

Rhonda Prodzinski

Authorized Signature

Number: SS-IM-09-006

Issue Date: 02/03/2009

Topic: Child Care

Subject: Copay Calculator

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message: Effective 02/02/09, the online copay calculator was disabled. This action has been taken due to an error in the calculation of copays. You will still be able to access historical copays by using the links on the Web page.

A notice will be sent as soon as the copay calculator is available.

The computer system will correctly calculate the copay amount, so it is suggested you put the case online prior to completing the Notice of Reported Information (DHS 7294).

For cases eligible for the reduced copay, do the following to determine the ongoing copay amount.

- Enter the case online without the RCP coding.
- Find the ongoing copay amount on the SCMS screen.
- Return to the online case and add the RCP coding to the need resource (N/R) and case descriptor (C/D).
- Save the changes (F9).

If you have any questions about this information, contact:

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