

# Home Health Services Program Rulebook



**Includes:**

- 1) Table of Contents**
- 2) Current Update Information (changes since last update)**
- 3) Other Provider Resource Information**
- 4) Complete set of Home Health Services Program Administrative Rules**

DEPARTMENT OF HUMAN SERVICES,  
MEDICAL ASSISTANCE PROGRAMS

**DIVISION 127**

**HOME HEALTH SERVICES**

Update Information (most current Rulebook changes)

Other Provider Resources Information

**Administrative Rules:**

410-127-0020 Definitions

410-127-0040 Coverage

410-127-0050 Client Copayments

410-127-0055 Copayment for Standard Benefit Package

410-127-0060 Reimbursement and Limitations

410-127-0065 Signature Requirements

410-127-0080 Prior Authorization

410-127-0200 Home Health Revenue Center Codes

Home Health Services Program Rulebook  
Update Information  
for  
July 1, 2010

All program rules are updated to correct statutory information and change the acronyms for the Department of Human Services from (DHS) to (Department) and the Division of Medical Assistance Programs from (DMAP) to (Division).

There may be other minor “housekeeping” corrections to take care of misspelled words, punctuation or grammar and rule text consistency.

If you have questions, contact a Provider Services Representative toll-free at 1-800-336-6016 or direct at 503-378-3697.

## Other Provider Resources

DMAP has developed the following additional materials not found in this Rulebook to help you bill accurately and receive timely payment for your services.

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### ■ Supplemental Information

The Home Health Services Supplemental Information booklet contains important information not found in the rulebook, including:

- ✓ Billing instructions
- ✓ Electronic claims information
- ✓ Third Party Resource codes and Home Health revenue codes
- ✓ Forms
- ✓ Prior authorization information
- ✓ Specific billing requirements for fee-for-service and Medicare Part A clients
- ✓ Medicaid Management Information System (MMIS)

Download the Home Health Services Supplemental Information booklet at:

<http://www.dhs.state.or.us/policy/healthplan/guides/homehealth/main.html>

Note: Check the Web page regularly for changes to the booklet.

### ■ Provider Contact Booklet

This booklet lists general information phone numbers, frequent contacts, phone numbers to use to request prior authorization, and mailing addresses.

Download the Provider Contact Booklet at:

[http://www.dhs.state.or.us/healthplan/data\\_pubs/add\\_ph\\_conts.pdf](http://www.dhs.state.or.us/healthplan/data_pubs/add_ph_conts.pdf)

### ■ Other Resources

We have posted other helpful information, including provider announcements, at:

[http://www.oregon.gov/DHS/healthplan/tools\\_prov/main.shtml](http://www.oregon.gov/DHS/healthplan/tools_prov/main.shtml)

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### ■ Medicaid Management Information System (MMIS)

See the Web page called: “Everything you need to know about the new MMIS” found at <http://www.oregon.gov/DHS/healthplan/mmis.shtml>

This Web page includes information about the new Provider Web Portal at:

<https://www.or-medicaid.gov>

And, instructions to use the new Provider Web Portal at:

[www.oregon.gov/DHS/healthplan/webportal.shtml](http://www.oregon.gov/DHS/healthplan/webportal.shtml)

## **410-127-0020 Definitions**

(1) Acquisition Cost -- The purchase price plus shipping.

(2) Custodial Care -- Care that is not related to a plan of care. Supervision is not required.

(3) Department -- The Department of Human Services (Department) which includes Children, Adults and Families (CAF), Seniors and People with Disabilities (SPD) and Health Services (HS). Included in HS is Health Planning and Community Relations, Public Health Systems, Family Health Services, Disease Prevention and Epidemiology, Division of Medical Assistance Programs (Division), Oregon State Public Health Laboratories, and the Addictions and Mental Health Division (AMH).

(4) Home -- A place of temporary or permanent residence used as a person's home. This does not include a hospital, nursing facility, or intermediate care facility, but does include assisted living facilities, residential care facilities and adult foster care homes.

