

Information Memorandum Transmittal Aging and People with Disabilities



Jane-ellen Weidanz

Authorized signature

Number: APD-IM-21-044

Issue date: 5/20/2021

Topic: Long Term Care

Due date: 7/1/2021

Subject: Adult Day Services Reopening

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: TYPE A AND B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: Adult Day Services (ADS) are reopening effective July 1st, 2021 as long as they are located in a "lower risk" level county as determined by [OHA](#), and have submitted reopening plan and received approval from Central Office .

Please see attached letter that was sent to ADS with the reopening plan details.

If you have any questions about this information, contact:

Contact(s): Lindsay Vanderworker

Phone: 503-856-6931

Fax:

Email: LINDSAY.R.VANDERWORKER@dhsaha.state.or.us



May 17, 2021

Dear Adult Day Service Providers,

As you are aware, Adult Day Service (ADS) centers are currently operating under the Alternative Services program, which allows participants to be served serve participants in the community, through telehealth calls, or the two-person maximum limited services at the ADS center. APD has also provided sustainability payments to help providers through this pandemic. We understand the impact that COVID-19 restrictions have put on consumers and providers of ADS and we hope the sustainability payments have made continued operation feasible.

Effective July 1, 2021, an ADS that is located in a county with the “lower risk” level designation, as [determined by OHA](#), along with an approved reopening plan, will be permitted to resume typical operations in their building with strict guidelines in order to minimize the chance for outbreaks when the below criteria is met.

The **reopening plan** must include how the ADS will meet the protocols and processes defined below. The ADS must also attest that they will follow these protocols and processes until further notice.

The ADS will develop the following:

- **Notification protocol**: All participants must be provided notification that includes the following:
 - There may be vaccinated and un-vaccinated individuals attending the ADS;
 - Individuals who attend congregate programs may be exposed to COVID-19;
 - A clear statement that an individual who arrives at the ADS and is displaying COVID -19 symptoms will be denied entry; and
 - Guidance on how participants can help prevent the spread of COVID-19.

- Screening protocol: A process to screen all participants and staff for symptoms over the phone prior to the individual attending the day center and a visual assessment of symptoms and temperature check upon arrival. (Resources for developing an appropriate screening tool are found below.) The screening tool will help determine if one of the following required actions are needed:
 - Preventing participants with symptoms (fever, coughing, etc.) from attending for 14 days from the onset of any symptoms. This may be waived if symptoms have subsided and the individual has tested negative for COVID-19.
 - Preventing participants from who have tested positive for COVID-19 from attending for 14 days from the onset of any symptoms or the test.
- Isolation protocol:
 - If an individual arrives at the ADS and is displaying COVID -19 symptoms, they will be denied entry.
 - If a participant or staff is already present at the ADS and is later determined to have symptoms of COVID-19, the ADS must have protocols that meet the following expectation:
 - Isolating participants or staff that have entered the site and are displaying COVID-19 symptoms.
 - The protocol should be clear that individuals are isolated from others until they can safely leave.
- Enhanced infection control protocol: The ADS will develop protocols that include following all OHA guidance, such as:
 - Requiring enhanced infection control for staff and participants, which includes wearing masks (even if vaccinated) and proper hand hygiene.
 - Cleaning and disinfecting procedures during and between cohorts of individuals attending the program site.
 - Appropriate building ventilation that meet OSHA requirements.

- Reporting protocol: A protocol and agreement to report to APD if the following occurs:
 - An ADS is aware that either a staff member or a participant has either been told by a medical professional that they have tested positive for, or it is likely they have, COVID-19.
 - The ADS must notify local public health, APD, and participants that may have been exposed.
 - The following information must be submitted to Lindsay Vanderworker at the following email address:
Lindsay.R.Vanderworker@dhsoha.state.or.us
 - Name of the ADS;
 - Provider contact information (address, phone);
 - Exposed individual name and if they are staff or participant;
 - Date tested or notified by the medical professional that they likely have COVID-19;
 - Confirmation that local Public Health and participants and staff were notified;
 - Last date for which the exposed individual had contact with other participants or staff;
 - List of consumers and staff members names that the exposed individual had been in possible contact with the COVID-19 positive individual;
 - The activity or type of work that was happened when the exposed individual was possible in contact;
 - Schedules and services for staff and consumers for 3 days prior to the exposure, day of and three days after or as long exposed individual was still working (this includes in-home, or group therapies); and
 - Contact tracing that has been implemented.

The reopening plan must be submitted to Lindsay Vanderworker at the following email address: LINDSAY.R.VANDERWORKER@dhsoha.state.or.us.

To summarize, the ADS may fully reopen when the following three conditions are met:

- The date is July 1, 2021 or later.
- The reopening plan has been approved.
- The county where the ADS is providing services is in a [lower risk category as determined by OHA](#).
 - Note: If the county where the ADS resides later moves into the high or extreme risk category as determined by OHA, the ADS must suspend operations until the risk level is sufficiently reduced.

Alternative Services

Until further notice, ADS sites may continue to provide Alternative Services, even if the site is permitted to be reopened.

Suspension of Sustainability Payments

Effective July 1, 2021, APD will no longer provide sustainability payments for any ADS provider whose site is in a lower risk area as designated by OHA. We are providing sufficient notice so that you may plan your reopening responsibly.

Thank you for all working together during these trying times. Please don't hesitate to contact me or Lindsay Vanderworker with any questions or concerns.

Sincerely,



Michael McCormick, Interim Director
Aging and People with Disabilities Program
Department of Human Services

Here is some information from the CDC to help in your development of a reopening plan:

- Screening tool:
 - <https://www.cdc.gov/screening/paper-version.pdf>
- General guidance:
 - <https://www.cdc.gov/coronavirus/2019-ncov/community/adult-day-care-service-centers.html#Introduction>
 - <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/adult-day-service-centers.html>
- Cleaning and disinfection guidelines:
 - <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>