

JOBS UPDATES

Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

JUNE 2019

Educational Training Packet (DHS 7760)

Effective immediately, the Educational Training Packet (DHS 7760) and staffing committee are no longer requirements to complete prior to adding a Vocational Training (VT) or Self-Initiated Training (SI) activity to a participant's TRACS plan.

Some components of the packet are available on the staff tools page (http://www.dhs.state.or.us/caf/ss/tanf/voc_training.html). These tools can be utilized as discussion points for Family Coaches to assist participants in making informed decisions when investing in education. The components that are available are:

- Educational Training Information Worksheet
- Labor Market Research Worksheet
- Monthly Budget Information Worksheet

This change supports the engagement model and family voice. It also removes the barrier of accessing educational components for families.

Case scenarios of when and how worksheets could be utilized:

#1:

Raj has expressed interest in Veterinary Assisting, but he is not sure if this will provide living wages for his family, what pre-req's are needed and how much a certificate program will cost. The Family Coach offers to explore this education path with Raj and reviews the 'Education Training Worksheet' and 'Labor Market Research'. Through Raj's research he discovers that this career path will have a positive long-term impact for his family and he is excited to pursue this opportunity.

#2:

Svetlana has been accepted to OSU and declaring a computer science major. Svetlana asks her Family Coach if the department can help with a portion of her tuition costs. The Family Coach asks Svetlana to work through the 'Monthly Budget Information Worksheet' with him. Working through the worksheet helps outline the family's financial situation and funds they have available for education costs. The monthly budget worksheet shows that Svetlana has received educational grants and loans but has a balance of \$378 due for the term.

For more information please review the transmittal at the following link:

<http://www.dhs.state.or.us/policy/selfsufficiency/publications/ss-im-19-008.pdf>

If you have any questions, please contact: TANF.Policy@dhsosha.state.or.us

TANF Analyst Hour Information and Q&A can be located at the following link:

http://www.dhs.state.or.us/caf/ss/tanf/analyst_hour.html