

## 2.7 Release Notes

### *Changes in Online Application*

JIRA #s	Description
2393	Clients no longer have to indicate a reason for requesting a phone interview. All reasons have been removed. The result should be more clients requesting phone interviews, which should decrease the amount of time than an intake takes to complete.
2589	Fields like employers name and how the client is paying bills with no income will now allow apostrophes, causing fewer errors for clients filling out the Online Application.
2768	A link is being added to the login page, “General information about Medical benefits”. This link will give information about programs like Healthy Kids, Oregon Health Plan, Medical Assistance for SPD, and Medicare Savings Program.
2769	The “About Yourself” Summary has been removed in order to streamline the screens.
2770	Several of the summary screens have been cleaned up to allow better navigation.
2771	The personal information screen has been cleaned up so less errors will occur.
2779	The household summary screen has been cleaned up to allow better navigation.
2785	Due to the number of changes to the pages in the Online Application, the progress bar has been removed from all pages.

## Changes in CAPI

JIRA #s	Description
2587	There is now a column in the Unassigned Applications queue that shows whether the client wants a phone or in face to face interview.
2620	In the header of each tab, the name of the member you are working on will appear to reduce confusion.
2623	The Missed Appointment Button at the bottom of the Missed Appointments queue has been renamed to Notice Sent. The name was changed so that support staff would know that by clicking that button, they were indicating that they had already sent a missed appointment notice.
2625	The name of the Scheduled Appointments queue has been changed to Assigned Applications.
2626	The View button was renamed Contact Details. It was renamed because the same button already exists in multiple queues with the Contact Details name.
2658	The header with the tabs and the footer with the buttons on each tab of a CAPI application have been locked so that they always appear. Now the only parts of the application that the worker has to scroll through are the individual sections.
2716	The mainframe entry field tab has been removed. It was determined to be of no value to the workers.
2760	Statewide search now allows for workers and support staff to search for client with hyphenated last names.
2801	The income calculator now allows workers to enter partial hours. For example, 27.5 hours.
2805	If a mortgage amount and property tax and/or fire/hazard insurance costs are also entered and the 'Included in Mortgage' button is selected, CAPI includes those costs in the total mortgage calculation. Note: unlike the income calculator, there is no calculate button. In order to calculate you have to save the tab.
2514	CAPI will now timeout after an hour of inactivity instead of 30 minutes. Note: An action must be taken that causes CAPI to interact with the server, i.e., click the Save, Verify, Pend, or Exclude buttons or clicking between tabs. Simply moving the mouse around or entering text in individual fields will not reset the timer.
2715	If the worker or support staff member is timed out for inactivity, they will be returned to the log in page and a message will display saying, "Your session has timed out. After 60 minutes of inactivity you are logged out of CAPI.

## 2.6 Release Notes

### *Changes in Online Application*

JIRA #s	Area of Impact	Description
1013	OA Household Summary	Monetary values displaying only tenths if second value is a zero.
700	OA Income From Working	Self Employment drop down is not in alphabetical order.
2463	OA Income From Working	Required Question is not labeled as required
1932	OA Household Summary	Household Summary Who Else Pays only shows first name.
2593	OA Landing Page	Added link to MBS for Medical Only applications
2651	OA Submit Incomplete Application	Improvements to Incomplete Application
2615	OA Household Composition	Inclusion of Medical benefits in Online Application
2668	OA Household Composition	Users are prevented from creating Medical Only or Non-Benefits applications.
2630	OA Agreements& Disclosures Section	New Agreements and Disclosures
2597	OA Confirmation Section	New information on Confirmation Screen and Printable Summary
2594	OA My Account Screen	My Account Screen now shows type of benefits applied for

### *Changes in CAPI*

New JIRA #s	Area of Impact	Description
2598	Lists and Queues Unassigned Apps	Change the label – ‘Programs’ to ‘Benefits Applied For’. Valid values are Medical, SNAP
2599	Lists and Queues Schedule Appts	Change the label – ‘Programs’ to ‘Benefits Applied For’. Valid values are Medical, SNAP
2600	Lists and Queues Missed Appts	Change the label – ‘Programs’ to ‘Benefits Applied For’. Valid values are Medical, SNAP

