

# Policy Transmittal

## Office of Child Welfare Programs



Jennifer Holman, Reunification Program Manager

**Number:** CW-PT-20-023

**Authorized Signature**

**Issue Date:** 12/16/2020

**Topic:** Disclosure to LEA When Individuals Have an Arrest Warrant

**Transmitting (check the box that best applies):**

- New Policy   
  Policy Change   
  Policy Clarification   
  Executive Letter  
 Administrative Rule   
 Manual Update   
 Other:

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                     | <input type="checkbox"/> County Mental Health Directors                       |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services                                      |
| <input type="checkbox"/> Aging and People with Disabilities    | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs             | <input type="checkbox"/> ODDS Children’s Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers            | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors   | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> ODDS Children’s Residential Services  |   |
| <input checked="" type="checkbox"/> Child Welfare Programs     |   |

<b>Procedure Chapter:</b>	Chapter 9
<b>Appendix Number:</b>	Appendix 9.1
<b>Effective Date:</b>	12/15/2020

**Discussion/interpretation:** Appendix 9.1 in the Child Welfare Procedure Manual briefly summarizes and addresses how Child Welfare field staff should interpret the statutes and rule regarding disclosure of confidential information to law enforcement when an individual (e.g. parent or youth) has an arrest warrant. It clarifies how these apparently conflicting statutes and rule apply to Child Welfare practice including what obligations Child Welfare has to notify and inform law enforcement about the locations and times of parent-child visitation when a parent has an arrest warrant.

**Implementation/Transition Instructions:** Please read Chapter 9, Appendix 9.1 in the Child Welfare Procedure Manual.

**Training/Communication Plan:** The update will be communicated via transmittal. Permanency and Safety Consultants will be available to answer questions or provide guidance, if needed.

**Local/Branch Action Required:** Review the new appendix with staff.

**Central Office Action Required:** Permanency and Safety Consultants will be available to answer questions or provide guidance, if needed.

**Field/Provider Review:**       Yes     No

**If yes, reviewed by:** Child Welfare Policy Council and Child Welfare's Peer Advisory Review Committee (PARC)

*If you have any questions about this policy, please contact:*

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