

Post TANF Activity

Revised 02/09

Answer Key

Post TANF Basics

1. Post TANF recipients can receive a monthly payment of \$ 100 for up to 12 consecutive months.
2. **T** or F Participation in Post-TANF counts towards Federal Participation requirements.
3. **T** or **F** A client's time on Post-TANF counts towards the 5-year time limit.
4. When a client goes over income for Pre-TANF, TANF or SFPSS due to earnings, the worker enters a case descriptor of PTF . This case descriptor generates a notice about Post-TANF and its requirements.
5. To receive the \$100 monthly payment, clients must (mark all that apply)
 - X** Be employed
 - X** Provide DHS with employer-produced documentation of work hours for 2 weeks of employment
 - X** Have a PDP for Post-TANF work hours and, in some cases, additional JOBS activities
 - Pursue assets and cooperate with child support
 - X** Meet federal participation requirements
 - X** Have a child in the home who is under age 18 or under age 19 and in school
 - X** Meet TANF residency requirements
 - Meet TANF deprivation requirements
 - Meet TANF resource requirements
 - X** Have income not exceeding 250% of the federal poverty level

Deprivation, resources pursuing assets and cooperation with child support are not requirements.
6. To receive Post-TANF effective the first of the month after TANF/Pre-TANF/SFPSS ends, the client must provide work hour documentation within 30 / 45 / 60 days (Circle Correct Answer) from the first of the month following the end of TANF/Pre-TANF/SFPSS. If a client does not provide the documentation in this timeframe, they receive Post-TANF from the day/month (Circle Correct Answer) in which they provided the documentation.
7. The employer documentation must indicate on average the following hours for at least two weeks:
 - 30** hours per week for single parent with no child under 6
 - 20** hours per week for single parent with a child under 6
 - 55** hours per week (total for both parents) for a two parent family receiving ERDC
 - 35** hours per week (total for both parents) for a two parent family not receiving ERDC

8. T or F The employer-produced documentation can be for hours not yet worked but anticipated.
9. If a client meets the hours requirements to receive Post-TANF during the first 6 months, the worker prepares a 12 month PDP, enters the attendance for work hours in TRACS using the WO activity code and enters the need resource code of PT1 with an end date of up to six months from the date TANF ended to generate the payments.
10. T or F If a client does not have enough hours, the case worker offers core or non-core JOBS hours to meet the minimum hour requirement.
11. In cases where the client is working and participating in JOBS activities to meet the required hours, the worker shortens the PT1 or PT2 Need/Resource end date to a 3 month interval to ensure review of the client's participation and that attendance is entered.
12. T or F The worker provides Post-TANF clients with a copy of their plan and specifies on the PDP that if they fail to attend the activities (Post-TANF work or additional CORE or non-CORE activities), they may lose their Post-TANF payments.
13. T or F Clients in Post-TANF are not required to sign the plan although the worker can encourage them to do so.
14. T or F In order to receive Post-TANF for the second six months, a participant submits employer documentation of work hours for two weeks of employment.
- Note: The participant must still meet the other eligibility requirements.**
15. When the worker receives the second six months work hour documentation, the worker updates attendance in TRACS and enters the need resource code of PT2 with an end date of up to an additional six months to generate payments.
16. The PT1 and PT2 Need/Resource codes cause payments to begin to issue the first of the following month. The worker issues Post-TANF checks for the current or prior months using the 437 process and Special Pay (SP) code 1A. **Note: Central Office is working on a system fix to allow updates through WEBM, EBISS.**
17. Which of the following could cause a family to lose eligibility for Post-TANF? (Mark all that apply)
- ☒ moving out of state
 - ☒ renewed eligibility and receipt of TANF
 - ☒ no longer having a child in the home
 - ☒ dropping below required work hours
 - ☐ having resources above \$10,000
 - ☒ having income exceeding 250% of the Federal Poverty Level
 - ☒ not providing verification of work hours after 6 months

18. **T or F** Clients obtaining employment in Pre-TANF and never opens TANF are not eligible for Post-TANF.
19. Post-TANF clients are eligible for transition payments of up to \$1000 in a 12 month period. The limit can be exceeded with management approval. Child care for JOBS activities is paid through the ERDC program by adding the JOBS activity hours to the client's work hours on the case. If the client is over income for ERDC, child care for JOBS hours needed to remain eligible for Post-TANF payments can be paid by JCCB.
20. Post TANF payments count for (mark all that apply)
- ☐ ERDC
 - ☐ FS, including TBA cases
 - ☒ FS, but only after TBA ends
 - ☐ Medical
 - ☐ TANF if a new application is made
 - ☐ SSI