2613	Lists and Queues My Schedule	Change the label – ‘Programs’ to ‘Benefits Applied For’. Valid values are Medical, SNAP
2635	Statewide Search	Users can find Un-submitted applications Statewide Search - (via Application Status) cannot open
2696, 2614	View and Edit - Application Info Tab	Case Header Information changes ‘Programs’ to ‘Benefits Applied For’. Food Benefits is replaced with SNAP
1508	View and Edit - Application Info Tab	User Name shows in Narrative section.
2689	View and Edit - Application Info Tab	Printable Application- new statements added as a result of including Medical Benefits.
2375	View and Edit – All Tabs	Tab user is working on is Clearly indicated (White)
2384	View and Edit – All Tabs except Mainframe Entry	New SAVE button located near the top of the page
2385	View and Edit - Income Tab	Sort Unearned Income types in alpha order.
2727	View and Edit – Eligibility Tab	New Warning added - application will be removed from the queue when the approve, withdraw or deny selection is saved
2567	View and Edit – Narrative Tab	New Pop up window appears when Copy function is used.
2728	View and Edit – Household Composition Tab	Incomplete application shows only applied for Food Address, and Contact information. No Avatar
	Corrected various miscellaneous typo’s and format corrections	Corrections throughout CAPI

## 2.5 Release Notes

There was no 2.5 Release

## 2.4 Release Notes

## ***Changes in Online Application***

JIRA #s	Area of Impact	Description
2511	Online Application - Survey	A User Survey will launch when a Online Application is submitted
2538	Online Application - Household Costs Summary	Type of Heat selected or Text explaining 'Other' will appear in Summary
2584	Online Application – Individual information	The Question regarding Disability has been updated
2510, 2541 2542	Corrected various miscellaneous typo's and format corrections	Corrections throughout Online Application

## ***Changes in CAPI***

JIRA #s	Area of Impact	Description
1547	View and Edit - Individual Deductions Tab	The Hide Summary Button is now available.
1579	View and Edit - Income Tab	Show Summary button label has been fixed
1600	All of CAPI	Cursor follows web standards – Ex. hour glass
1705	Statewide Search	Users do not have access to edit applications via Statewide Search unless they are authorized to do so in that branch
1844	View and Edit - Application Info Tab	The Assigned by field will Show SYSTEM if the application has otherwise not been Assigned by a User
1868	View and Edit - Narrative Tab	Comments are arranged in order making it easier to read.
1908	View and Edit - Income Tab	When a Current Job is Added - the Reason Field is now disabled if 'Yes' is picked from the Same Amount Next Month dropdown field
2253	View and Edit - Vertical Tree Menu	Vertical Tree Menu has been removed. A tab now exists for Mainframe Data
2262	Statewide Search	Navigation buttons appear on the correct side of the page

2529	View and Edit - Individual Deductions Tab	Required fields in Child Support match Online Application
2539	View and Edit - Household Deductions Tab	Type of Heat selected or Text explaining 'Other' will match Online Application
2550	View and Edit - Narrative Tab	When Copy Narration function is used, all Header information is also copied
2552	View and Edit - All Tabs	Pop up warning will display if the 'Page Reviewed' checkbox is checked and user clicks another tab without Saving
2577	View and Edit - All Tabs	Current Unsaved Changes section has been removed from all Tabs
1750, 2206, 2241, 2270, 2279, 2281, 2284, 2310, 2515, 2524, 2527, 2558, 2559, 2565, 2566, 2569, 2570, 2571, 2578, 2579	Corrected various miscellaneous typo's and format corrections	Corrections throughout CAPI

## 2.3 Release Notes

### *Changes in Online Application*

JIRA #s	Area of Impact	Description
2248	Online Application - security	When changing your secret question you will be able to enter 3 character answers not 5.
2254	Online Application - Usability	The error messages for Site Volunteer Information questions have been corrected
2275	Online Application - security	The error message for an invalid user name is fixed to read the user name you have entered is invalid.
2276	Online Application - security	After attempting to log in 5 times without success, the user is locked out of OA for 2 hours (Soft-Lock).

