

Office of Child Welfare Programs

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Policy, Planning & Resources

Number: CW-IM-17-002

Authorized signature
Issue date: 02/27/2017

Topic: Foster Care

Subject: Target Case Management Report

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Self Sufficiency Programs | Disabilities Services(ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> ODDS Children's Intensive |
| <input type="checkbox"/> ODDS Children's | In Home Services |
| <input type="checkbox"/> Residential Services | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Child Welfare Programs | <input type="checkbox"/> Other (<i>please specify</i>): |

Message: The Child Welfare, Federal Policy, Planning and Resources Unit has two new eligibility reports, EL-3006-D Targeted Case Management (Detailed) and EL-3006-S Targeted Case Management (Summary).

The Targeted Case Management (TCM) detailed report is to be used by Caseworkers and Federal Revenue Specialists to identify CW kids who are eligible for a TCM in a given month. The report will also indicate which kids have already had a TCM completed during a given month. This report will aid the workers toward reaching the goal of completing one TCM a month on each eligible child being served by Child Welfare.

The summary report, EL-3006-S is an excellent tool for receiving summary information on the TCM's completed. The data can be broken down by District, County, Branch, Supervisor, and Worker allowing management to monitor progress in a variety of ways. The summary report will also include the number of TCM's completed/verified and a percent of the total kids eligible. Statewide information is also available for comparison.

The report may be accessed from your OR-Kids desktop. 1.) Select the hyperlink for OR-Kids Reports. 2.) Select Operational and Program. 3.) Select Eligibility. 4.) Select EL -3006-D Targeted Case Management for a detailed list of kids eligible for a TCM or

5.) Select EL-3006-S for a summary on the number and percent of TCM's eligible and completed. The summary report can drill down from information at the District level to the individual caseworker.

If you have any questions about this information, contact:

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