
SKILL CHALLENGE

Parents as Scholars (PAS) and Vocational Training (VT) - 02/09

1. T or F Your client is enrolled in a one-year certificate program, which means that the JOBS program educational component that may be appropriate is VT.
2. A PAS participant is not attending classes in the summer since classes are not offered in her field of study. The PAS participant finds a paid work experience for summer that puts her over-income for TANF. When fall term starts, she may regain her PAS slot without reapplying for PAS if what two conditions are met?
3. T or F Your client applies for PAS. The application for PAS is not approved by Central Office because proof was not included with the application. If this client is still interested in PAS, the client will need to send in proof as well as another PAS application.
4. T or F It is clear to you that your client is best suited for the vocational training component of TANF. Even though this is the case, the client is required to complete the VT packet.
5. T or F Your client is approved for PAS by Central Office. While in PAS, the client must provide all the following information to their worker or PAS point-person:
 - Proof of satisfactory progress in school (provided after each term or semester).
 - Proof of enrollment in school (provided every six months).
 - Documentation of attendance (provided monthly on the DHS 7861 only during the first 12 months of PAS participation).
6. T or F A PAS applicant attaches a financial aid award letter to their PAS application as proof of full-time enrollment in school. This is considered acceptable proof for the purpose of PAS.
7. T or F Your client is number 36 on the PAS wait list and is currently taking 12 credits. She requests that you issue a JOBS support

service payment for daycare for the hours she is in class. This is something DHS can pay.

8. T or F Your client is applying for PAS and is taking classes. You code JS for the two weeks it will take Central Office to process her application.
9. T or F Your client has a nine-year old son, is 42nd on the PAS wait list and is studying nursing. She is JOBS mandatory and is taking 15 credit hours this term. You try schedule JOBS activities around her class schedule but you still must require that she do 30 hours of activities per week.
10. T or F While in PAS, your client does not turn in proof of satisfactory progress in school after fall term. Because she is not meeting the PAS requirement to provide proof of satisfactory progress after each term or semester, you immediately end the PAS step and notify the PAS analysts (Amy Sevdv and Lisa Buss) that the step has been ended.

SKILL CHALLENGE - Answers

CAF-SSP TANF/JOBS Program

February 2009

JOBS Program Components
Parents as Scholars (PAS) and Vocational Training (VT)
ANSWER KEY

1. **T or F** Your client is enrolled in a one-year certificate program, which means that the JOBS program educational component that may be appropriate for is VT. **True. VT is appropriate. PAS would not be since PAS is limited to parents in a two- or four-year degree program.**

2. A PAS participant is not attending classes in the summer since classes are not offered in her field of study. The PAS participant finds a paid work experience for summer that puts her over-income for TANF. When fall term starts, she may regain her PAS slot without reapplying for PAS if:
 (A) She regains TANF eligibility; and
 (B) PAS is still an appropriate activity for the participant.

3. **T or F** Your client applies for PAS. The application for PAS is not approved by central office because proof was not included with the application. If this client is still interested in PAS, the client will need to send in proof as well as another PAS application.
 True. To reapply, the client must send in another PAS application and attach proof.

4. **Yes or No** It is clear to you that your client is best suited for the vocational training component of TANF. Since this is already clear to you, is your client required to complete the VT packet? **Yes. Even when it appears to a worker or JOBS contractor that a client may be well-suited to VT, the client must still complete the VT packet.**

5. **T or F** Your client is approved for PAS by central office. While in PAS, the client must provide all the following information to their worker or PAS pointperson:
 - Proof of satisfactory progress in school (provided after each term or semester). **This is true.**

- Proof of enrollment in school (provided every six months). **This is false. When a parent applies for PAS, they must include proof of enrollment in school with their PAS application. Once approved for PAS, the PAS participant is not required to provide proof of enrollment.**
 - Documentation of attendance (provided monthly on the DHS 7861 only during the first 12 months of PAS participation). **This is true.**
6. **Yes or No** A PAS applicant attaches financial aid award information to their PAS application as proof of full-time enrollment in school. Is this considered acceptable proof for the purposes of PAS? **No. Financial aid award information is not considered acceptable proof because it does not verify that a parent is enrolled full-time in school. To be considered acceptable proof, the proof must include all the following:**
- **Student’s name typewritten by the school.**
 - **Name of school.**
 - **Term or semester.**
 - **Number of credits or designation of enrollment status (full-time or other).**
7. **Yes or No** Your client is number 36 on the PAS wait list and is currently taking 12 credits. She requests that you issue a JOBS support service for daycare for the hours she is in class. Should you issue this payment? **No. Support service payments may be issued only for parents approved for PAS (or in other JOBS activities). Support service payments should not be issued for parents on the PAS wait list for the time they are in school.**
8. **Yes or No** Your client is applying for PAS and is taking classes. You code her JS for the two weeks it will take central office to process her application. Is this correct? **Yes. Per PAS policy, PAS applicants who are taking classes at the time of PAS application are to be given two weeks to apply for PAS before being required to participate in JOBS activities. This time period is to allow central office to determine PAS status.**
9. **Yes or No** Your client has a nine-year old son, is 42nd on the PAS wait list and is studying nursing. She is JOBS mandatory and is taking 15 credit

hours this term. You try to schedule JOBS activities around her class schedule but you do require her to do 30 hours of activities per week. Is this correct? **Yes. Although your client is on the PAS wait list, she is still JOBS mandatory and is required to meet JOBS participation requirements. However, policy in the Family Services Manual says that the PAS applicant's and/or the district PAS pointperson should work with the worker the PAS applicant to ensure that, whenever possible, JOBS activities do not interfere with the PAS applicant's classes.**

10. Yes or No While in PAS, your client does not turn in proof of satisfactory progress in school after fall term. Because she is not meeting the PAS requirement to provide proof of satisfactory progress after each term or semester, you immediately end the PAS step and notify the PAS analysts (Amy Sevdny and Lisa Buss) that the step has been ended. Is this correct? **No. When a PAS participant does not meet the PAS requirements, the worker should follow the re-engagement process. If it is determined that good cause does not exist and re-engagement ends unsuccessfully, then the PAS step for that client should be ended and the PAS analysts notified.**