If you have any questions please call (503) 945-6070

For district and branch reports with client detail, please call (503) 945-6070

Hours of participation by category and step type: Catagorized Percents	
Column	Description
Person Count	Number of clients with expected participation
Expected hours	Hours as entered in TRACS as of report run date
Actual hours	Hours of participation as entered in TRACS as of report run date
% Expected hours % Actual hours	Category - percent of the total hours for that section
	Sub-category - percent of the total of category hours
	Step Type - percent of the total of sub-category hours
Average Hours	Average hours of person count for the row
Percentage of Expected hours achieved	Calculated by person for each step, calculations performed on another worksheet, then rolled up into groupings.
% Expected hours achieved	Percent of the total persons in the current category or sub-catgory

Hours of participation by category and step type: Percent of Grand totals	
Column	Description
Person Count	Number of clients with expected participation
Expected hours	Hours as entered in TRACS as of report run date
Actual hours	Hours of participation as entered in TRACS as of report run date
% Expected hours % Actual hours	Category - percent of the total hours for that section
	Sub-category - percent of the total of category hours
	Step Type - percent of the total of sub-category hours
Average Hours	Average hours of person count for the row
Percentage of Expected hours achieved	Calculated by person for each step, calculations performed on another worksheet, then rolled up into groupings.
% Expected hours achieved	Percent of the total persons in the current category or sub-catgory