Reporting Changes During Post TANF

21. Post-TANF clients receive a notice that they must report the following changes within 10 days of occurrence. (mark all that apply)
- ☒ reduction in work hours below the number needed to remain eligible
 - ☒ no longer having a child living in their home under 18 or under 19 if in school
 - ☐ resource changes
 - ☒ no longer living in Oregon
 - ☐ changes in sources of employment
 - ☒ income changes affecting Post-TANF eligibility
22. **T or F** If the client reports changes in work hours and is still Post-TANF eligible, the worker updates the WO hours in TRACS
23. **T or F** Changes reported for Post-TANF are considered reported for other DHS programs.
24. Henry and his family are receiving Post-TANF as well as medical and report on January 23rd that their only child has left the home. The worker would
- a. Allow the case to progress until the end of the 6 months coded.
 - b. Remove the Post-TANF Need/Resource using a COMP and an effective date of February 1.
 - c. Wait until February to remove the Post-TANF Need/Resource using a COMP and an effective date of March 1.
 - d. Update the WO activity attendance and close the activity in TRACS..
 - e. b & d
 - f. **c & d**

Work Hour Documentation and Post TANF Receipt

25. Karen went over-income due to earnings. Her TANF case closed December 31st. She turned in pay-stubs February 10 indicating she has been working full time.

- a. **Assuming Karen meets other Post-TANF requirements, Karen can receive Post TANF retroactively for January and also for February and can potentially receive it through December of next year**
- b. Assuming Karen meets other Post-TANF requirements, Karen can receive Post TANF beginning in February and can potentially receive it through December of next year.
- c. Assuming Karen meets other Post-TANF requirements, Karen can receive Post TANF beginning in February and can potentially receive it through January of next year.

Note: Karen has 45 days to submit the work verification and still receive Post-TANF from the first of the month after closing TANF.

26. In regards to Question #25 above, the worker would code the **PT1** Need/Resource code with an end date of **06/XX**.

What else would the worker need to do to issue Post-TANF payments? **Issue January and February Post TANF using the 437 Process and Special Pay code 1A.**

27. Richard went over-income due to earnings. His TANF case closed December 31st. He turned in pay-stubs on February 20 indicating he has been working full-time.

- a. Assuming Richard meets other Post-TANF requirements, Richard can receive Post TANF retroactively for January and also for February and can potentially receive it through December of next year
- b. **Assuming Richard meets other Post-TANF requirements, Richard can receive Post TANF beginning in February and potentially receive it through December of next year.**
- c. Assuming Richard meets other Post-TANF requirements, Richard can receive Post TANF beginning in February and can potentially receive it through January of next year.

28. In regards to Question #27 above, the worker would code the **PT1** Need/Resource code with an end date of **06/XX**.

What else would the worker need to do to issue Post-TANF payments? **Issue the February Post-TANF payment using the 437 Process and Special Pay code 1A.**

29. Craig has an 8-year old daughter. He has received Post-TANF for 1 month and sends in a 943 reporting that his hours have dropped from 35 to 15 a week. He is not eligible for TANF as his income is still over the TANF income standard. The worker would

- a. Send 10-day notice to end Post-TANF payments and close the WO activity in TRACS Remove the PT1 Need/Resource with 10-day notice.
- b. Send a 10-day notice and offer Craig JOBS activities to bring his hours up to 20 a week. If Craig is interested in the JOBS hours, adjust the WO hours on his PDP and add the JOBS activities. End Post-TANF only if Craig is not interested in the additional hours by removing the PT1 N/R code with 10-day notice and closing the WO activity in TRACS.
- c. **Send a 10-day notice and offer Craig JOBS activities to bring his hours up to 30 a week. If Craig is interested in the JOBS hours, adjust the WO hours on his PDP and add the JOBS activities. End Post-TANF only if Craig is not interested in the additional hours by removing the PT1 N/R code with 10-day notice and closing the WO activity in TRACS.**

30. **T or F** Sandra closed TANF due to earnings in December. She has a 4-year-old child. Her January pay-stubs showed 18 hours a week and she chose not to add JOBS activities. If she starts working 20 hours a week in March, provides documentation and meets other Post-TANF eligibility requirements, she can still receive Post-TANF beginning in March.
31. Carmen went over-income for TANF due to employment in December. She has a 3-year old child. On January 10th she turns in two pay-stubs from December, one for 15 hours and one for 35 hours. The worker would
- a. pend Carmen for further income verification that she is working at least 20 hours a week
 - b. pend Carmen for January pay-stubs as she has only provided December paystubs
 - c. **accept Carmen's verification as her hours average more than 20 a week**
32. Sally is paid monthly and her paystub from last month reflects 130 hours. She has a 16 year old child. In regards to Post-TANF
- a. **her hours divided by 4.3 equal over 30 hours a week, meeting the required hours.**
 - b. her hours must be divided by the number of Mondays in the month to obtain the average.
 - c. her hours are over 120 hours in the month, so she meets the requirement.

