

JOBS UPDATES

Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

FEBRUARY 2024

7819 JOBS Rights and Responsibilities

The 7819 is **not** a TANF eligibility requirement. Eligibility should **not** be delayed for review and or signature on the 7819.

The 7819 JOBS Rights and Responsibilities provides information to JOBS eligible and JOBS volunteer individuals. The 7819 explains the intent of the JOBS program, cooperation, and possible disqualification, along with the rights of participants. The 7819 needs to be reviewed a minimum of every 12 months and a copy provided to the JOBS eligible individual. A signature is **not** required on the form 7819, however, a TRACS narrative must be entered with information on when it was reviewed with the participant and a copy provided.

The 7819 is also reviewed during the re-engagement process. In situations, where as a last resort a JOBS disqualification is in place, a narration stating the 7819 was provided and discussed with the participant and their understating of the agreement was confirmed is required. If unable to contact the participant and unable to determine if the 7819 was reviewed within the last 12 months a copy will need to be mailed to the participant prior to the JOBS re-engagement staffing.

If you have any questions, please contact: TANF.Policy@odhs.oregon.gov

TANF Analyst Hour Information and Q&A can be located at the following link:

http://www.dhs.state.or.us/caf/ss/tanf/analyst_hour.html