

<b>Policy Title:</b>	High Risk Case Review – Policy		
<b>Policy Number:</b>	I-B.4.1		<b>Effective Date:</b> 09-12-1996

Approved By: *on file*

Date Approved:

Policy

Forms, etc.

Definitions

References

Contact

### Reference(s):

- Attachment , "High Risk Tracking and Review System"  
[http://www.dhs.state.or.us/policy/childwelfare/manual\\_1/i-b41att.pdf](http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-b41att.pdf)
- ORS 418.747

### Form(s) that apply:

- None referenced.

### Policy:

#### **Purpose**

The purpose of this policy is to describe necessary steps the branches must take to effectively administer the protective services program in the community.

#### **Definition**

**"Multidisciplinary Team"** (MDT) is a county investigative/assessment team for child abuse. Pursuant to ORS 418.747, (1) the team shall include, but not be limited to, law enforcement personnel, child protective services workers, district attorneys, school officials, health department staff and personnel from the courts.

#### **Policy**

**(1) Staffing.** Program will be staffed according to legislative-approved staffing standards.

#### **(2) Program Administration:**

**(a)** Child Welfare branches shall provide leadership and the organizational base for the support and development of a multidisciplinary community response to child abuse and neglect involving physicians, nurses, education providers, mental health

practitioners, law enforcement agencies, citizens and the judiciary;

**(b)** Each Child Welfare office shall develop and maintain a written agreement with the juvenile department stipulating the functions and procedures of the two agencies in handling all protective service cases;

**(c)** An understanding, confirmed in writing, shall be reached between the branch and each appropriate law enforcement agency which generally handles child abuse cases as to the role of DHS and the law enforcement agency in investigating child abuse cases;

**(d)** Child Welfare branches shall provide to each appropriate law enforcement agency in their area, telephone numbers of staff that may be called when the LEA needs to contact a DHS worker outside regular working hours in cases of emergency;

**(e)** When an abuse/neglect report is received regarding an active case by other than a protective services worker, it shall be reviewed by the protective services supervisor who will determine what action, if any, will be taken by a protective service worker;

**(f)** Each Child Welfare branch shall establish and maintain an appropriate tracking and oversight system for initial and periodic review of particularly high risk referrals and open cases. Every effort shall be made to include the local multi-disciplinary team (MDT) in the review process. Regardless of the availability or willingness of the MDT to participate in this review, the branch shall incorporate in its review system the definitions, purposes and requirements contained in the policy attachment.

### Contact(s):

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