

Information Memorandum Transmittal Office of Self-Sufficiency Programs



Nicky Jeffreys, Administrator, Office of Payment
Accuracy and Recovery

Authorized signature

Number: SS-IM-23-001

Issue date: 04/14/2023

Topic: Forms

Due date:

Subject: Single Overpayment and Fraud Investigation Referral Form

Applies to (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental
Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In
Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The Fraud Investigation Referral (MSC 0371) form has been obsolete, and its information was incorporated into the MSC 284R Overpayment referral form creating a new single Overpayment and Fraud Investigation Referral ([MSC 284R](#)) form. If you have a prior version of these forms saved on your computer, please replace it with the current version from the Forms Server.

This change has been implemented to better meet the needs of eligibility workers and family coaches when a case needs to be reviewed for possible overpayment or fraud. The form was designed to streamline the referral process allowing complete case information to be submitted with the single form.

To submit a referral, complete the [MSC 0284R](#), save the document and click the Fraud or Agency/Participant caused submit button. This will open a pre-addressed email with the referral attached. Additional information relevant to the referral can be attached prior to sending the email.

If you have any questions about this information, contact:

Contact(s): Svetlana Fadden	
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