

Policy Transmittal

Office of Child Welfare Programs



Rosemary Iavenditti
Authorized Signature

Number: CW-PT-20-008
Issue date: 5/18/2020

Topic: Foster Care

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other:

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Tribes |
| <input type="checkbox"/> ODDS Children’s Residential Services | |
| <input checked="" type="checkbox"/> Child Welfare Programs | |

Policy/Rule Title:	Amending Division 030-CASE MANAGEMENT – PROGRAM ELIGIBILITY to extend age for Chafee housing eligibility.		
Policy/Rule Number(s):	RULES: 413-030-0000, 413-030-0410 AMEND: 413-030-0000	Release number:	
Effective Date:	04/01/2020	Expiration Date:	09/30/2020
References:	STATUTORY/OTHER AUTHORITY: ORS 409.050, ORS 418.005 STATUTES/OTHER IMPLEMENTED: ORS 418.005		

Discussion/Interpretation: The Department finds that in order to ensure the well-being of young adults, who recently exited foster care, the age eligibility for Chafee

housing must be extended during this crisis. The Department is also waiving the \$7,000 lifetime Chafee Housing funding cap to meet the needs of young adults residing independently, who have experienced a significant cut in wages due to COVID-19. The Department finds that failure to act promptly by amending the rule will result in serious prejudice to the public interest and young adults served by the Department. The Department needs to proceed by filing a temporary rule because the public and young adults will immediately benefit from the amendment.

Implementation/Transition Instructions: While the current changes will bring in additional young adults to Child Welfare for voluntary FSS-ILP services, the workload will be limited to the Hotline and the Youth Transitions/ILP team at Central Office. The 21-22 year-olds requesting voluntary ILP services will be opened as an Admin Only, FSS-ILP case. If you are assisting a youth to contact the Hotline (ORCAH), please instruct the young adult to press #1, and stay on the line to be connected to a screener. Young adults should use the following script once the screener answers the call: “I am calling to request a Family Support Services-ILP case to access Chafee Housing services due to COVID-19.”

By using the above script, it will ensure young adults’ requests are processed accurately and promptly.

Training/Communication Plan:

Communication will be by transmittal and information sharing during statewide Standing CW Program Huddle. A basic level Computer Based Training (CBT) for ILP Services is available on the i-Learn system. The ILP Services training is approximately 45 minutes long, including knowledge questions. The following i-Learn link can be used to complete the training:

DHS – CW – ILP Services

Local/Branch Action Required: Ensure youth preparing to age out of foster care are aware of the services available to assist with their transition to adulthood. Caseworkers working with teens should be familiar with Procedure Manual, Chapters 15, 29, 33 and 35.

Central Office Action Required: The Child Welfare Youth Transitions/ILP team will be the staff working with the young adults and getting referrals out to the ILP Contractors for services (once contracts are approved to be amended).

Field/Stakeholder Review: Yes No

If yes, Reviewed By: Rebecca Jones-Gaston, Child Welfare Director

If you have any questions about this policy, contact:

Contact(s): Adrienne Clark, Chafee-IL Program Coordinator or Carrie van Dijk, ILP Youth Transition Specialist

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