

Office of Child Welfare Programs

Laurie Price, Deputy Director of Child Welfare
Programs

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Number: CW-IM-17-010

Issue date: 10/11/2017

Topic: Child Protective Services

Subject: Release of CPS records and information to the Office of Child Care and DHS, Self-Sufficiency Program

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental
Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive
In Home Services |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's
Residential Services | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Child Safety
Program |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

Release of Child Protective Services records and information about child care providers to the Office of Child Care and the Direct Pay Unit, Self-Sufficiency Program, DHS.

The Department of Human Services (DHS) places a high priority on transparency in practice and information sharing with systems partners in order to protect and safeguard children. DHS is required by law to disclose Child Protective Services (CPS) reports, records and information to the Office of Child Care (OCC) for certifying, registering or otherwise regulating child care facilities. DHS is also required to inform the OCC when DHS receives a report of abuse if the alleged abuse occurred in a child care facility and to report the outcome of the assessment to the OCC.

In addition to the required disclosures to the OCC, DHS may exercise its discretion to disclose CPS records and information when disclosure is necessary to protect and prevent child abuse and neglect. DHS has concluded that in addition to the department's obligation to disclose CPS records and information to the OCC, the department will disclose CPS records and information about child care providers to the DHS Self-Sufficiency Program's Direct Pay Unit (DPU), which pays daycare subsidies to child care providers and works in conjunction with the OCC. Administratively, disclosure of CPS records and/or information to DPU will be made by the OCC.

When DHS receives a report of abuse or neglect about a child care provider, the screener will inform the OCC. If the report is assigned, the CPS worker will also inform the OCC. The OCC is authorized to share that information with the DPU as necessary to protect and prevent child abuse and neglect.

The name, address and other identifying information about the person who made the report of abuse or neglect shall not be disclosed. Child abuse records disclosed under this provision must be kept confidential by the OCC and DPU consistent with ORS 419B.035.

Nothing in this transmittal/memorandum changes current screening or CPS assessment activities.

If you have any questions about this information, contact:

Contact(s):	Deborah Carnaghi, CPS Program Coordinator		
Phone:	503-947-5418	Fax:	
Email:	deborah.carnaghi@dhsosha.state.or.us		