(5) Home Health Agency -- Any public or private agency which establishes, conducts or represents itself to the public as a home health agency or organization providing coordinated skilled home health services for compensation on a home visiting basis, and licensed by Health Services, Health Care Licensure and Certification as a Home Health Agency, and certified by Medicare Title XVIII. Home health agency does not include:

(a) Any visiting nurse service or home health service conducted by and for those who rely upon spiritual means through prayer alone for healing in accordance with tenets and practices of a recognized church or religious denomination;

(b) Health services offered by county health departments that are not formally designated and funded as home health agencies within the individual departments;

(c) Personal care services that do not pertain to the curative, rehabilitative or preventive aspect of nursing.

(6) Home Health Aide -- A person who meets the criteria for Home Health Aide defined in the Medicare Conditions of Participation 42 CFR 484.36 and certified by the Board of Nursing.

(7) Home Health Aide Services -- Services of a Home Health Aide must be provided under the direction and supervision of a registered nurse or licensed therapist. The focus of care shall be to provide personal care and/or other services under the plan of care which supports curative, rehabilitative or preventive aspects of nursing. These services are provided only in support of skilled nursing, physical therapy, occupational therapy, or speech therapy services. These services do not include custodial care.

(8) Home Health Services -- Only the services described in the Division of Medical Assistance Programs (Division) Home Health Services provider guide.

(9) Medicaid Home Health Provider -- A Home Health Agency licensed by Health Services, Health Care Licensure and Certification certified for Medicare and enrolled with the Division as a Medicaid provider.

(10) Medical Supplies -- Supplies prescribed by a physician as a necessary part of the plan of care being provided by the Home Health Agency.

(11) Occupational Therapy Services -- Services provided by a registered occupational therapist or certified occupational therapy assistant supervised by a registered occupational therapist, due to the complexity of the service and client's condition. The focus of these services shall be curative, rehabilitative or preventive and must be considered specific and effective treatments for a client's condition under accepted standards of medical practice. Teaching the client, family and/or caregiver task oriented therapeutic activities designed to restore function and/or independence in the activities of daily living

is included in this skilled service. Occupational Therapy Licensing Board ORS 675.210-675.340 and the Uniform Terminology for Occupational Therapy established by the American Occupational Therapy Association, Inc. govern the practice of occupational therapy.

(12) Physical Therapy Services -- Services provided by a licensed physical therapist or licensed physical therapy assistant under the supervision of a licensed physical therapist, due to the inherent complexity of the service and the client's condition. The focus of these services shall be curative, rehabilitative or preventive and must be considered specific and effective treatments for a patient's condition under accepted standards of medical practice. Teaching the client, family and/or caregiver the necessary techniques, exercises or precautions for treatment and/or prevention of illness or injury is included in this skilled service. Physical Therapy Licensing Board ORS 688.010 to 688.235 and Standards for Physical Therapy as well as the Standards of Ethical Conduct for the Physical Therapy Assistant established by the American Physical Therapy Association govern the practice of physical therapy.

(13) Plan of Care -- Written instructions explaining how the client is to be cared for. The plan is initiated by the treating practitioner with assistance from Home Health Agency nurses and therapists. The plan must include but is not limited to:

- (a) All pertinent diagnoses;
- (b) Mental status;
- (c) Types of services;
- (d) Specific therapy services;
- (e) Frequency of service delivery;
- (f) Supplies and equipment needed;

- (g) Prognosis;
- (h) Rehabilitation potential;
- (i) Functional limitations;
- (j) Activities permitted;
- (k) Nutritional requirements;
- (l) Medications and treatments;
- (m) Safety measures;
- (n) Discharge plans;
- (o) Teaching requirements;
- (p) Goals;
- (q) Other items as indicated.

(14) Responsible Unit -- The agency responsible for approving or denying payment authorization.

