

JOBS UPDATES

Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

JANUARY 2024

JOBS Support Services Guide (SSG) and JOBS Activity Guidelines (JAG)

Updates have been made to the SSG and JAG in the January release. Outdated information has been removed. As a reminder both are living documents and are updated quarterly or as needed. If you have additional questions, have improvement ideas, or believe something should be added to either document please contact TANF Policy.

Both the SSG and JAG are available on the [TANF – JOBS Program staff tools page](#). Updates to both include:

- **SSG**
 - Auto Expense-car and lease payments are allowable (page 11)
 - Eyeglasses-clarification on documentation needed (page 13)
 - Housing-Motorhomes when this is the primary residence (page 14)
 - Tax Preparation Services allowable (page 15)
 - Self-Employment Examples have been updated (page 20)
 - Supplemental Guidance Personal Tax Preparation (page 43)

- **JAG**
 - TCM- ES can update the case management flag when providing case management (page 55)
 - Updated guidance on calculation of self-employment hours (page 52)
 - Definition of Community Service Program for CP activity updated (page 7)

Please review the updated sections for awareness of changes to provisions/limitations.

If you have any questions, please contact: TANF.Policy@dhsosha.state.or.us

TANF Analyst Hour Information and Q&A can be located at the following link:

http://www.dhs.state.or.us/caf/ss/tanf/analyst_hour.html