



Modernization & HIX Monthly Info Sheet April 2012



Business Transition

- The newly evolved Change Leaders will begin meeting soon. Time and dates will be soon be set for the next 6 months.
- Currently, planning for the new APD/SSP Business Transition Partners, formerly known as Business Transition Workgroup. This group will focus on central office units to identify current and future needs.
- Branch visits are being planned to establish communication with field offices and provide an opportunity for staff to see a demo of the new Oracle software. Pilot sessions are scheduled for mid April and May. Upon completion of the pilots, BT staff will be in contact with District Leadership teams to schedule additional visits.

DHS Modernization

CAP – Online Application & CAPI

- Business Transition kicked off the 60 day CAPI Branch Study for SSP, to determine if the use of the four ‘encouraged’ features result in workload efficiencies. A big thanks to Districts 2, 3 and 9 for taking part in the study! Beginning and end dates are listed below by branch:
 - NE Processing Center – Mar. 30 to May 24
 - Santiam – Mar. 13 to May 1
 - The Dalles – Mar. 20 to May 18
- Two maintenance releases are scheduled in April and June for CAPI stabilization to correct known issues affecting the application. Business Transition will be holding user acceptance testing and involving field representatives prior to both releases.

Numbers:

- Total Online Applications submitted, as of April 2, 2012 for APD: **643**
- Total Online Applications submitted, as of April 2, 2012 for SSP: **6,187**
- Total Online Applications submitted in March: **6,830**

Initial Win

- The ‘what will be included?’ and the ‘when will it be included?’ is currently being defined by Executive leadership. Final approval of the project charter and scope is expected late this week or early next week.

- Once the charter is approved, there will be a formal kickoff meeting to officially get activities underway.
- As mentioned in last month's update, there will be a series of weekly workshops (quantity and timing still TBD) to discuss current and future business processes/needs. In preparation for these workshops, the project team is currently developing:
 - Work session schedules
 - Attendance rosters (e.g. Policy Analysts, Field Services and business representatives).
 - Workshop agendas and discussion materials.

OHA HIX – IT

- The HIX-IT project continues to engage with ORHIX (the corporation responsible for the Exchange) to develop business and technical requirements.
- Business Transition is moving forward in planning for HIX-IT, beginning with “as is” process mapping for analysis.