

Xochitl Esparza

**Authorized Signature**
**Number:** SS-PT-09-025

**Issue Date:** 07/15/2009

**Topic:** Cash Payments

**Transmitting (check the box that best applies):**

- New Policy   
  Policy Change   
  Policy Clarification   
  Executive Letter  
 Administrative Rule   
  Manual Update   
  Other: \_\_\_\_\_

**Applies to (check all that apply):**

- All DHS employees   
  County Mental Health Directors  
 Area Agencies on Aging   
  Health Services  
 Children, Adults and Families   
  Seniors and People with Disabilities  
 County DD Program Managers   
  Other (please specify): SSP staff who determine TANF eligibility

Policy/Rule Title:	Policy: Deprivation: Deprivation Based on Unemployment		
Policy/Rule Number(s):	Policy: FSM- <a href="#">TANF-E.7</a>	Release No:	
Effective Date:	August 1, 2009	Expiration:	
References:			
Web Address:			

**Discussion/Interpretation:**

The Family Service Manual (FSM) – [TANF – E – Section 7](#) is being revised to provide additional guidance and examples to staff who determine TANF eligibility.

Effective August 1, 2009, Section 7 will include examples to assist in determining TANF eligibility. Examples include situations where applicants are self-employed, moving in from another state, not required to apply for unemployment compensation, etc.

**Implementation/Transition Instructions:**

**Training/Communication Plan:** The changes are being incorporated into existing training for self-sufficiency staff.

**Local/Branch Action Required:** Local managers to review with staff.

**Central Office Action Required:** Revised the Family Services Manual (FSM)

**Field/Stakeholder review:**      Yes      No

**If yes, reviewed by:**

**Filing Instructions:**

*If you have any questions about this policy, contact:*

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