(15) Skilled Nursing Services -- The client care services pertaining to the curative, restorative or preventive aspects of nursing performed by a registered nurse or under the supervision of a registered nurse, pursuant to the plan of care established by the prescribing practitioner in consultation with the Home Health Agency staff. Skilled nursing emphasizes a high level of nursing direction, observation and skill. The focus of these services shall be the use of the nursing process to diagnose and treat human responses to actual or potential health care problems, health teaching, and health counseling. Skilled nursing services include the provision of direct client care and the teaching, delegation and supervision of others who provide tasks of nursing care to clients, as well as phlebotomy services. Such services will comply with the Nurse Practice Act and administrative rules of the

Oregon State Board of Nursing and Health Division -- division 27 -- Home Health Agencies, which rules are by this reference made a part hereof.

(16) Speech and Language Pathology Services -- Services provided by a licensed speech-language pathologist due to the inherent complexity of the service and the patient's condition. The focus of these services shall be curative, rehabilitative or preventive and must be considered specific and effective treatment for a patient's condition under accepted standards of medical practice. Teaching the client, family and/or caregiver task oriented therapeutic activities designed to restore function, and/or compensatory techniques to improve the level of functional communication ability is included in this skilled service. Speech-Language Pathology and Audiologist Licensing Board ORS 681.205 to 681.991 and the Standards of Ethics established by the American Speech and Hearing Association, govern the practice of speech and language pathology.

(17) Title XVIII (Medicare) -- Title XVIII of the Social Security Act.

(18) Title XIX (Medicaid) -- Title XIX of the Social Security Act.

(19) OASIS (Outcome and Assessment Information Set) -- a client specific comprehensive assessment that identifies the client's need for home care and that meets the client's medical, nursing, rehabilitative, social and discharge planning needs.

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 409.040. 409.050 & 414.065

Stats. Implemented: ORS 414.065

5-15-10 (Stats only)

7-1-10 (Hk only)

## **410-127-0040 Coverage**

(1) Home health services are made available on a visiting basis to eligible clients in their homes as part of a written Plan of Care.

(2) Home health services must be prescribed by a physician and the signed order must be on file at the Home Health Agency. The prescription must include the ICD-9-CM diagnosis code indicating the reason the Home Health services are requested. The orders on the plan of care must specify the type of services to be provided to the client, with respect to the professional who will provide them, the nature of the individual services, specific frequency and specific duration. The orders must clearly indicate how many times per day, each week and/or each month the services are to be provided.

(3) The plan of care must be reviewed and signed by the physician every two months to continue services.

(4) The following services or items are covered, if diagnoses are on the portion of the prioritized list above the line funded by the Legislature:

(a) Skilled nursing services;

(b) Skilled nursing evaluation (includes OASIS Assessment);

(c) Home Health aide services;

(d) Occupational therapy services;

(e) Occupational therapy evaluation;

(f) Physical therapy services;

(g) Physical therapy evaluation (includes OASIS Assessment);

(h) Speech and language pathology services;

(i) Speech and language pathology evaluation (includes OASIS Assessment);

(j) Medical/surgical supplies.

Stat. Auth.: ORS 409.040, 409.050, and 414.065

Stats. Implemented: ORS 414.065

5-15-10 (Stats only)

## **410-127-0050 Client Copayments**

Copayments may be required for certain services. See OAR 410-120-1230 for specific details.

Stat. Auth.: ORS 409.040, 409.050, and 414.065

Stats. Implemented: ORS 414.065

5-15-10 (Stats)

## **410-127-0055 Copayment for Standard Benefit Package**

(1) Home Health Services are not covered for clients receiving the Standard Benefit Package. See General Rules 410-120-1210 for additional information.

(2) The OHP Standard Benefit Package includes limited home enteral/parenteral services and intravenous services (see 410-148-0090).

Stat. Auth.: ORS 409.040, 409,050, and 414.065

Stats. Implemented: ORS 414.065

5-15-10 (Stats only)

## 410-127-0060 Reimbursement and Limitations

(1) Reimbursement. The Division of Medical Assistance Programs (DMAP Division) reimburses home health services on a fee schedule (see home health supplemental information guide) by type of visit.

(2) Future reimbursement rate changes, if applicable, will be calculated by applying an administratively determined percentage to each service rate to determine the new rate.

(3) DMAP The Division reimburses only for service, which is medically appropriate.

