

Barbara Hopkins, CAF Self-Sufficiency Programs  
**Authorized Signature**

**Number:** SS-PT-08-008  
**Issue Date:** 01/25/2008

**Topic:** CAF Self-Sufficiency Programs Family Services Manual (including some Senior and People with Disabilities programs)

**Transmitting (check the box that best applies):**

- New Policy     
  Policy Change     
  Policy Clarification     
  Executive Letter  
 Administrative Rule     
  Manual Update     
  Other: \_\_\_\_\_

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors   |
| <input checked="" type="checkbox"/> Area Agencies on Aging        | <input type="checkbox"/> Health Services  |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities                            |
| <input type="checkbox"/> County DD Program Managers               | <input checked="" type="checkbox"/> Other (please specify): All Users of the Family Services Manual |

Policy/Rule Title:	Various (see Discussion below)		
Policy/Rule Number(s):		Release No:	FSML- 48S
Effective Date:	January 28, 2008	Expiration:	N/A
References:			
Web Address:	<a href="http://www.dhs.state.or.us/policy/selfsufficiency/em_firstpage.htm">http://www.dhs.state.or.us/policy/selfsufficiency/em_firstpage.htm</a> <b>FSM Manual Letters:</b> <a href="http://www.dhs.state.or.us/policy/selfsufficiency/em_mltr.htm">http://www.dhs.state.or.us/policy/selfsufficiency/em_mltr.htm</a>		

**Discussion/Interpretation:**

Changes to the following sections were made to support the new OHP Standard Reservation List process:

***Medical Assistance Programs***

Revised to support the OHP Standard Reservation List. (MA-b.1, MA- b.2, MA-b.3, MA-e.5)

**Worker Guide 2 — OHP Quick Reference Guide**

Updated to include the OHP Standard Reservation List process. (MA-wg2)

**Worker Guide 7 — OHP Standard Reservation List Overview**

“OHP Standard Reservation List Overview” added to support the OHP Standard Reservation List Process (MA-wg7)

**Worker Guide 8 — OHP Standard Reservation List Guide for Reception Staff**

“OHP Standard Reservation List Guide for Reception Staff” added to support the OHP Standard Reservation List process. (MA-wg8)

## Multiple Program Worker Guides

Worker Guide 13 — Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973 (Section 504) was updated to reflect current ADA accommodations policy for those who file an OHP 7210R application more than 30 days from the date of request or for those who request an OHP reservation after the list has closed. (MPWG-13)

### Implementation/Transition Instructions:

### Training/Communication Plan:

### Local/Branch Action Required:

Review policy changes with branch staff.

### Central Office Action Required:

### Systems

Field/Stakeholder review:            x    Yes                No

If yes, reviewed by:

### Filing Instructions:

Please file this material in the *Family Services Manual* as indicated below:

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#### **Remove**

##### **Medical Assistance Programs**

TOC, pp 1-2 (all pages)  
#B, pp 1-16 (all pages)  
#E, pp 1-30 (all pages)  
WG#2, pp 1-2 (all pages)  
WG#7, pp 1-4 (all pages)  
WG#8, pp 1-4 (all pages)

##### **Multiple Program Worker Guides**

#13, pp 1-10 (all pages)

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#### **Insert**

##### **Medical Assistance Programs**

TOC, pp 1-2 (all pages)  
#B, pp 1-16 (all pages)  
#E, pp 1-30 (all pages)  
WG#2, pp 1-2 (all pages)  
WG#7 pp 1-4 (all pages)  
WG#8, pp 1-4 (all pages)

##### **Multiple Program Worker Guides**

#13, pp 1-10 (all pages)

**Contact(s):** If you have any questions about this *policy*, see Introduction C, Contact List, located in this manual for a list of program contacts.

If you have questions about the *filing instructions*, please contact Barbara Hopkins at the number/email address below.

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