

JOBS UPDATES

Job Opportunities and Basic Skills Program

WORK VERIFICATION POINTS UPDATES

JANUARY 2021

Family Assessment – Capturing Results in the Excel Spreadsheets

In the TANF Program, when a Family Coach conducts a family assessment with participants, the results of the family assessments are captured in an Excel spreadsheet. Since January 1, 2021, the spreadsheets were not working properly, however, all the Excel spreadsheets have been fixed.

Family Coaches can again use the spreadsheets to capture the results. We ask that staff not make any changes to the spreadsheet except to enter the assessment results.

Soon we will transition to the Family Assessment Collection Tool (FACT). All data from the excel spreadsheets will be pre-loaded into the FACT application. For this reason, it is important that the results continue to be added to the spreadsheets. This will allow us to preserve the history of family assessments dating back to June 2017.

If you have any questions, please contact: TANF.Policy@dhsosha.state.or.us

TANF Analyst Hour Information and Q&A can be located at the following link:
http://www.dhs.state.or.us/caf/ss/tanf/analyst_hour.html