

Action Request Transmittal

Office of Self-Sufficiency Programs



Heather Miles, SSP Program Design Manager

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Number: SS-AR-21-003

Issue date: 08/13/2021

Topic: Forms

Due date: 8/16/2021

Subject: Revised DHS 7802 TA-DVS Safety Screening

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: The Temporary Assistance for Domestic Violence Survivors (TA-DVS) Safety Screening form (DHS [7802](#)) has been revised. Effective 8/16/2021, replace all prior versions and use the updated 7802 on the forms server.

When a filing date for TA-DVS is established, safety must be addressed immediately, within eight working hours of receiving the request. To do this staff must offer to complete the safety assessment and may use the DHS [7802](#) as a tool to help assess survivor safety.

Remember: The safety screening should never be provided to the survivor to complete and should be done in a confidential area or after establishing safety over the phone. This is an agency used tool to help guide the conversation of addressing safety with survivors. Staff completing a safety screening must have completed DV 101 training.

Reason for action: The TA-DVS program supports domestic violence survivors by providing temporary, limited financial assistance to flee domestic violence (DV) and to help survivors remain free of violence.

The reason for the form update is due to TA-DVS Policy receiving questions regarding the screening process and about questions asked on the 7802. In response, TA-DVS Policy has reviewed the 7802 and created a workgroup comprised of Family Coaches, Leads, Advocates, and other interested parties. This workgroup developed a more helpful tool and

adjusted the questions on the form to be more trauma informed. The intent is to make the safety screening process more supportive for both staff and survivors.

Training: TA-DVS Policy will be hosting the September Tea Time on how to complete the 7802 and will discuss the form updates. Join the September Analyst Hour – Tea Time with TA-DVS - on Tuesday 09/14/2021 from 8:30 – 9:30AM. For information on how to join Analyst Hours, see the [SSP Meetings and Action Tracker](#).

For further support on completing the safety screening, policy has developed a supplemental guide titled [7802 Safety Screening Guide](#) which can be found on [DV Staff Tools](#).

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s): TA-DVS Policy	
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