

Office of Child Welfare Programs

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Subject: Sex Trafficking related updates to OR-Kids

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Children, Adults and Families | Disabilities Services (ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Child Welfare |

Message

Who: All Child Welfare staff involved in the management of cases through OR-Kids. This includes all screeners, CPS workers, ongoing/permanency workers, certifiers, their supervisors, and all support staff involved in entry of data into OR-Kids.

When: OR-Kids Updates Release will take place on May 4th, 2017 – staff will see the changes upon logging in on May 5th, 2017.

Why: As a result of federal legislation (HR 4980) passed in the Fall of 2014, there are requirements for how Child Welfare identifies and provides services to children and young adults who are sex trafficking victims or who are at risk to be such victims. As a result, Oregon Child Welfare implemented policy and procedural changes to be in compliance with federal law. At this time, OR-Kids updates are being released to allow further system functionality to document and track information related to these children and young adults.

As a reminder, outlined in OAR 413-015-0415, 413-080-0054, 413-080-0053 all caseworkers, including CPS workers, must determine if a child or young adult is a victim or is at risk of being a victim of sex trafficking when either information gathered or observations made indicate a child or young adult may be a victim of sex trafficking or when a child or young adult has been missing and is located.

- If a determination is made that a child or young adult is a victim of sex trafficking the caseworker must:
 - Report to a screener any new reports of child abuse or neglect;
 - Identify appropriate services; and

- Identify the child or young adult as a sex trafficking victim in the Department's Electronic Information System.

If a determination is made that a child or young adult is at risk to be a victim of sex trafficking the caseworker must identify and refer to appropriate services.

What: A number of updates have been made to OR-Kids to improve how we document information about children and young adults identified as sex trafficking victims or who are at risk to be such victims. The updates are indicated below:

Screening/Assessment-

- New abuse descriptor of "Sex Trafficking" under the abuse type "Sex Abuse". Select "Sex Abuse" as the allegation and "Sex Trafficking" as the abuse description when there is an allegation that a child/young adult is the victim of sex trafficking.
- On the screening decision tab, the checkbox currently entitled "Information reported identified possible sex trafficking/exploitation of a child" has been revised to read "Information reported alleges sex trafficking of a child or young adult". The screener selecting this box when the report alleges sex trafficking will allow for data to be gathered about how many sex trafficking reports are received.
- On the screening decision tab, there is now a new question, "Child Welfare Caseworker identified child/young adult as a sex trafficking victim", with a yes or no radio button. The screener will select the "yes" radio button when a child welfare caseworker determines, through use of the identification of sex trafficking victim status page, that a child or young adult is a victim and contacts a screener to inform the screener of this determination. The screener selecting 'yes' in this scenario will allow every person who accesses the case to know the child/young adult is a victim. It also allows DHS to track the number of victims DHS is providing services to, the services being provided and even creates a mechanism for review.

Cross Report/Notification –

- The Cross Reporting form is now a Cross Reporting and Notification form. This form will continue to be used to cross report child abuse reports to LEA, and will now also be used to notify LEA when a child/young adult is a victim of sex trafficking. This is a requirement of the federal law. Other than the new title, this form has an additional section that contains four new checkboxes.
 - The first two checkboxes of "Child" and "Young Adult" will prefill based on the age of the child/young adult with a role of "Alleged Victim" on the Screening Report.
 - The "Cross Report of Allegation of Abuse" checkbox will prefill when there is an allegation of any abuse type against a child on the report.

- The “Notification of Identified Sex Trafficking Victim” checkbox will prefill when the radio button of “Yes” is selected to the question “Child Welfare caseworker identified child/young adult as a sex trafficking victim” on the Screening Decision tab.

New Page – Determination of Sex Trafficking Victim Status-

- This page replaces the form CF 0486 “Determination of Sex Trafficking Victim Status” in the forms directory. This page allows staff to complete and save this information in OR-Kids rather than completing a separate form. This page is to be completed when a missing child/young adult is located or when information is gathered or observed that indicates the child/young adult may be the victim of sex trafficking.

This page is accessed through the Create Casework button under the drop down menu of Tx Planning. Once a child/young adult has been confirmed to be the victim of sex trafficking, that section of the page does not need to be completed again in the future. If a child/young adult returns from being on the run, any new determination will only display the “primary factors that contributed to the child/young adult being missing” group box. Since the child/young adult has previously been determined to be a victim of sex trafficking, only the primary factors questions will need to be answered.

Desktop Changes –

- Once launched, the Determination of Sex Trafficking page will display on the desktop under the “Planning” icon. Determination will display with current status and name of the child. If completed, determination will display date of completion.
- When a child/young adult has been identified as a “Missing/Runaway Child”, this designation will appear next to the case name/number on the desktop.

Person Management Changes –

- When the result of a Determination of Sex Trafficking Victim Status is “confirmed”, a hyperlink will display on that child/young adult’s person management page. Clicking the hyperlink will open the determination that identified the child/young adult as a victim. The hyperlink will no longer display once the person reaches the age of 21, although the determination will remain in the case record.
- When using the search function, the hyperlink will also display next to a child/young adult determined to have been a victim of sex trafficking.

Placements –

- New Service Types being entered on the Placement page. Under the Service Category of “Other Substitute Care” there are two additional and one revised

Service Types:

- “Missing: Abducted”
- “Missing: Runaway”
- “Missing: Other” (an example of when to use this may be if a child wandered off when a door was left open)

Automated message –

- When one of the three “Missing” placement types is closed with a “Placement Service Change” ending purpose, an email will be automatically sent to the primary worker assigned to the case and their supervisor. The email will indicate that the placement service was ended and if the child was located, a Determination of Sex Trafficking Victim Status must be completed.

Resources/Support:

PowerPoint training created covering [OR-Kids updates related to Sex Trafficking](#):

Link to OR-Kids Reference Guide:

<http://insidextra.dhsoha.state.or.us/caf/or-kids/referencematerial/documents/referenceguides/Reference%20Guide%20Determination%20of%20Sex%20Trafficking%20status.pdf>

Link to Child Welfare Procedure Manual Chapter 3, Section 19 – “Identification of a Sex Trafficking Victim”:

http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch03/ch3-section19.pdf

Link to Child Welfare Procedure Manual Chapter 3, Section 18 – “Missing Child/Young Adult”:

http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch03/ch3-section18.pdf

Link to Child Welfare Procedure Manual Chapter 4, Section 36 – “Sex Trafficking Services”:

http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch04/ch4-section36.pdf

If you have any questions about this information, contact:

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