

Laurie Price Deputy Director Office of Child Welfare Programs

Authorized Signature

Number: CW-PT-18-009

Issue date: 4/13/2018

Topic: Foster Care

Transmitting (check the box that best applies):

- New policy
- Policy change
- Policy clarification
- Executive letter
- Administrative Rule
- Manual update
- Other: _____

Applies to (check all that apply):

- All DHS employees
- Area Agencies on Aging
- Aging and People with Disabilities
- Self Sufficiency Programs
- County DD Program Managers
- ODDS Children's Residential Services
- Child Welfare Programs
- County Mental Health Directors
- Health Services
- Office of Developmental Disabilities Services(ODDS)
- ODDS Children's Intensive In Home Services
- Stabilization and Crisis Unit (SACU)
- Other (please specify): Personnel in the following central office units: Treatment Services, Children's Care Licensing, Permanency, Foster Care

Policy/rule title:	Foster Care Agency Rules on Placement of a Child in Care in a Proctor Foster Home		
Policy/rule number(s):	413-215-0318; 413-215-0356	Release no:	
Effective date:		Expiration:	
References:			
Web address:	http://www.dhs.state.or.us/policy/childwelfare/manual_1/division_215.pdf		

Discussion/interpretation: DHS licenses foster care agencies who, in turn, certify proctor foster homes. The foster care agency then places children and is responsible for ensuring the proctor foster homes maintain compliance with applicable proctor foster home certification rules. Situations have occurred where outside entities (such as DHS or other states) have placed a child with a proctor foster home without going through the foster care agency. This may be done for good reasons, such as to keep

siblings together or avoid disrupting a successful placement. However, it creates uncertainty about which entity is responsible for overseeing the proctor foster home, creating the service plan, etc. Therefore, these rules are clarified to prohibit this practice. In cases where there is a compelling need to maintain a placement, arrangements should be made between the referring agency and the foster care agency to place the child.

Implementation/transition instructions: The rule change should be communicated to staff responsible for placing children in substitute care.

Training/communication plan: The policy transmittal will ensure DHS staff responsible for placing children are informed. The Children's Care Licensing Program will communicate with foster care agencies.

Local/branch action required: none

Central office action required: none

Field/stakeholder review: Yes No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:

Contact(s):	Tom van der Veen		
Phone:	503-373-2195	Fax:	
Email:	tom.vandderveen@state.or.us		