June 2014

Jun-14

Category	Sub Category	Step Type		Person Count	%	Expected Hours	%	Average Expected Hours	Actual Hours	%	Average Actual Hours	Percentage of expected hours achieved: 100%		75% -99%		50% -74%		1% -49%		Zero	
Core - Countable			% of Grant Total	**8,080**	**54%**	**593,768**	**93%**	**73**	**425,167**	**91%**	**53**	**3,842**	**48%**	**900**	**11%**	**810**	**10%**	**1,430**	**18%**	**947**	**12%**
	Jobs Search & Readiness		% of Category	**3,482**	**43%**	**230,421**	**39%**	**66**	**105,203**	**25%**	**30**	**771**	**20%**	**398**	**10%**	**475**	**12%**	**1,038**	**27%**	**688**	**18%**
		DA/DT	% of Sub-Category	138	4%	8,742	4%	63	7,533	7%	55	87	11%	9	2%	9	2%	20	2%	14	2%
		JO	% of Sub-Category	3,244	93%	221,070	96%	68	97,210	92%	30	631	82%	381	96%	455	96%	1,009	97%	658	96%
		LS		29	1%	245	0%	8	205	0%	7	13	2%	2	1%	11	2%	1	0%	2	0%
		MH/MT		68	2%	355	0%	5	247	0%	4	37	5%	6	2%	1	0%	8	1%	14	2%
		RA		3	0%	9	0%	3	9	0%	3	3	0%	-	0%	-	0%	-	0%	-	0%
			Step Totals	3,482	100%	230,421	100%	148	105,203	100%	98	771	100%	398	100%	476	100%	1,038	100%	688	100%
	Paid - Subsidized		% of Category	**309**	**4%**	**42,574**	**7%**	**138**	**39,178**	**9%**	**127**	**181**	**5%**	**91**	**2%**	**19**	**0%**	**11**	**0%**	**7**	**0%**
		JT	% of Sub-Category	1	0%	112	0%	112	112	0%	112	1	1%	-	0%	-	0%	-	0%	-	0%
		PL		308	100%	42,462	100%	138	39,066	100%	127	180	99%	91	100%	19	100%	11	100%	7	100%
		WS		-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
			Step Totals	309	100%	42,574	100%	250	39,178	100%	239	181	100%	91	100%	19	100%	11	100%	7	100%
	Paid - Unsubsidized		% of Category	**2,253**	**28%**	**214,975**	**36%**	**95**	**211,037**	**50%**	**94**	**2,100**	**55%**	**56**	**1%**	**45**	**1%**	**30**	**1%**	**14**	**0%**
		MI	% of Sub-Category	1	0%	80	0%	80	80	0%	80	1	0%	-	0%	-	0%	-	0%	-	0%
		UN		-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
		WO	% of Sub-Category	2,252	100%	214,895	100%	95	210,957	100%	94	2,099	100%	56	100%	45	100%	30	100%	14	100%
			Step Totals	2,253	100%	214,975	100%	175	211,037	100%	174	2,100	100%	56	100%	45	100%	30	100%	14	100%
	Unpaid Work		% of Category	**1,962**	**24%**	**99,723**	**17%**	**51**	**64,441**	**15%**	**33**	**746**	**19%**	**347**	**9%**	**261**	**7%**	**346**	**9%**	**231**	**6%**
		CF	% of Sub-Category	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
		CP		1	0%	40	0%	40	-	0%	-	-	0%	-	0%	-	0%	-	0%	1	0%
		SW	% of Sub-Category	1,250	64%	47,259	47%	38	25,520	40%	20	493	66%	168	48%	146	56%	251	73%	171	74%
		WE		711	36%	52,425	53%	74	38,921	60%	55	253	34%	179	52%	115	44%	95	27%	59	26%
			Step Totals	1,962	100%	99,723	100%	152	64,441	100%	75	746	100%	347	100%	261	100%	346	100%	231	100%
	Vocational Training		% of Category	**74**	**1%**	**6,076**	**1%**	**82**	**5,308**	**1%**	**72**	**44**	**1%**	**8**	**0%**	**10**	**0%**	**5**	**0%**	**7**	**0%**
		PS	% of Sub-Category	15	20%	1,262	21%	84	996	19%	66	7	16%	-	0%	3	30%	-	0%	5	71%
		VT		59	80%	4,814	381%	82	4,312	81%	73	37	84%	8	100%	7	70%	5	100%	2	29%
			Step Totals	74	100%	6,076	402%	166	5,308	100%	139	44	100%	8	100%	10	100%	5	100%	7	100%
Non-Core Countable Activities			% of Grant Total	**313**	**2%**	**16,188**	**3%**	**52**	**11,777**	**3%**	**38**	**116**	**37%**	**53**	**17%**	**44**	**14%**	**72**	**23%**	**26**	**8%**
	Education Related to Employment		% of Category	**10**	**3%**	**159**	**1%**	**1**	**149**	**1%**	**25**	**6**	**5%**	**2**	**2%**	**1**	**1%**	**1**	**1%**	**-**	**0%**
		AB	% of Sub-Category	10	100%	159	100%	16	149	1	15	6	7	2	7	1	7	1	-	-	-
	English as Second Language		% of Category	**1**	**0.3%**	**1**	**0.01%**	**1**	**1**	**0%**	**1**	**1**	**1%**	**-**	**0%**	**-**	**0%**	**-**	**0%**	**-**	**0%**
		ES	% of Sub-Category	1	100%	1	100%	1	1	1	1	1		-		-	-	-	-	-	-

