DHS Oregon Department of Human Services
Children, Adults and Families

Information Memorandum Transmittal

Xochitl Esparza, Interim TANF Program Manager
Karen House, Medical Program Manager

Number: SS-IM-08-038

Authorized Signature

Issue Date: 11/5/08

Topic: Other

Subject: Child Support Pass-Through and Disregard (Required Coding on Medical-Only, Pre-TANF, TANF, SFP and Program 82 Cases)

Applies to (check all that apply):

☐ All DHS employees	☐ County Mental Health Directors
☐ Area Agencies on Aging	☐ Health Services
☒ Children, Adults and Families	☐ Seniors and People with Disabilities
☐ County DD Program Managers	☐ Other (please specify):

Message:
Please read the following for coding information for child support pass-through/ disregard and disregard-only for TANF and TANF-Related Programs and Medical Programs.

Please go to the link at http://www.dhs.state.or.us/policy/selfsufficiency/publications/SS-IM-08-038-QuickRef.doc for a quick reference guide for child support pass-through/disregard and disregard only.

Please go to the link at http://www.dhs.state.or.us/policy/selfsufficiency/publications/SS-IM-08-038-PP-attachment.ppt for a Medical Program Disregard Powerpoint that explains the requirement to code DSP and SUP on medical-only cases.

1) Medical Programs

Effective 10/29/08, medical-only cases require both SUP and DSP coding. This is because a decision was made to align the CM case coding requirements. Please go to http://www.dhs.state.or.us/policy/selfsufficiency/publications/SS-IM-08-038-PP-attachment.ppt for a Medical Program Disregard Powerpoint that explains the requirement to code DSP and SUP on medical-only cases.

2) TANF and TANF-Related Programs

Pass-Through and Disregard – Applies to families getting ongoing TANF who are not in SFPSS or in a two-parent family where deprivation is based on the unemployment or underemployment of the primary wage earner (Program 82). The following Need/Resource (N/R) items apply to these cases:

- Need/Resource **CSP** – The amount of a child support payment that is passed through to the client and disregarded for the purposes of eligibility determination and grant calculation. At the end of the month, DCS sends the CM system collection files with total support collected for the month. The CM system calculates the pass-through amount and automatically adds the CSP N/R item, amount and date. The CSP coding is attached to the payee. The CSP N/R date is the month/year in which the support was collected. The CSP amount is used only to track the pass-through amount and will not reduce the grant.

- Need/Resource **PSP** – The amount of a child support payment remaining after CSP is applied. A new N/R PSP has been created to track this amount. The system adds the PSP N/R, amount and month/year in which the support was collected. The system adds the PSP coding to the payee. PSP is used only for tracking. PSP will not be used in the calculation and will not reduce the grant.

To get the total amount of support, add PSP and CSP.

Remember: Pass-through/disregard and disregard-only are limited to $50 per dependent child or minor parent per financial group per month and not to exceed $200 per financial group per month. This means, for example, that if there are three children in the financial group, each with a different father, and one child gets support of $210 each month from his father (and the other two receive no support from their fathers), CSP for the child getting support is $50 and PSP $160.

Disregard Only – Applies to families in Pre-TANF, SFPSS or in a two-parent family where deprivation is based on the unemployment or underemployment of the primary wage earner (Program 82). The following Need/Resource items apply to these cases:

- Need/resource **DSP** = The amount of a child support payment that is disregarded. A new N/R DSP has been created to identify the disregarded child support. The DSP N/R item and amount will be added by the worker. The N/R date is the month/year in which the support payment was received. DSP can only be added to Pre-TANF, SFP and Program 82 cases.

- Need/resource **SUP** = The amount of a child support payment after DSP is applied. The SUP N/R date is the benefit month/year to which the support applies. Use SUP

as you would for any countable child support received by a family. SUP will still reduce the grant amount dollar for dollar.

To get the total amount of support paid on a case coded Pre-TANF, SFP or Program 82, add the amount of SUP plus the amount of DSP.

Remember: Pass-through/disregard and disregard-only are limited to $50 per dependent child or minor parent per financial group per month and not to exceed $200 per financial group per month. This means, for example, that if there are three children in the financial group, each with a different father, and one child gets support of $210 each month from his father (and the other two receive no support from their fathers), DSP for the child getting support is $50 and SUP $160.

If you have any questions about this information, contact:

Contact(s):	**TANF and TANF related programs:** Amy Sevdy Lisa Buss **Medical Only Cases:** Joyce Clarkson Michelle Mack Carol Berg **Coding:** Lisa Stegmann		
Phone:	Amy Sevdy and Lisa Buss – 503-945-7017 Joyce Clarkson – 503-945-6106 Michelle Mack – 503-947-5129 Carol Berg – 503-945-6072 Lisa Stegmann – 503-945-6725	**Fax:**	503-373-7032
E-mail:	Amy Sevdy – Amy.sevdy@state.or.us Lisa Buss – Lisa.buss@state.or.us SSP-POLICY, Medical Joyce Clarkson – joyce.clarkson@state.or.us Michelle Mack – michelle.mack@state.or.us Carol Berg – carol.berg@state.or.us Coding: Lisa Stegmann – lisa.stegmann@state.or.us		