2363	Online Application - FAQ	The General FAQ page will have a way to navigate back to the top of the page (May not be in 2.3)
2369	Online Application – Usability	Trying to log into OA using a valid CAPI username will not cause the Log-in screen to lock
2508	Online Application - Agreements	The agreements section does not reference monthly reporting anymore
2477	Online Application - Usability	User is now able to go back and edit Unearned Income from the Income Summary page
975, 1942	Corrected various miscellaneous typo's and format corrections	Corrections throughout Online Application

### ***Changes in CAPI***

JIRA #s	Area of Impact	Description
2087	View and Edit – Applicant Info	Current Unsaved Changes will display the field name/label instead of the Database look up description
2095	Lists and Queues My Schedule	The My Schedule Page now has a Filing Page Only column.
2133	View and Edit PDF	The Printable PDF Report will now show the Extension for the message phone
2185	View and Edit Eligibility Tab	The pend on eligibility does not give the error message that reason must be added prior to update
2215	View and Edit PDF	The \$150 Gross Income Question is now worded the same on the printable PDF Report as it is in CAPI
2234	View and Edit PDF	Now the CAPI Printable PDF displays the Current Job Employer Phone Number
2274	View and Edit Household Deductions	Reset Button does not delete 'Who else pays' (Housing and Utility) Phone numbers when used.
2451	View and Edit Household Composition	CAPI VE House Comp- If a user starts to ADD a member in the Household Composition tab then Cancels; data belonging to existing members remain displayed.
2501	View and Edit Household Composition	In CAPI all previously highlighted (reviewed) tabs will remain as such, even when a member is removed from the filing
2506	View and Edit	Using the Printable Application button does not cause a

	Application Information	System Error when used for Test Application 152104
914, 1687, 2190, 2227, 2240	Corrected various miscellaneous typo's and format corrections	Corrections throughout CAPI

## ***Suggestions***

JIRA #s	Area of Impact	Description
914	CAPI- Log In	Login Screen - The label has been changed from "Username" to "User ID"
2508	Online Application - Agreements	The Agreements section does not reference monthly reporting anymore
2240	CAPI – All Tabs	The Page Reviewed check boxes are now placed consistently on all pages.
2363	Online Application - FAQ	The General FAQ page will have a way to navigate back to the top of the page- Addtl. Links (May not be in 2.3)

## **2.2 Release Notes**

### ***Changes in Online Application***

JIRA Numbers	Area of Impact	Description
2329	Online Application - security	When changing the password, the answers to the secret questions are not being validated. However, the current password is validated

### ***Changes in CAPI***

JIRA #s	Area of Impact	Description
2474	View and Edit – Household Composition	CAPI VE House Composition- 'Page Reviewed' Check box causes system to Add a member back into the filing group after being removed.
2297	View and Edit – Household Composition	When a Household member is not part of the filing group (such as a roommate) the caseworker is forced to enter data for that person when they try to mark the page as reviewed.



		The fix is to not require this information for a person who is not part of the filing group.
1958	View and Edit – Income and Individual Deduction tabs	When a Household member is no longer in the filing group, the Income tab and Individual Deduction tab will not turn green when all filing group members are marked as reviewed. The fix is to only look at people who are in the filing group to determine if all people have been reviewed for a section.
1470 and 2280	Throughout CAPI	Miscellaneous typo corrections

## ***Changes in CAPI for Business Transition Support***

JIRA #s	Area of Impact	Description
N/A	Site Administration	Added a feature that allows an individual with the Site Admin State permission to enable branches in CAPI. This allows business to control when new branches are activated in the CAPI system.

## **2.1 Release Notes**

### ***Changes in Online Application***

JIRA Numbers	Area of Impact	Description
1027	All of the Online Application screens after a user has a Tracking Number	A new link called “Frequently Asked Questions” has been added beneath the Tracking Number area on each page on the upper right hand side of the screen. When an applicant clicks this link, it will open up a new window with the Frequently Asked Questions shown.
2244	Logon	A user can now change their password

### ***Changes in CAPI***

JIRA #s	Area of Impact	Description
1725	View and Edit – New Feature	Legacy Data Add – a new feature available to help the caseworker enter data into TRACS(?)
1759 2283	Application Processing My Schedule	A button called “Reschedule” has been added to the bottom of the Application Processing - My Schedule page. Clicking this button will open a new page to allow the case worker to reschedule appointments.
1836	Site Admin	On the CAPI User Account page, a person with Local Administrative rights will now only see branches they can assign rights for users. All other branches are hidden.
1844	View and Edit – Application Information tab	The assigned by field now shows the name of the person who assigned the application and not their user id (OR number or P number).
1853	View and Edit – Eligibility tab	Removed the following fields: Categorical Eligibility

