	2%
Other	2%
High School Diploma & Above	75%
Employed	71%
Diversion	64%
Convicted	36%
Age at 1 <sup>st</sup> use: 17 years or less	64%
Complete Tx	80%
No DUII Arrests During Treatment	99%

*I hope you found this newsletter helpful. If you have ideas for future newsletters, please call or email me. Ben Kahn, Research Facilitator, Office of Mental Health and Addiction Services, 503-945-6196 or [ben.kahn@state.or.us](mailto:ben.kahn@state.or.us)*



## DUII Treatment Services

*A closer look*



Last year over 23,000 clients were enrolled in education and treatment programs for those arrested for Driving Under the Influence of Intoxicants (DUII). There is some confusion about how to report these services. We hope the following helps.

Provider Number – Please be sure to use your DUII Education or Rehabilitation provider number. This is different than your regular outpatient provider number. If you would like a list of your current provider numbers, please give us a call.

Forms – All DUII education clients, regardless of age, should be enrolled on the DUII Education form (0466 – Purple corner form). All DUII rehabilitation clients, regardless of age, should be enrolled on the Standard Adult Treatment form (0460 – Yellow corner form).

Eligibility Codes – All DUII clients should have a DUII eligibility code (box 10). Your choices are:

**06** – DUII Diversion Client - This code applies only to clients referred from court as part of a DUII Diversion agreement; or

**26** – DUII Convicted Client - This code applies to clients referred from court following conviction for DUII.

Eligibility codes are used to classify clients into special groups. DUII clients must have an eligibility code in every case.

If you have further questions, please turn to page 33 in your A&D CPMS Users Manual or give us a call.

### ☺ Janelle's Joy ☺

(how to keep her happy)

“When the Data team requests a copy of an enrollment or termination form, please review it before mailing or faxing it to us. If the form is incomplete we will have to return it or contact you again.”

Janelle is our data team lead. She deals with thousands of forms every month. Thank you for helping to make her job a little easier.

**Reproduction of letter sent concerning the Oregon Administrative Rule and Marijuana Education and Treatment.**



**Oregon**

Theodore R. Kulongoski, Governor

**Department of Human Services  
Health Services**

*Office of Mental Health & Addiction Services*

500 Summer Street NE E86

Salem, OR 97301-1118

Voice 503-945-5763

Fax 503-378-8467

To: Alcohol/ Marijuana Evaluation Specialists  
Outpatient Alcohol and Drug Treatment Providers

From: Jim Bradshaw  
DUII Coordinator

Re: Elimination of Marijuana Education and Treatment

Date: 7/12/04

Effective May 26, 2004, Oregon Administrative Rules 410-009-0000 through 410-009-0040, governing the provision of Marijuana Education and Treatment has been repealed. As a result, it is no longer necessary to refer Marijuana Diversion clients to a certified Marijuana Education and Treatment Program. Marijuana Diversion clients should be screened and referred by the AMES to an approved outpatient treatment provider if they exhibit any of the indicators listed under the referral criteria. If outpatient treatment is recommended, then the frequency of contact and the length of stay in treatment would be determined by the outpatient provider based on ASAM PPC-2R criteria. The AMES would monitor the case and report back to the courts as they would for a DUII client.

If no problem is identified at the conclusion the AMES should notify the court that the screening did not identify any indicators justifying a referral for drug abuse treatment. The information should be reported to the court as screening completed, no referral made.

As a result of this change we have revised both the Marijuana and Alcohol Diagnostic and Referral Forms, incorporating them into one form. A sample copy of the new form has been enclosed and should be available in the next few weeks. In the future you will be receiving one form that can be used for either DUII or Marijuana Diversion clients.

If you have any questions pertaining to this change please contact your Regional Coordinator.

If you need this letter in alternate format, please call 503-945-5763 (Voice) or 503-945-5330 (TTY)

*"Assisting People to Become Independent, Healthy and Safe"*  
An Equal Opportunity Employer

HSS 1601 (01/03) 

**NEED THIS IN AN ALTERNATE FORMAT? PLEASE CALL 503-945-5763.**