Two-parent Families and Post-TANF

33. **T or F** Each parent in a two parent family may receive the \$100, if each works 35 hours a week and the family does not receive ERDC.
34. Sandra and Rod are a two-parent family who went over-income for TANF due to Rod getting a full-time job (40 hours a week). Sandra does not work and stays home with the children.
- a. **Assuming they meet other eligibility factors, the family is eligible for Post-TANF. Code the PT1 Need/Resource on Rod.**
 - b. The family is not eligible for Post-TANF as they do not have enough work hours. Offer the family additional JOBS activities.
 - c. Assuming they meet other eligibility factors, Rod and Sandra are each eligible to receive the \$100 Post-TANF payment. Code the PT1 Need/Resource on both Rod and Sandra.
35. Nan and Ramon are a two-parent family who went over-income for TANF due to employment and receive ERDC. Ramon is employed at 20 hours a week and Nan at 30.
- a. Assuming they meet other eligibility factors, the families is eligible for Post-TANF. If they meet other eligibility factors, code the PT1 Need/Resource on either Nan or Ramon.
 - b. **The family is not eligible for Post-TANF as they do not have enough work hours. Offer the family additional JOBS activities.**
 - c. Assuming they meet other eligibility factors, Sandra are each eligible to receive the \$100 Post-TANF payment. Code the PT1 Need/Resource on both Nan and Ramon.
36. In regards to Question #35 above, what would the answer be if Ramon is employed at 40 hours a week and Nan at 35? a , b, or c ? (circle one)
- c. **Assuming they meet other eligibility factors, Sandra are each eligible to receive the \$100 Post-TANF payment. Code the PT1 Need/Resource on both Nan and Ramon.**

37. **T or F** Lola and John are a two-parent family who receive Post-TANF and ERDC. When Lola and John turn in their pay verification after six months, they are only working 35 hours combined, and do not chose to add JOBS activities. If their hours increase to 55 hours per week two months later, they can still send in verification and receive Post-TANF.

38. **T or F** In a two–parent family, the PTF case descriptor is coded on each adult.

Note: The case descriptor is coded on the primary person on the case.

Self-Employment and Post-TANF

39. Mary has gone over-income for TANF due to her self-employment income as a child care provider. She has a child under 6 and earns \$850 a month and has \$100 in allowable cost. To calculate her monthly hours, the worker would
- divide \$850 by the federal minimum wage of \$5.85 an hour
 - divide \$850 by the state minimum wage of \$7.80 an hour
 - divide \$750 by the federal minimum wage of \$5.85 an hour**
 - divide \$750 by the state minimum wage of \$7.80 an hour

Bonus Questions:

40. If a Post-TANF client signs a plan for additional hours and does not cooperate, the worker
- ends Post-TANF with 10-day notice
 - attempts to re-engage the client and if re-engagement is unsuccessful, ends Post-TANF with 10-day notice**
 - attempts to re-engage the client, considers child welfare issues, and holds a staffing before imposing a disqualification and ending Post-TANF with 10-day notice
41. **T or F** John and his family are currently receiving Post-TANF. He comes in on March 3rd reporting that he has been laid off and wants to reapply for TANF. John and his family have already received a March Post-TANF payment and if TANF eligible, can receive a TANF grant in the same month. **Note: This is the unusual situation where a client might receive TANF and Post-TANF in the same month.**
42. **T or F** Rod and his family have received Post-TANF for the last 8 months. Rod reports that he has been laid off and is not working. His bank account puts him over resources for TANF. If Rod's willing to sign up for 40 hours of JOBS activities, he can receive Post-TANF. **Note: Post-TANF recipients must be employed.**
43. **T or F** Tammy went over income for TANF due to child support in January and contacted her case manager in March to say that she is now employed full-time and interested in receiving Post-TANF. If she provides work hour verification, she may be able to receive Post-TANF beginning in March. **Note: Tammy did not go over-income due to earnings.**
44. If a Post-TANF client loses their job and reapplies for TANF, their resource limit is **2,500**. **Note: They are considered new TANF applicants.**
45. **T or F** Post-TANF clients who do not report changes may owe an overpayment if ineligible.