

Driver's Education Course Payments

Accessing Funds

Please follow your District's protocol to obtain permission for a teen in foster care to obtain a driver's permit, take the driver's education course and become a licensed driver (see policy I-B.1.4, Guardian and Legal Custodian Consents). Once a youth is approved to obtain their driver's permit and license, the youth should be informed of the importance of driver's education.

DHS worker completes the CF78, Youth Transition Funds Request form. Leave the funding source boxes at the top of the form **blank**. The ILP Desk will select the proper funding stream. The DHS worker is to ensure the youth has read and understands the Agreement Statement. The CF78 must be signed by the DHS worker, initialed by the youth and ILP Provider, if enrolled for contracted ILP services. Send completed CF78 to the ILP Desk in Salem.

Youth eligibility criteria:

- In DHS substitute care
- Between the ages of 15 to 17 (must complete course prior to turning age 18)
- Must have driver's permit prior to beginning course
- Must complete course successfully with an approved school (see link for approved provider list http://www.oregon.gov/ODOT/TS/drivers_ed_providers.shtml)
- **Cannot** obtain driver's license prior to completing course
- Youth must have plan for obtaining auto insurance coverage. Note that a youth with a Permit is automatically covered under the car and adult they are with driving (even if not actually added to a policy at the time).

If a youth does not meet the above criteria, but is eligible for ILP services a payment may still be issued from the newly established ILP Driver's Education fund. This will be a separate fund set aside specifically for this purpose. We will review the use of ILP Driver's Education funds in six months to determine use. These costs will NOT affect a District's ILP Discretionary Fund allocation. **Contact Alex Sims, ILP Support Staff with any questions at 503-945-5684.**

Return this section to the DHS ILP Desk after youth completes driver's education course
(fax: 503-945-6969, mail: 500 Summer St, NE E76, Salem, OR 97301)

DHS Caseworker Name: _____ Date form completed: _____

Youth's Name: _____ Case #, P/L: _____

Youth's DOB: _____ Driver's Permit Number: _____

Name of School/vendor: _____

Date course began: _____ Date course ended: _____

Did youth pass the course? (check one): No Yes (attach copy of certificate)

Date youth obtained or plans to obtain Oregon driver's license: _____

Plan for auto insurance: _____