

Informational Transmittal

Office of Child Welfare Programs



Belit Burke, CW Policy Unit Manager

Authorized Signature

Number: CW-IM-20-002

Issue Date: 03/18/2020

Topic: Updates to the Child Welfare Procedure Manual

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual Update
 Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> ODDS Children’s Residential Services | |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Policy/Rule Title:	Child Welfare Procedure Manual (Version 17)
Policy/Rule Number(s):	<p>Added: Chapter 5 Section 8 “Out of State Residential Placement”</p> <p>Added: Chapter 5 Section 28 “Secure Transportation”</p> <p>Updated: Chapter 8, Sections 1-6, 8-10, and 12.</p> <p>Updated: Appendix 8.1 “Certification Approval Matrix”</p> <p>Added: Appendix 8.8 “Tips for Oregon Temporary Certificate”</p> <p>Updated: Chapter 3 Section 9 (OAR References Updated)</p> <p>Updated: Chapter 4 and 9 (“within 30 day” was changed to “monthly”)</p>
Effective Date:	03/17/20
References:	N/A
Web Address:	Child Welfare Manual can be found at these links below: https://dhsosha.sharepoint.com/teams/Hub-DHS-CW/

	http://www.dhs.state.or.us/caf/cw_stafftools.htm https://www.dhs.state.or.us/caf/safety_model/procedure_manual/index.html
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Message: The Child Welfare Procedure Manual has been updated as described above. Please review the changes and email any questions to the Child Welfare Policy Unit so they may be directed to the appropriate program. Thank you!

Training/Communication Plan: Managers to review with staff.

If you have any questions about this policy, contact:

Contact(s): Child Welfare Policy Unit
Email: cw.policyunit@dhsosha.state.or.us