

# JOBS UPDATES

## Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

MARCH 2022

### JOBS PLUS

Once a participant has reached 60 months or more on TANF they are no longer able to participate in JOBS Plus. The ONE system does not have the capabilities to allow for this functionality and guidance was changed to align with system function. It is no longer possible to request an exception to this policy for those at 60 months or more.

In order to ensure the ONE system functions properly with the employer's information for wage reimbursement, JOBS Plus placements cannot start or be entered into ONE after the participant's 58<sup>th</sup> TANF countable month.

For all JOBS Plus placements at 54 months or greater an exception request is required. All exception requests must be on the official exception form, located on [Staff Tools](#) and have local leadership approval prior being submitted for final approval through Central Office at [jobs.worksite@dhsosha.state.or.us](mailto:jobs.worksite@dhsosha.state.or.us). This is important for considerations such as how long onboarding will take, including background checks, to be made to ensure the placement information can be entered in ONE by the 58<sup>th</sup> month or sooner. See the [JOBS Plus QRG](#) for more information about the process and timeline for entering JOBS Plus information into ONE.

For more information on this guidance as well as alternative options to JOBS Plus for TANF participants over 60 Months please reference Transmittal [SS-AR-21-001](#).

**Reminder: All JOBS Plus placement worksite agreements must be sent to [jobs.worksite@dhsosha.state.or.us](mailto:jobs.worksite@dhsosha.state.or.us).**

**If you have any questions, please contact:** [TANF.Policy@dhsosha.state.or.us](mailto:TANF.Policy@dhsosha.state.or.us)

**TANF Analyst Hour Information and Q&A can be located at the following link:**  
[http://www.dhs.state.or.us/caf/ss/tanf/analyst\\_hour.html](http://www.dhs.state.or.us/caf/ss/tanf/analyst_hour.html)