

Dave Lyda, TANF Manager

Authorized Signature

Number: SS-PT-08-005

Issue Date: 1/16/08

Topic: Other

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: _____

Applies to (check all that apply):

- All DHS employees
 County Mental Health Directors
 Area Agencies on Aging
 Health Services
 Children, Adults and Families
 Seniors and People with Disabilities
 County DD Program Managers
 Other (please specify):

Policy/Rule Title:	OAR 461-190-0195 Degree Completion Initiative (DCI) Component. The interpretation of this administrative rule has changed. Technical, professional and career schools that meet the definition of "educational institution" in this rule may now be approved schools for the purposes of DCI.		
Policy/Rule Number(s):	OAR 461-190-0195	Release No:	None
Effective Date:	1/1/08	Expiration:	None
References:			
Web Address:	http://dhsmanuals.hr.state.or.us/B/461-190-0195.htm		

Discussion/Interpretation: The Degree Completion Initiative (DCI) is a component of the TANF/JOB program for parents who are completing or planning to complete their two- or four-year degree within 12 months or less. (Note: When the 100 statewide DCI slots are not full, DCI is open to parents who require up to 24 months to complete school.)

Parents applying for DCI must be attending an educational institution that meets the requirements of OAR 461-190-0195 (Degree Completion Initiative Component). This means that the educational institution must be approved or accredited by the Northwest Commission on Colleges and Universities, by its regional equivalent, or by the appropriate official, department, or agency of the state or nation in which the

institution is located and also must be a:

- Four-year college or university *or*
- Junior or community college *or*
- Technical, professional or career school.

Note: In a case where a parent appears to meet the criteria for both the TANF/JOBS program vocational training (VT) and DCI components, which may be the case for some parents attending a junior or community college or a technical, professional or career school, it is recommend that the VT step be used rather than the DC step since VT is a core activity that is countable for up to 12 months and allows more participants in the component than DCI.

Implementation/Transition Instructions: None

Training/Communication Plan: Policy transmittal and update of DCI materials.

Local/Branch Action Required: Review the change at local branch meetings.

Central Office Action Required: Update DCI policy in the Family Services Manual (Employment & Self-Sufficiency Services B.5). Update the DCI forms and poster. Update the DCS webpage located at <http://www.oregon.gov/DHS/assistance/dci.shtml/>.

Field/Stakeholder review: Yes No

If yes, reviewed by: TANF Advisory Committee, Council of Recognized National Accrediting Agencies, Corinthian College, Northwest Career Colleges Federation, ITT Technical Institute

Filing Instructions: None

If you have any questions about this policy, contact:

Contact(s):	Amy Sevdya Lisa Buss		
Phone:	503-945-7017	Fax:	503-373-7032
E-mail:	Amy.sevdy@state.or.us Lisa.buss@state.or.us		