June 2014

High School or GED Completion	% of Category	302	96.5%	16,028	99.01%	53	11,627	99%	39	109	94%	51	44%	43	37%	71	61%	26	22%
HS	% of Sub-Category	302	100%	16,028	100%	53	11,627	100%	39	109	100%	51	100%	43	100%	71	100%	26	100%
Job Skills Training	% of Category	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
JS	% of Sub-Category	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-Countable Activities	**% of Grant Total**	**6,509**	**44%**	**29,753**	**5%**	**5**	**29,138**	**6%**	**4**	**6,258**	**96%**	**68**	**1%**	**101**	**2%**	**38**	**1%**	**40**	**1%**
Other	% of Category	6,509	100%	29,753	100%	5	29,138	100%	4	6,258	100%	68	100%	101	100%	38	100%	40	100%
BR	% of Sub-Category	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
CH		35	1%	177	1%	5	173	1%	5	32	1%	1	1%	2	2%	-	0%	-	0%
CI		1	0%	30	0%	30	30	0%	30	1	0%	-	0%	-	0%	-	0%	-	0%
DV	% of Sub-Category	481	7%	3,096	10%	6	2,998	10%	6	440	7%	17	25%	16	16%	7	18%	-	0%
FA		4,551	70%	22,459	75%	5	22,131	76%	5	4,426	71%	38	56%	64	63%	17	45%	5	13%
FC		140	2%	457	2%	3	404	1%	3	111	2%	8	12%	11	11%	4	11%	6	15%
ME		62	1%	427	1%	7	384	1%	6	53	1%	2	3%	3	3%	2	5%	2	5%
PE		703	11%	1,389	5%	2	1,322	5%	2	676	11%	1	1%	3	3%	5	13%	16	40%
RE		239	4%	557	2%	2	538	2%	2	225	4%	-	0%	2	2%	3	8%	9	23%
SC		-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
SI		-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
SL		1	0%	2	0%	2	2	0%	2	1	0%	-	0%	-	0%	-	0%	-	0%
SS		296	5%	1,161	4%	4	1,157	4%	4	293	5%	1	1%	-	0%	-	0%	2	5%
	Step Totals	6,509	100%	89,259	100%	76	87,414	100%	74	6,258	100%	68	100%	101	100%	38	100%	40	100%
	Grand Total	**14,902**		**639,708**		**43**	**466,083**		**31**	**10,216**	**69%**	**1,021**	**7%**	**955**	**6%**	**1,540**	**10%**	**1,013**	**7%**

June 2014

Jun-14

			Percent of the Grand Totals								Percentage of Expected hours achieved									
Category	Sub-Category	Step Type	Person Count	%	Expected Hours		Avg Expected	Actual Hours		Avg Actual	100%		75% -99%		50% -74%		1% -49%		Zero	
Core - Countable			8,080	54%	593,768	93%	73	425,167	91%	53	3,842	38%	900	88%	810	85%	1,430	93%	947	93%
Jobs Search & Readiness			3,482	23%	230,421	36%	66	105,203	23%	30	771	8%	398	39%	475	50%	1,038	67%	688	68%
		DA/DT	138	1%	8,742	1%	63	7,533	2%	55	87	1%	9	1%	9	1%	20	1%	14	1%
		JO	3,244	22%	221,070	35%	68	97,210	21%	30	631	6%	381	37%	455	48%	1,009	66%	658	65%
		LS	29	0%	245	0%	8	205	0%	7	13	0%	2	0%	11	1%	1	0%	2	0%
		MH/MT	68	0%	355	0%	5	247	0%	4	37	0%	6	1%	1	0%	8	1%	14	1%
		RA	3	0%	9	0%	3	9	0%	3	3	0%	-	0%	-	0%	-	0%	-	0%
		Step Totals	3,482	23%	230,421	36%	148	105,203	23%	98	771	8%	398	39%	476	50%	1,038	67%	688	68%
Paid - Subsidized			309	2%	42,574	7%	138	39,178	8%	127	181	2%	91	9%	19	2%	11	1%	7	1%
		JT	1	0%	112	0%	1	112	0%	112	1	0%	-	0%	-	0%	-	0%	-	0%
		PL	308	2%	42,462	7%	138	39,066	8%	127	180	2%	91	9%	19	2%	11	1%	7	1%
		WS	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
		Step Totals	309	2%	42,574	7%	138	39,178	8%	239	181	2%	91	9%	19	2%	11	1%	7	1%
Paid - Unsubsidized			2,253	15%	214,975	34%	95	211,037	45%	94	2,100	21%	56	5%	45	5%	30	2%	14	1%
		MI	1	0%	80	0%	80	80	0%	80	1	0%	-	0%	-	0%	-	0%	-	0%
		UN	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
		WO	2,252	15%	214,895	34%	95	210,957	45%	94	2,099	21%	56	5%	45	5%	30	2%	14	1%
		Step Totals	2,253	15%	214,975	34%	175	211,037	45%	174	2,100	21%	56	5%	45	5%	30	2%	14	1%
Unpaid Work			1,962	13%	99,723	16%	51	64,441	14%	33	746	7%	347	9%	261	27%	346	22%	231	23%
		CF	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
		CP	1	0%	40	0%	40	-	0%	-	-	0%	-	0%	-	0%	-	0%	1	0%
		SW	1,250	8%	47,259	7%	38	25,520	5%	20	493	5%	168	16%	146	15%	251	16%	171	17%
		WE	711	5%	52,425	8%	74	38,921	8%	55	253	2%	179	18%	115	12%	95	6%	59	6%
		Step Totals	1,962	13%	99,723	16%	152	64,441	14%	75	746	7%	347	34%	261	27%	346	22%	231	23%
Vocational Training			74	0%	6,076	1%	82	5,308	1%	72	44	0%	8	0%	10	1%	5	0%	7	1%
		PS	15	0%	1,262	0%	84	996	0%	66	7	0%	-	0%	3	0%	-	0%	5	0%
		VT	59	0%	4,814	1%	82	4,312	1%	73	37	0%	8	1%	7	1%	5	0%	2	0%
		Step Totals	74	0%	6,076	1%	166	5,308	1%	139	44	0%	8	1%	10	1%	5	0%	7	1%
Non-Core Countable Activities			313	2%	16,188	3%	52	11,777	3%	38	116	1%	53	5%	44	5%	72	5%	26	3%
Education Related to Employment			10	0%	159	0%	16	149	0%	599,475	6	0%	2	0%	1	0%	1	0%	-	0%
		AB	10	0%	159	0%	16	149	0%	15	6	0%	2	0%	1	0%	1	0%	-	0%