(4) Limitations:

(a) Limits of covered services:

(A) Skilled nursing visits are limited to two visits per day with payment authorization;

(B) All therapy services are limited to one visit or evaluation per day for physical therapy, occupational therapy or speech and language pathology services. Therapy visits require payment authorization;

(C) DMAP The Division will authorize home health visits for clients with uterine monitoring only for medical problems, which could adversely affect the pregnancy and are not related to the uterine monitoring;

(D) Medical supplies must be billed at acquisition cost and the total of all medical supplies revenue codes may not exceed \$75 per day. Only supplies that are used during the visit are billable. Clients visit notes must include documentation of supplies used;

(E) Durable medical equipment must be obtained by the client by prescription through a durable medical equipment provider.

(b) Not covered service:

(A) Service not medically appropriate;

(B) A service whose diagnosis does not appear on a line of the Prioritized List of Health Services which has been funded by the Oregon Legislature (OAR 410-141-0520);

(C) Medical Social Worker Service;

(D) Registered dietician counseling or instruction;

(E) Drug and or Biological;

(F) Fetal non-stress testing;

(G) Respiratory therapist service;

(H) Flu shot;

(I) Psychiatric Nursing Service.

Stat. Auth.: ORS 409.010, 409.050, 409.110, 414.065

Stats. Implemented: ORS 414.065

1-1-08

7-1-10 (Hk only)

## **410-127-0065 Signature Requirements**

(1) The Division of Medical Assistance Programs (Division) requires practitioners to sign for services they order. This signature may be handwritten, electronic, or stamped, and it must be in the client's medical record.

(2) The ordering practitioner is responsible for the authenticity of the signature. If a practitioner allows a signature stamp, the provider performing the service must retain a signed statement in their records that this practitioner is the only person who has and uses the stamp.

Stat. Auth.: ORS 409.040, 409.050 & 414.065

Stats. Implemented: ORS 414.065

5-15-10

7-1-10 (Hk only)

## **410-127-0080 Prior Authorization**

(1) Home health providers must obtain prior authorization (PA) for services as specified in rule.

(2) Providers must request PA as follows (see the Home Health Supplemental Information booklet for contact information):

(a) For Medically Fragile Children's Unit (MFCU) clients, from the Department of Human Services (Department) MFCU;

(b) For clients enrolled in the fee-for-service (FFS) Medical Case Management (MCM) program, from the MCM contractor;

(c) For clients enrolled in a prepaid health plan (PHP), from the PHP;

(d) For all other clients, from the Division of Medical Assistance Programs (Division).

(3) For services requiring authorization, providers must contact the responsible unit for authorization within five working days following initiation or continuation of services. The FAX or postmark date on the request will be honored as the request date. It is the provider's responsibility to obtain payment authorization.

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 409.010, 409.050, 409.110, 414.065

Stats. Implemented: ORS 414.065

12-1-08

7-1-10 (Hk only)

## **410-127-0200 Home Health Revenue Center Codes**

Payment authorization is required for those services indicated by the Code PA. Following are the procedure codes to be used for billing:

(1) Medical/surgical supplies and devices:

(a) 270 -- General classification;

(b) 271 -- Non sterile supply;

(c) 272 -- Sterile supply.

(2) Physical Therapy:

(a) 421 -- Visit charge -- PA;

(b) 424 -- Evaluation (includes OASIS assessment) or re-evaluation.

(3) Occupational Therapy:

(a) 431 -- Visit charge -- PA;

(b) 434 -- Evaluation or re-evaluation.

(4) Speech-language pathology:

(a) 441 -- Visit charge -- PA;

(b) 444 -- Evaluation (includes OASIS assessment) or re-evaluation.

(5) Skilled nursing:

(a) 551 -- Visit charge -- PA;

(b) 559 -- Other skilled nursing -- evaluation (includes OASIS assessment).

(6) Home health aid -- 571 -- Visit charge -- PA.

(7) Total charge -- 001 -- Total Charge.

Stat. Auth.: ORS 409.04, 409.050, and 414.065

Stats. Implemented: ORS 414.065

5-15-10 (Stats only)