

Information Memorandum Transmittal Office of Self-Sufficiency Programs



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Health Authority

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Number: SS-IM-19-006
Issue date: 04/15/2019

Topic: Medical Benefits

Due date:

Subject: Guidance for staff who determine eligibility for OHP medial programs on how to verify income using IRS tax forms for 2018

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Staff who process OHP applications |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: For the 2018 tax year, the Internal Revenue Service (IRS) changed the forms individuals use to file their taxes. In response, the existing guidance about how to use IRS tax forms to verify income has been updated to reflect those changes.

[Verifying Income Using Current Tax Documents for 2018](#)

If you have any questions about this information, contact:

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