June 2014

English as Second Language		1	0.0%	1	0%	1	1	0%	639,708	1	0%	-	0%	-	0%	-	0%	-	0%
	ES	1	0%	1	0%	1	1	0%	1	1	0%	-	0%	-	0%	-	0%	-	0%
High School or GED Completion		302	2.03%	16,028	3%	53	11,627	2%	39	109	1%	51	5%	43	5%	71	5%	26	3%
	HS	302	2.03%	16,028	3%	53	11,627	2%	39	109	1%	51	5%	43	5%	71	5%	26	3%
Job Skills Training		-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
	JS	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
Non-Countable Activities		6,509	44%	29,753	5%	5	29,138	6%	4	6,258	61%	68	7%	101	11%	38	2%	40	4%
Other		6,509	44%	29,753	5%	5	29,138	6%	4	6,258	61%	68	7%	101	11%	38	2%	40	4%
	BR	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
	CH	35	0%	177	0%	5	173	0%	5	32	0%	1	0%	2	0%	-	0%	-	0%
	CI	1	0%	30	0%	30	30	0%	30	1	0%	-	0%	-	0%	-	0%	-	0%
	DV	481	3%	3,096	0%	6	2,998	1%	6	440	4%	17	2%	16	2%	7	0%	-	0%
	FA	4,551	31%	22,459	4%	5	22,131	5%	5	4,426	43%	38	4%	64	7%	17	1%	5	0%
	FC	140	1%	457	0%	3	404	0%	3	111	1%	8	1%	11	1%	4	0%	6	1%
	ME	62	0%	427	0%	7	384	0%	6	53	1%	2	0%	3	0%	2	0%	2	0%
	PE	703	5%	1,389	0%	2	1,322	0%	2	676	7%	1	0%	3	0%	5	0%	16	2%
	RE	239	2%	557	0%	2	538	0%	2	225	2%	-	0%	2	0%	3	0%	9	1%
	SC	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
	SI	-	0%	-	0%	-	-	0%	-	-	0%	-	0%	-	0%	-	0%	-	0%
	SL	1	0%	2	0%	2	2	0%	2	1	0%	-	0%	-	0%	-	0%	-	0%
	SS	296	2%	1,161	0%	4	1,157	0%	4	293	3%	1	0%	-	0%	-	0%	2	0%
	Step Totals	6,509	44%	89,259	5%	76	87,414	6%	74	6,258	61%	68	7%	101	11%	38	2%	40	4%
Grand Total		14,902		639,708		43	466,083		31	10,216	69%	1,021	7%	955	6%	1,540	10%	1,013	7%

