



Inside this issue:

The Business Side of Life

Capi Update

Seniors and People with Disabilities Corner

SSM Field Representation



“The ultimate endeavor of SSM is to provide tools that will help automate what you do already and in the future provide more efficient methods to get your work done.”

The Business Side of Life

Alyson Vincent, SSM Field Business Analyst

I'm sure that this time of year finds everyone bustling about in anticipation of the up-coming holidays. Self Sufficiency Modernization (SSM) is also busy “bustling” but in a different way of course. The Online Application in pilot is still going strong even with the limited number of sites. When the application is released to the entire state, citizens will have another way to apply for benefits that will be easy and comfortable for them and the processing will also be equally comfortable for staff. We have the next phase of the Caseworker Application Processing Interface (CAPI) in design with a targeted date of March 2010 to release to pilot. This month we will highlight some screen shots in the “CAPI Update” section.

SSM has provided your District Representatives with tools they will be able to share with staff to bring you more up to date on what will be coming your way next year. Our goal is to prepare you as well in advance for the new system; realizing that with the state of the economy the volume of workload you are experiencing is extremely high. The ultimate endeavor of SSM is to provide tools that will help automate what you do already and in the future provide more efficient methods to get your work done. District Representatives are vital in this process and will be soliciting your ideas and input to the project in order for us to deliver a quality product to you.

The SSM team and your CAF Medical Policy Analysts are busy developing requirements to add medical programs to the Online Application. This is not an easy undertaking as I'm sure you are well aware of the complexity of the medical program as a whole. When this is completed we will have an online application that will offer two programs for citizens to apply for online.

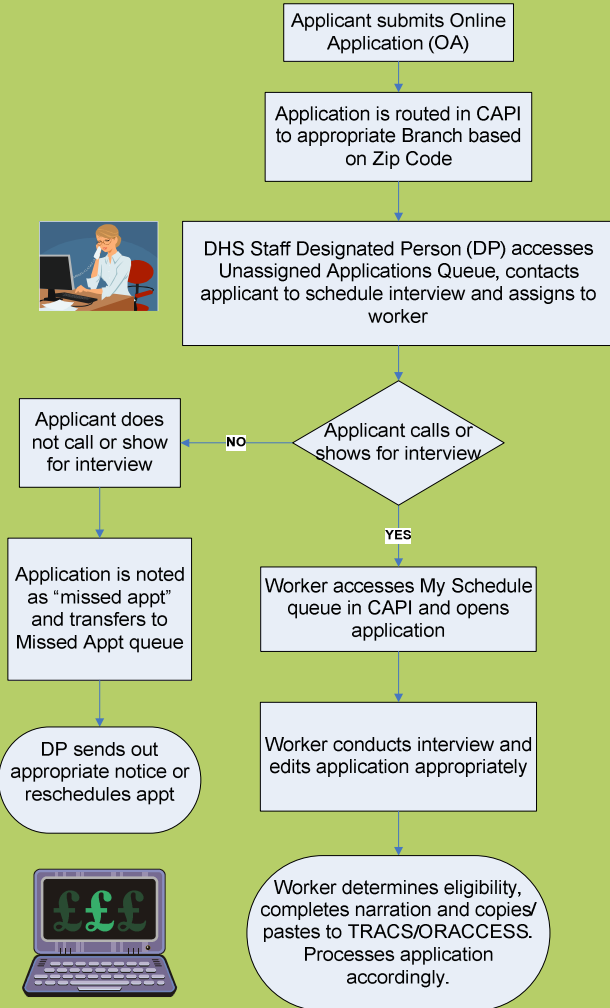
Business Transition is anxiously awaiting the start of our new Business Transition Manager as Sandy Dugan had taken a new position a few months ago. Please join me in welcoming Kim Fredlund from District 3 to our team!

Look for updates in coming newsletters and please note at the end of this newsletter the list of District Reps. Yours is among them and I encourage you to engage in conversation with them regarding what we are doing.

CAPI UPDATE



SSM Business Analysts have sent the requirements and prototype to the SSM Development Team for Release 2 which is providing more functions for staff. Here's the simple process flow chart:



Applications are submitted from pilot sites and are routed to the correct office for processing electronically using CAPI.

- The Unassigned Queue is where submitted applications can be assigned to a worker.
- The Scheduled Queue is where all the assigned applications are displayed for a branch.
- This queue is also where applications are displayed for an assigned worker.
- If an applicant misses an appointment it can be sent to the "Missed Appt." queue.

An example of one of the queues:

Select	Application Tracking #	Last Name	First Name	MI	SSN	Date Submitted	Exp	Filing Page Only	Programs	Application Rerouted	Lang Spoken
<input type="checkbox"/>	00001	Smith	John	L	123456789	11/08/2008	Y	N	SNAP...	New	EN
<input type="checkbox"/>	00002	Mouse	Mickey	D	234567891	11/08/2008	Y	N	SNAP...	Branch	EN
<input type="checkbox"/>	00003	Taylor	James	R	345678912	11/08/2008	Y	N	SNAP...	Caseworker	SP
<input type="checkbox"/>	00004	Cyrus	Miley		456789123	11/09/2008	Y	Y	SNAP...	New	EN
<input type="checkbox"/>	00005	Wright	Deb	K	567891234	11/08/2008	N	Y	SNAP...	Branch	RU
<input type="checkbox"/>	00006	Baggins	Bilbo		678912345	11/08/2008	N	N	SNAP...	New	FR

CAPI will provide a quick way for staff to calculate income – here is a peek at two of the three Calculator Functions:

Actual Pay Income Conversion

Total Pay → by # of checks x Conversion Method = Total Monthly Pay

How many pay stubs are to be used for calculation?

