

Policy Transmittal Office of Child Welfare Programs



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Transitions Manager

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Number: CW-PT-18-024
Issue date: 11/5/2018

Topic: Foster Parent Support Funds: Flexible
Funding and Respite Care

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input type="checkbox"/> Other (please specify): |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Procedure Manual Chapter 4 Section 39 (Foster and Relative Caregiver Support Funds) OAR Chapter 413, division 053		
Policy/rule number(s):			
Effective date:			
References:			
Web address:	http://www.dhs.state.or.us/caf/safety_model/procedure_manual/index.html		

Discussion/interpretation:

The intended purposed for the foster and relative caregiver funds is to support the caregiver with immediate tangible item(s) for the care of the child or children placed in his/her care. These funds will likely be most frequently utilized by certifiers and their supervisors; however, they can be accessed by caseworkers and their supervisors. The approval form to access

these flex funds is DHS [2896](#).

Expenditures of these support funds shall be authorized by a certification supervisor and must meet all the following minimum criteria:

1. Are consistent with meeting the needs of a child in a substitute care placement;
2. Are consistent with inclusivity and equitable service delivery;
3. No funds will be allocated or considered as an exception for funding outside the funding criteria that involve the payment for any sanctions, assessments, or costs imposed by a court resulting from the conviction of a crime, infraction, or a violation;
4. No funds may be intentionally allocated or considered in order to shift costs to pay indirectly for disallowed expenditures of funds. For example, paying a rent payment in order to free client funds to pay traffic fines. Further, no funds may be allocated to circumvent other policy or administrative rule.
5. Payments may not supplant or replace other appropriate funding streams, such as medical services eligible for payment under the Oregon Health Plan; and
6. All DHS staff or service providers shall not use any personal rewards cards or other similar cards to purchase goods or services at any time.

Payment specifics:

Service Type Description: Foster Parent Flex Funds

Service Category: Caregiver Services

Budget Source: Regular Foster Care

Local/branch action required: Managing budget allocation, processing payments.

Central office action required: Available for consultation.

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this policy, contact:

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