AB	Adult Basic Education - AB	Attending Adult Basic Education
AP	Appointment - AP	Keep Appointment
BR	Brch Retention - BR	Attend Branch Retention Services(non-contractor managed)
CA	Pending DCI Approval - CA	Pending DCI Approval
CC	Child Care - CC	Obtain Child Care
CF	Child Care Prov for CP - CF	Providing Child Care for Community Service Program Participants
CH	Child Activities - CH	Participate in Child Health/Developmental Activities
CI	Crisis Interv - CI	Attend Crisis Intervention
CN	Conciliation - CN	Conciliation Appointment
CP	Community Service - CP	Community Service Program
CS	Child Supp Dev - CS	Attend Child Support Development
CW	Com Work - CW	Do Comprehensive Community Work Exp(WtW/Workfare)
CZ	Citizenship - CZ	Pursuing Immigration Status Changes and Pursuing Citizenship
DA	Drug/Alcohol - DA	Attend Drug/Alcohol Assessment
DC	Degree Completion - DC	Degree Completion Initiative Component
DT	Drug/Alcohol Tr - DT	Attend Drug/Alcohol Treatment
DV	Dom Violence - DV	Attend Domestic Violence Services
EF	Wrk Exp (FS) - EF	Do Work Experience
EO	OFSET by OED (FS) - EO	Participate in Oregon Employment Department service
ES	ESL - ES	Attend English as a Second Language
FA	Family Stability	Family Stability
FC	Family Sup & Connections - FC	Family Support and Connections
HS	HS/Alt HS or GED - HS	Completing High School/Alternative HS or GED
IJ	Initial JS - IJ	Do Initial Job Search
IN	Intervention - IN	Participate in Intervention
JF	FS Job Readiness - JF	Food Stamp Job Readiness
JO	Job Search - JO	Do Job Search
JS	Job Skills - JS	Attend Job Skills training
JT	OJT - JT	Do On-the-job Training
LS	Life Skills - LS	Attend Life Skills/Job Readiness Training
ME	Medical Issues - ME	Deal with Medical Issues
MH	Mental Health - MH	Attend Mental Health Assessment
MI	Microenterprise - MI	Pursue Small Business Opportunity
MT	Mental Health Tr - MT	Attend Mental Health Treatment
NT	Voc Edu (NC/FS) - NT	Attend Vocational Educational/Training (non-contracted)
OC	Other Counseling - OC	Attend Other Counseling/Treatment
PE	Program Entry - PE	Do Program Entry
PF	FS JOBS Plus - PF	Food Stamps JOBS Plus
PL	JOBS Plus - PL	Do JOBS Plus worksite placement
PS	Parents as Scholars - PS	Parents as Scholars
PT	Parent Training - PT	Attend Parent Training Services
PV	Visitation - PV	Attend Visitation
RA	Rehabilitation Activities - RA	Rehabilitation Activities Requiring Medical Therapy
RE	Re-Engagement - RE	Re-Engagement Appointment
RJ	Recp Init JS - RJ	Do Initial Job Search - Recipients Only
RT	Contractor Ret - RT	Participate in Retention Services (Contractor Managed)
SC	Services to CW Families - SC	Services to Families through Child Welfare
SF	Shltrd Wrk (FS) - SF	Do Sheltered/Support Work
SI	Self-init Train - SI	Do Self Initiated Training
SJ	Supp Job Search - SJ	Do Supplemental Job Search
SL	Housing - SL	Stabilize living situation/housing
SR	School Reten - SR	Track School Attendance

SS	SSI Application - SS	Do SSI Application Process
SW	Sheltered Work - SW	Do Sheltered/Support Work
TP	Teen Parent - TP	Attend Teen Parent Counseling
TR	Transportation - TR	Obtain Transportation
UN	Working - UN	Continue Working
VF	FS Voc Ed Activities - VF	Food Stamps Vocational Education Activities
VT	Vocational Training-VT	Attend Vocational Training
WA	WORK Adjunct Activities - WA	WORK Adjunct Activities
WE	Work Experience - WE	Do Voluntary Work Experience
WF	Workfare (FS) - WF	Participate in Workfare
WO	Working - WO	Working TANF
WS	Work Supplementation - WS	Do Work Supplementation