

# JOBS UPDATES

## Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

OCTOBER 2021

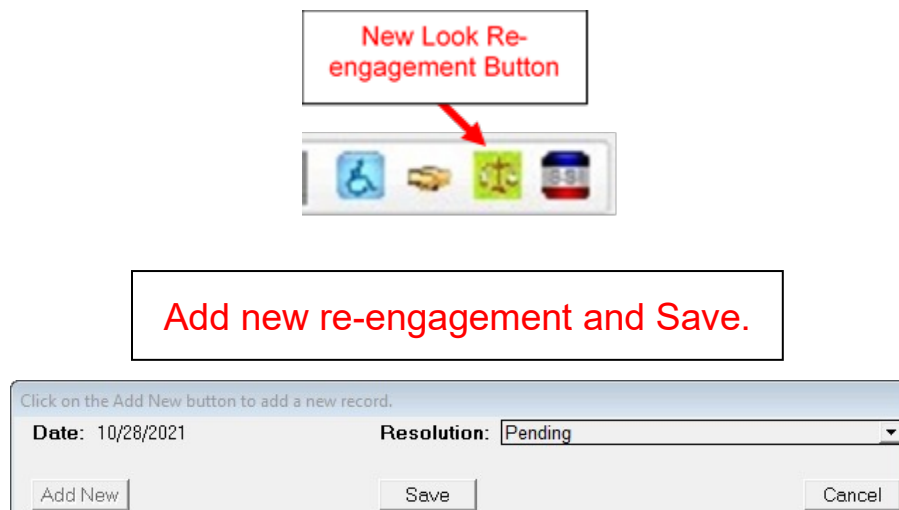
### TRACS Re-Engagement Page Remodel

In an effort to make the Re-engagement documentation process more functional, the TRACS Re-Engagement page has gone through a major remodel. On November 1, 2021 TRACS will be updated, and the newly remodeled Re-engagement page will become available. Additional information regarding the TRACS update will be sent out this weekend.

Currently all JOBS Eligible participants have been extended good cause for non-cooperation in JOBS activities. This extension of good cause is set to end on December 31, 2021. Beginning in January 2022, ODHS staff will once again be able to re-engage participants for non-cooperation in JOBS activities and apply a disqualification if the participant did not have good cause. However, we know the situation can change and if needed the extension could be continued. The expectation is that the newly remodeled Re-engagement page will be the only tool used to capture the Re-engagement process. Narrative templates will no longer be used in lieu of the Re-engagement page

Over the next three months additional information, guides and training will be provided.

Here is a quick peek at the new Re-engagement Page.



New Look Re-engagement Button

Add new re-engagement and Save.

Click on the Add New button to add a new record.

Date: 10/28/2021 Resolution: Pending

Add New Save Cancel

## Documenting the re-engagement process.

The screenshot shows a software window titled "Re-Engagements for". On the left is a tree view with the following items: "2021-Oct-28 - PD", "Re-Engage Appt.", "Situation", "Review", "Outcomes", and "Overturn". The "Review" item is selected. The main area contains the following fields and sections:

- Re-Engagement Appointment:**
  - Participant:
  - Date notice was mailed:  Must be mailed 7 calendar days prior to appointment
  - Opened: 2021-OCT-28
  - Date of Re-engagement Appointment:
  - Additional information: (Example: where was notice mailed, is a reminder call needed, was an email also sent, etc.)
- Reason for re-engagement: what event(s) lead to the re-engagement appointment :**  
(Example: missed appointment or planned activity or low / no attendance in an activity)  
(Include date, time, type of appointment or activity and narration #s)
- Review:**  
Local review team members:

At the bottom of the window are several buttons: "Close", "New", "Save", "Overturn", "Finalize", "Print Summary", and "Print Detail".

If you have any questions, please contact: [TANF.Policy@dhsosha.state.or.us](mailto:TANF.Policy@dhsosha.state.or.us)

TANF Analyst Hour Information and Q&A can be [here](#).