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Authorized Signature

Number: SS-AR-09-013

Issue Date: 11/13/2009

Topic: Medical Benefits

Due Date: 11/13/2009

Subject: Healthy Kids - Client Maintenance (CM) Coding for the Application
Assistance Program (AA) and the Outreach Enrollment Grant Program (GG)

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> | County DD Program Managers | <input checked="" type="checkbox"/> | Other (please specify): CAF SSP
Transmittal Group |

Action Required:

Coding on Client Maintenance (CM) for the Application Assistance Program (AA) providers and the Outreach Enrollment Grant Program (AG) providers. An Information Memorandum Transmittal ([SS-IM-09-031](#)) was distributed June 15, 2009. However, there was a delay in implementation. This transmittal is a reminder of the coding requirements.

Reason for Action DMAP has implemented two new programs to support Healthy Kids Program enrollment and outreach:

- Application Assistance Program
- Outreach and Enrollment Program

The Application Assistance Program and Outreach and Enrollment Grant Program providers work with families to help them complete the application process in order to help get as many Oregon children enrolled into health care coverage as possible.

Neither program will work with adult only applications.

A list of providers will soon be available at <http://www.oregonhealthykids.gov/>.
The providers will be listed by county.

Each program stamps their provider number on the application.

- The Application Assistance Program provider identification stamp always begins with "AA" followed by numbers.

- The Outreach and Enrollment Grant Program provider identification stamp begins with “GG” followed by numbers.

CM system coding

New coding was created to track children who have been helped by the Application Assisters and Outreach and Enrollment Grantees.

For Application Assisters Program, the need/resource codes are:

- AAP - Application Assistance Program Pending: The AAP end date is the month/year the application would be denied if the application is not completed. Do not remove or change the AAP code if the application is denied; it will drop off the case automatically.
- AAA - Application Assistance Program Approved: Once approved for medical, remove the AAP need/resource code and add the AAA code. The AAA end date is the month/year the child was approved for medical. Providers will be paid for each approved application, so it is important to code cases correctly.

For the Outreach and Enrollment Grant Program, the need/resource codes are:

- GGP - Outreach and Enrollment Grant Program Pending: The GGP end date is the month/year the application would be denied if the application is not completed. Do not remove or change the GG if the application is denied; it will drop off the case automatically.
- GGA - Outreach and Enrollment Grant Program Approved: Once approved for medical, remove the GGP need/resource code and add the GGA code. The GGA end date is the month/year the child was approved for medical.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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