

# Action Request Transmittal Aging and People with Disabilities



Mike McCormick

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**Number:** APD-AR-21-036

**Issue date:** 8/10/2021

**UPDATED**

**Topic:** Long Term Care

**Due date:**

**Subject:** Adult Day Services (ADS) Service Authorization Update

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

As announced in [APD-IM-21-044](#), Adult Day Services (ADS) providers will reopen on July 1, 2021. Please note: Per the Governor's [executive order](#), the county risk levels are no in effect after June 30, 2021. This means that an ADS may reopen if there is an approved reopening plan.

Payments for services at the ADS site are processed in the CEP Voucher System. This is the same process used prior to the COVID-19 declared emergency.

Local offices will be provided updates on which ADS sites are permitted to provide services.

ADS providers may continue to provide Alternative Services at this time, as stated in [APD-PT-20-096](#). Billing under these services (the ADS sending invoices to Policy Analyst Lindsay Vanderworker) will remain the same. Services cannot be duplicated between Alternative Services and traditional ADS services.

**Action required:**

Local office staff will need to review which individuals were previously receiving ADS services. For each ADS provider that serves individuals within the local office service

area, complete the following:

- In the mainframe (MF), enter “hinq,p,(provider#)” to see which Medicaid consumers were authorized to receive ADS services in the past.
- Case Managers (CM) will follow-up with identified individuals to determine if they are interested in receiving ADS services on-site. CMs may wish to summarize the protocol information that is provided in [APD-IM-21-044](#).
- CMs are encouraged to provide ADS as a service option to other individuals as appropriate to their service plan.
- For interested individuals, and once an ADS site is open, complete form 0546AD and submit it to the CEP Specialist to generate vouchers. Please note:
  - Only OH112 (full day authorizations) is permitted. OH113 (half day authorizations) is no longer an option.
  - Authorizations may not exceed the current benefit begin and end date.
  - For individuals in an Adult Foster Home (AFH) setting that previously received ADS services on-site: An exception will not be required until a new assessment and benefit authorization is completed.

CEP Specialist authorization process:

Issue an ADS voucher in the MF as follows:

- AATH, Prime#,Provider#,Branch#
- Enter authorization begin and end dates, press enter
  - Note that you can only create one month at a time, even if the 546AD shows ongoing through other months.
- Enter OH112 procedure code
- Enter the number of units (days) for ADS
- Add Y to Add Voucher to File and Y at Print 598B, press enter
- Voucher has been added

**Reason for action:**

Effective July 1, 2021, the following ADS providers are allowed to reopen (this list will be updated as more ADS sites are approved):

- City of Salem Senior Center (518953)
- North End Senior Solutions (758981)
- Northridge Adult Day Care Medford (758978)
- St. Group Inc. Silver Years (804914)
- Anatolia Adult Day Care Center LLC (758980)
- Bridge to Independence-Homeward Bound (726145)
- Gentog LLC (699816)
- Grace Center for Adult Day Service (518950)

- Mt. Hood Adult Day Center (733863)
- Northridge Adult Day Care Grants Pass (842271)
- Our Place Senior Day Center (818562)
- Providence Sunshine Club (827989)
- Robison Jewish Health Center/ Cedar Sinai Park (818560)
- Sunshine Adult Day Service LLC (518955)
- Thelma's Place (Canby 758670/ Redmond 802284)
- Volunteers of America (Lambert 569942, Marie Smith 518958, Sundance 835865)

The following ADS sites are not yet approved to reopen but may continue to provide Alternative Services:

- Cognitive Enhancement Center Inc.(787238)

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** Operations review

*If you have any questions about this action request, contact:*

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