

Policy Transmittal Office of Self-Sufficiency Programs



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Number: SS-PT-21-033

Issue date: 12/28/2021

Updated: 12/30/2021

Topic: Food Benefits

Due date: 12/28/2021

Subject: SNAP cases with a renewal date of 12/31/2021 and 1/31/2022 automatically extended

Transmitting (check the box that best applies):

- New policy Policy change Policy clarification Executive letter
 Administrative Rule Manual update Other:

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input checked="" type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: SNAP Cases with renewal date of 12/31/2021 and 1/31/2022 automatically extended for 6 months

Due to the continued increase in SNAP renewals related to the COVID-19 emergency, Oregon SNAP has automatically extended SNAP cases with a renewal due by 12/31/2021 and 01/31/2022. In addition, mid-certification reviews (MCRs) due on the above time periods will also be marked as processed.

Affected cases will have a case note added indicating that they were automatically extended (for renewals) or marked as processed (for MCRs). A Notice of Eligibility (NOE) will be issued letting the Oregonian know their case has been extended for 6 months; or processed for the MCRs and what their benefit is for the last 12 months of their certification.

These actions are being used to support redirection of the workflow. Additional temporary SNAP waivers will be used to streamline eligibility (Example: No interview waiver).

If a task is received to process a renewal, an MCR, or documents are received to clear an RFI, review the case to see if they have been extended or MCR marked as processed by checking the case notes. If not already extended or marked as processed, then process as normal. If already extended/marked as processed AND they are reporting a change, then process as a Report a Change (RAC) and make a case note. If no changes are being reported simply put a case note saying no changes submitted. These are NOT to be processed as a full renewals or mid-certifications.

If you have any questions about this policy, contact:

Contact(s): SNAP Policy	
Phone:	Fax:
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