

TOP 5 THINGS TO REMEMBER ABOUT CRIMINAL HISTORY CHECKS

- 1) LEADS and fingerprint-based FBI checks are required for all household members
- 2) *Before* child-specific certification can occur, *and before* a child may be placed, LEADS results must be received and reviewed for all household members, and any required criminal history exceptions must be approved at the appropriate management level
- 3) All criminal convictions require an exception, regardless of how minor the crime was or how long ago it occurred.
- 4) Under CAF rules many crimes automatically disqualify a person from being a foster or adoptive parent or living in a foster or adoptive home.
- 5) Even if a person has a history of arrests only, with no actual convictions, an exception may be required.

Criminal history tools website:

http://www.dhs.state.or.us/policy/childwelfare/manual_1/i-g14tools.htm

(also accessible via a link right next to policy I-G.1.4 on the CW Policy Index page)