

Policy Transmittal

Office of Child Welfare Programs



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Office of Child Welfare Programs

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Number: CW-PT-18-026
Issue date: 11/26/2018

Topic: Changes to Cross Reporting

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children’s Residential Services | <input type="checkbox"/> Other (please specify): |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Cross Reporting Requirements		
Policy/rule number(s):	OAR 413-015-0305	Release number:	
Effective date:	11-26-18	Expiration date:	
References:			
Web address:	http://www.dhs.state.or.us/policy/childwelfare/manual_1/division_15.pdf		

Who: Because cross reporting occurs as part of the screening process, this change impacts those Child Welfare staff who work in screening. Because cross reporting can be done by the screener or their designee, it is important this information is shared with **screeners, those staff who support screening and screening supervisors.**

What: There are two changes to cross reporting:

- (1) The screener or designee must cross report to a law enforcement agency in the county where:
 - Where the alleged abuse occurred, unless unknown, in which case,
 - Where the alleged victim resides, unless unknown, in which case,
 - Where the reporter made contact with the alleged victim or the alleged perpetrator.
- (2) Law enforcement must cross report to the local Child Welfare office in the county where the report was made, unless reports of abuse in the county where the report was made are received by the Oregon Child Abuse Hotline, in which case, LEA must cross report to the Oregon Child Abuse Hotline.

When: Starting immediately.

Why: These modifications are being made to ensure Child Welfare cross reports to the correct law enforcement jurisdiction and to ensure law enforcement cross reports to the Oregon Child Abuse Hotline in the counties that have centralized their screening function. The change to where Child Welfare cross reports should result in a considerable decline in the amount of cross reports currently being made to law enforcement jurisdictions where the alleged abuse did not occur, subsequently bringing their attention to the reports that require their attention. With the centralization of the screening function in Oregon Child Welfare, the change is not only necessary, the already increasing volume requires the change to be immediate to ensure the law enforcement response to reports of child abuse is not delayed.

This change may sound familiar as a similar change was made Jan. 1, 2018, until we had to change it back. This time, the change will stay in place.

If you have any questions about this policy, contact:

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