

TANF Analyst Hour

04/11/19

Topic: JOBS-Exempt – D/N Coding

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<input type="checkbox"/> District 2	<input checked="" type="checkbox"/> District 8	<input type="checkbox"/> District 14
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Q: Who can sign the DHS 7785 form? Can it be a Nurse, or does it have to be a Doctor?

A: Yes, a nurse can sign the form. They are either doing so on behalf of the doctor or the participant could be seeing the nurse practitioner for primary care.

Q: If we have a JOBS Contract with a local resource to assist TANF families in getting into housing, can someone with a D/N coding take a slot under that contract?

A: If someone has a D/N coding, they are JOBS exempt and not eligible.

We can remove the D/N exemption code if they are needing support or contracted services, if that's what they want to do. Afterwards, they can still have the D/N coded again if they still meet the criteria.

Q: If a DHS 7785 form says "ongoing," would we ask for another DHS 7785 the next year?

A: Yes, they do have to be updated at minimum every 12 months.

Q: For people still within 60 months with a diagnosed medical condition, would we code them as D/U?

A: We would not automatically code D/U for participants with a diagnosed medical condition. Once we code D/U, the participant is considered JOBS exempt and not eligible for any support services. We would want to discuss building a plan around the activities that they are currently engaged in.

**Note: D/U does not stop the TANF time clock*

Q: Can you explain the difference between ME & RA?

A: ME is more for short term. Assessments, evaluations, screenings, consultations, and individual appointments.

RA is longer term. Therapeutic activities, support groups, pain & medication management, etc.

ME is for processes leading up to an RA.

Q: Do we still use ME for Mental Health treatment?

A: You can use ME for the initial appointments such as intake and assessment, but once it's diagnosed as Mental Health you would move to the MH step.

Q: What if we're having conversations with a participant, but then for whatever reason we end up with a Re-Engagement or Disqualification situation?

A: Re-Engagement or Disqualification should be reserved for the people that you just can't reach or connect with no matter what you do.

If you're having contact with someone and they are struggling to take steps forward, that's a little different. When they're engaged, it's about going at the participant's pace. Maybe re-evaluate the plan with them. Is the plan they chose the best way forward, work together to find something that works better for them.

It's always good to put it back on the plan. People don't fail, plans fail.