Pay Date: 12/01/2009	Gross Pay: 500.00
Pay Date: 12/08/2009	Gross Pay: 500.00
Pay Date: 12/16/2009	Gross Pay: 500.00
Pay Date: 12/23/2009	Gross Pay: 500.00
Pay Date: 12/30/2009	Gross Pay: 500.00

Average Income per period: \$500.00

Conversion Method:

Converted Monthly Income: \$2150.00

Weekly Tips:

Conversion Method: x 4.3

Converted Monthly Tips: \$215.00

Total Converted Monthly Income: \$2365.00

Hourly Income Conversion

Hours per week:

X Hourly Rate of Pay: \$

Total Weekly Pay: \$ 160.00

+ Weekly Tips: \$

Total weekly Income: \$ 168.00

X Conversion Method: 4.3

Converted Monthly Income: \$903.00

Auto Narration: Hourly income calculation is based on the following: 20 Hours per week x 8.00 per hour = total weekly pay of 160.00 + weekly tips of \$8.00 x 4.3 = Total Converted Monthly income of = \$903.00.



Seniors and People with Disabilities Corner

Tammy Mazon, Food Benefit Resource Coordinator

SPD/AAA Pilot Sites:

50+ Center, Salem

Salem/Keizer Senior Center, Keizer

Monmouth Senior Center

Tillamook Library

Woodburn Senior Center (coming soon!)

"What a joy and a wonderful feeling it is to know that a topic such as SNAP benefits for seniors would draw a crowd of 78"



Greetings from your Senior Food Stamp Pilot Project Resource Coordinator!

How excited I am to announce that our plan to open a new pilot project site in Woodburn is coming along well.

The North Marion Adult Center Inc. also known as the Woodburn Senior Center is currently in the process of purchasing the requested equipment and is equally excited about this new partnership to provide services to seniors in the Woodburn area.

Opening date: 12/03/09
Days available: Every Thursday
Hours: 10:00am- 1:00pm
Location: First Presbyterian Church
950 Boones Ferry Rd
Woodburn, Or 97071
Telephone: (503) 982-4531
President: Beverlee Koutny

Outreach to the community will begin shortly before the site opens and I am working on finding a Spanish speaking volunteer. If you should have any additional questions, please let me know.

What's happening out in the communities for SPD:

Recently I received an invitation to present my "Senior Food Stamp Pilot Project" to a group of seniors who reside at the Sundial Mobile Home Park located here in Salem.

The presentations that I have done in the last year and a half have generally been presented before small groups, fraternal organizations and Neighborhood Associations.

For the most part, the average audience size has been around 20-25 people in attendance. As I prepared for the presentation, I felt comfortable that I had a sufficient amount of project flyers, brochures and other miscellaneous outreach materials to cover an audience as large as 30-35 people.

Upon arriving at the building and entering the area where I was to give my speech I was shocked at the number of seniors in the dining area awaiting my presentation! I immediately excused myself and headed back to my car to gather more material.

What a joy and a wonderful feeling it is to know that a topic such as SNAP benefits for seniors would draw a crowd of 78. Later I was told that almost the whole park showed up for the presentation. And since that day, I continue to receive phone calls from seniors that were unable to attend or from their friends that have heard about our project.

Tammy E. Mazon

Self Sufficiency Modernization Representation

Executive Steering

Committee:

*Rick Howard
Kathryn Naugle
Marge Reinhart
Vic Todd
Belit Stockfleth
Monte Burke
Karen House*

Working Steering

Committee:

*Belit Stockfleth
Monte Burke
Karen House
Donna Weaver
Carol Mauser
Chere LeFore
Debbie McCullough
Leo Ott
Katherine Sherman
Shannon Glasscock*

Business Transition

Team:

*Audrey Brown
Bonnie Murray
Bonnie Wakeland
Carol Mauser
Chere LeFore
Christina Kocks
Christina Latham-Brown
Christy Williams
Dave Flock
Donna Weaver
Lucas Belch
Penney Latimer
Sandra Chase
Suhda Ramakrishman
Susan Gabay
Traci Sahlberg
Katherine Sherman
Shannon Glasscock*

District Reps:

*Alice Choi
Ann McGranahan
Anne Hilgers
Barbara Cole
Barbara Zharkoff
Carole Cole
Cayle Tern
Christina Kocks
Christina Latham-Brown
Dan Ramirez
Debbie Vantassel
Debra Siegle
Diane Niko
Don Captein
Gina Bradshaw
Jackie Ibarra
Janet Scott
Janette Howard
Jonathan Saylor
Karen Alexander
Karen Collette
Kaye Hostetler
Linda Weight
Lynette Pierce
Matt Bogart
Med Policy Analysts
Melinda Compton
Melinda Lantz
Rosa Mendez
Schellie Eldred
Stephen Harris
Steve Fedorko
Tammy Mazon
Traci Sahlberg
Robin Benedict
Valentina Krichun*



Self Sufficiency Modernization (SSM) Program

Purpose: *The SSM program was established to enable improved delivery of human services to Oregon citizens in need. This will be done by: providing online access to services and benefits processing, improving caseworker effectiveness, primarily through a series of case management systems improvement and modernizing existing Self Sufficiency systems.*



If you have any ideas or questions please contact your district rep, or the program at SSM.Program@State.OR.US