		Household Types HH type selection  Decision was to remove these fields to reduce duplicate work for the caseworker
1881 2251	All of CAPI	Minor typo cleanups
1974	View and Edit – Income tab	The following fields have Date Pickers (Calendars) added: Start Date Last Day Worked Strike begin date
2051 2211	All of CAPI	Miscellaneous clean up of dollar amounts shown to only have two decimal places. Examples: \$13.10 instead of \$13.1 \$14.55 instead of \$14.5555555555
2060	All of CAPI	Miscellaneous clean up of screen refresh issues i.e. incorrect information shown when adding a new person to the application
2064	View & Edit	<p><b>Applicant Information tab:</b>  CAPI "Preferred Time" droplist has an "Other" that is not in the requirements and is not an option on the OA. This field has been removed to match the Online Application</p> <p><b>Household Costs tab:</b>  "Home is Heated by?" has an entry field for the caseworker to enter data if the “Other” option is selected</p> <p><b>Eligibility Decisions tab:</b>  OFSET Exemption droplist has the option “Other” added to the list and an entry field for the caseworker to enter data if the “Other” option is selected.</p> <p><b>Transfer Application Popup tab:</b>  Transfer Reason has an entry field for the caseworker to enter data if the “Other” option is selected.</p>

2065	View and Edit	<p>Added fields to CAPI to show what the applicant entered. Added validation for required date:</p> <p><b>Household Composition tab in the Household Member Information section:</b></p> <ul style="list-style-type: none"> <li>▪ "Lives in this household" field is removed</li> <li>▪ "If No Where &lt;Name&gt; Lives" field changed to "Where &lt;Name&gt; Lives"</li> <li>▪ Added "Has SSN" field</li> <li>▪ Added a "None" checkbox to the "programs applying for"</li> </ul> <p><b>Household Composition tab in the Additional Information section:</b></p> <ul style="list-style-type: none"> <li>▪ The "Not Citizen, How admitted" field is now a droplist</li> <li>▪ Removed the "Lawful Permanent Resident" field. This data is captured in the "Not Citizen, How admitted" field.</li> </ul> <p><b>Household Composition tab in the Student Information section:</b></p> <ul style="list-style-type: none"> <li>▪ Added a field called "Schedule" to capture full or part time status</li> </ul> <p><b>On the Eligibility tab:</b> Added an Agreements &amp; Signature section to show the following information:</p> <ul style="list-style-type: none"> <li>▪ SSN disclosure</li> <li>▪ Agree to report changes</li> <li>▪ Declarations acknowledged</li> <li>▪ Understand Rights and Responsibilities</li> <li>▪ Understand Penalties</li> <li>▪ Signed By</li> </ul> <p><b>On the Application information tab in the Application Basic Information section:</b> Added <b>Contact Preference</b> "Requested interview type" with a text display for In Person or By Phone answer from OA If By phone was selected, the Why? Field shows the reasons why the client requested the phone interview.</p> <p><b>Household Deductions tab:</b> Removed "Deferred" from Condo/Housing Association Fees &amp; Fire Hazard Insurance Droplists.</p>
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2159	View and Edit – Narrative tab	When clicking the Copy Narrative button and copying over into TRACS, sometimes strange characters/text were showing in the text that did not show in CAPI. This has been corrected.
2100 2196 2197	View and Edit	If text was entered into fields, such as the date field, a conversion error message would be shown. It was difficult to see and could give the appearance that the system was locked or actually lock the system. This issue has been resolved.
2239	View and Edit	Save and Close buttons are placed in the same order across all tabs
2229	View and Edit – Household Composition tab	The relationship summary now shows the relationships to the primary applicant.
2252	View and Edit – Application Information tab	CAPI now correctly shows the information for when the client had the Authorized Rep be the Alternate Payee. The Alternate Payee was showing up as blank.
2263	View and Edit – Income tab	If data was reset and then information was re-entered, a 14444 error was shown and the caseworker could not save the application. This issue has been fixed.
2282	View and Edit – Income tab	The date for the Past Job Final Paycheck can now be changed.
2290	Statewide search	Now able to find applicants that entered a space at the end of their last name without having to specifically search for their name with the space.
2292 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325	Statewide Search	<p>Now have access to R1 – Pilot applications. The applications can be found using Statewide search. The applications will open as a PDF.</p> <p>The “Application Status” column will show “Pilot PDF” if the application is from R1</p>