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Authorized Signature

Number: SS-IM-08-020
Issue Date: 05/05/2008

Topic: Other

Subject: Computer and Payment Coding for Temporary Assistance for Domestic Violence Survivors (TA-DVS)

Applies to (check all that apply):

☐ All DHS employees
☐ Area Agencies on Aging
☒ Children, Adults and Families
☐ County DD Program Managers

☐ County Mental Health Directors
☐ Health Services
☐ Seniors and People with Disabilities
☒ Other (please specify): Self-Sufficiency staff

Message:

Background:

Some gaps related to coding in TA-DVS cases have been identified. These gaps may impact both the Federal JOBS Participation Rate and the tracking of state versus federal funds.

1. The "DVS" Needs/Resource code on CMS:

The DVS needs/resource code should be used on every TA-DVS case even ongoing TANF cases where TA-DVS eligibility has been determined.

The monthly data books have recently been updated to include not only TA-DVS cases with payments, but TA-DVS cases determined eligible but have not received payments. Using the DVS code is the only way we can track the number of cases who have <u>not</u> received payments. We compare the DVS code and the payment codes to track those who have received payments. The cases that do not receive payments reflect a previously unidentifiable workload.

The DVS coding also impacts how we report Federal JOBS participation. The number of DV waivers (DVS is one way we track this) are counted as "good cause," if we fail to meet the Federal Work Participation Rate.

2. The new "WDV" Case Descriptor on CMS:

The WDV case descriptor should be used on every program 2 or 82 case where citizenship has been waived due to domestic violence. The case descriptor should be added to each individual whose citizenship is being waived. The in-grant code should reflect either AD or CH status.

Several branches have been using the new "WDV" case descriptor on TANF cases where we are waiving citizenship requirements in DV related TANF cases. That is greatly appreciated as the funding for these cases comes from state, not federal dollars and the new code is the only way we can track this.

Remember we can not waive citizenship requirements (including verification requirements) for Food Stamps or Medical, even MAA.

3. New special pay reason codes "2M" and "2N":

- **The "2M" payment reason code should be used for any TA-DVS cases where medical related payments are made using TA-DVS funds.**

- **The "2N" payment reason code should be used for all payments on TA-DVS cases where citizenship is being waived. This includes combined TANF/TA-DVS cases.**

Use both the "WDV" case descriptor and the "2N" special pay reason code for combined TANF/TA-DVS cases where citizenship is being waived.

These new codes are necessary to track state versus federal funding.

Additional Information:

The DHS 437 will soon be updated to include these new codes as well as other new payment codes that were created as part of TANF reauthorization and redesign.

The "help" windows on CMS have been updated with these new codes.

New Tool:

You will find attached a new quick reference guide for Domestic Violence-related coding in both TANF and TA-DVS. It is suggested that you print this tool on card stock and cut it in half length-wise as there are two guides per page.

Please distribute this guide to all self-sufficiency workers who code domestic violence cases and who make TA-DVS payments or enter those payments in the special pay system.

If you have any questions about this information, contact:

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