

Action Request Transmittal Office of Child Welfare Programs



Shannon Biteng, Child Welfare Field Administrator

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Number: CW-AR-20-002

Issue date: 02/19/20

Subject: Temporary Lodging Service Codes

Due date: 02/19/20

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Action required: *Utilization of new service codes for children or young adults in temporary lodging specific to hotel costs, food, incidentals and enhanced supervision. Please refer to the [Temporary Lodging One Time Payment Guide](#) for more information.*

Reason for action: *In order to separate costs associated with temporary lodging from other legitimate expenses related to ongoing efforts to prevent children from entering care, a new service is necessary to track all lodging expenses associated with each stay.*

Field/stakeholder review: Yes No

If yes, reviewed by: Services in Hotel Rooms Workgroup

If you have any questions about this action request, contact:

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