

# Action Request Transmittal Aging and People with Disabilities



Mike McCormick

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**Number: APD-AR-21-023**

**Issue date: 5/11/2021**

**Topic:** Long Term Care

**Due date:**

**Subject:** New PACE benefit types in Oregon ACCESS and liability calculations

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

**Action required:**

Three new Service Category/Benefit types have been added in Oregon ACCESS for the PACE program:

- **PACE In-home**
- **PACE Residential**
- **PACE Nursing Facility**

The current PACE (PAC) benefit will be marked OBSOLETE and should not be used. Users who attempt to approve this benefit type will receive an error message. Staff should start using the new PACE benefit types as follows:

- The PACE In-home and PACE Residential benefit must be used whenever a new benefit is needed, such as when a new assessment is completed, or the setting has changed. However, staff may choose to update the benefit sooner. When requesting an administrative extension, the PACE In-home and PACE Residential benefit types should be used instead of PACE (Obsolete).
- The PACE Nursing Facility benefit must be updated for all individuals that are currently residing in a nursing facility for non-skilled care for more than 30 days. The reason for this is to avoid any unnecessary increased liability notices to the

individual. A list of current PACE participants residing in a nursing facility will be sent out to local offices as appropriate. When requesting an administrative extension, the PACE Nursing Facility benefit type should be used, if appropriate, instead of PACE (Obsolete).

**REMINDER:** The PACE Nursing Facility benefit is used only for existing PACE cases, when the participant has been placed in a nursing facility permanently or the nursing facility (NF) stay will be longer than 30 days. A POC in MMIS should not be set up for PACE cases when the participant is residing in a nursing facility.

**LIABILITY INFORMATION:** The ONE system sends out a maximum liability notice which is considered the official notice for service liability. An informational letter, located on the [Case Management Tools](#) page in the program section [Program of All-inclusive Care for the Elderly](#), should be sent to the PACE participant and/or authorized representative to inform them how payments can be made and who should receive the payments. As a courtesy, a copy of the informational letter may be sent to the CBC provider or NF provider and the PACE organization. If a PACE participant and/or authorized representative requests documentation of the liability calculation, staff can print the Patient Liability Summary from ONE or gather all of the necessary information from ONE and manually complete the [Liability Worksheet](#) (APD 0450) located on the Forms server. All documents sent outside of ONE that are related to liability should be scanned and stored in ONE.

Please follow all ONE protocols or processes currently in place for notifying eligibility staff when a change occurs on the case.

**Reason for the action:**

ONE is the system of record for all liability calculations. The PACE benefit in Oregon ACCESS CAPS did not provide a service setting in SELG, therefore, ONE was unable to determine which standard to use to calculate the liability in ONE. Establishing the new benefit types allows for the service setting to populate in SELG so ONE can recognize the service setting and calculate the correct maximum liability. The creation and use of these new PACE benefit types will eliminate the need for Interim Business Process (IBP) 20-95 (used for PACE liability calculations in ONE) and eliminate the need for manual liability calculations for most cases.

All PACE related questions, comments, concerns, and documents may be sent to [APD.PACE@dshs.state.or.us](mailto:APD.PACE@dshs.state.or.us)

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** APD Policy & Ops

*If you have any questions about this action request, contact:*

Contact(s): Lisa Bouchell Cindy Susee	
Phone:	Fax:
Email: <a href="mailto:lisa.bouchell@dhsoha.state.or.us">lisa.bouchell@dhsoha.state.or.us</a> <a href="mailto:cynthia.susee@dhsoha.state.or.us">cynthia.susee@dhsoha.state.or.us</a>	