

Laurie Price, Deputy Director of Child Welfare

**Number:** CW-PT-18-005

**Authorized Signature**

**Issue date:** 03/07/2018

**Topic:** Licensing

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other: \_\_\_\_\_

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All DHS employees                    | <input type="checkbox"/> County Mental Health Directors  |
| <input type="checkbox"/> Area Agencies on Aging               | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities   | <input type="checkbox"/> Office of Developmental   |
| <input type="checkbox"/> Self Sufficiency Programs            | <input type="checkbox"/> Disabilities Services(ODDS)   |
| <input type="checkbox"/> County DD Program Managers           | <input type="checkbox"/> ODDS Children’s Intensive   |
| <input type="checkbox"/> ODDS Children’s Residential Services | <input type="checkbox"/> In Home Services  |
| <input type="checkbox"/> Child Welfare Programs               | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)  |
|   | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Personnel in the following central office units: Treatment Services, Children's Care Licensing, Director's Office, DHS Legislative Team, DHS Communications Staff |

Policy/rule title:	Licensing Child-caring Agencies: Denial, Suspension, or Revocation of License and Placing Conditions on a License		
Policy/rule number(s):	413-215-0121	Release no:	
Effective date:		Expiration:	

References:	
Web address:	<a href="http://www.dhs.state.or.us/policy/childwelfare/manual_1/division_215.pdf">http://www.dhs.state.or.us/policy/childwelfare/manual_1/division_215.pdf</a>

**Discussion/interpretation:** DHS licenses private child-caring agencies and must take actions against the licensing (such as revocation or suspension) under certain circumstances in law and rule. In 2017, the legislature passed HB 2903 to allow the

Director of the Department to make an exception under certain circumstances. The rule is amended to reference this new exception in ORS 418.240(3).

**Implementation/transition instructions:** The rule change will not require any specific action on the part of DHS personnel or child-caring agencies.

**Training/communication plan:** The policy transmittal will ensure interested DHS personnel are informed.

**Local/branch action required:** none

**Central office action required:** none

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:**

**Filing instructions:**

*If you have any questions about this policy, contact:*

<b>Contact(s):</b>	Tom van der Veen		
<b>Phone:</b>	503-373-2195	<b>Fax:</b>	

<b>Email:</b>	<a href="mailto:Tom.Vanderveen@dhsosha.state.or.us">Tom.Vanderveen@dhsosha.state.or.us</a>
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