

Information Memorandum Transmittal Aging and People with Disabilities



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Number: APD-IM-21-054
Issue date: 6/21/2021

Topic: Other

Due date:

Subject: Provider Time Capture (PTC) - Go-Live Staff Webinars

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input checked="" type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Comagine |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

Join the PTC Project Team for a Go-Live Staff Webinar

Paper vouchers for in-home services are being replaced by a new electronic solution on September 12, 2021. This means that the Local Office you work at – along with the Consumers you serve from that office and the HCWs/PCAs who work for them – will switch from using paper vouchers to the new OR PTC DCI solution on September 12th. The last paper voucher that Providers in your area will receive is for pay period 8/29/21 through 9/11/21. On September 12th, Providers will need to start clocking in and clocking out using one of the OR PTC DCI options.

OR = Oregon
PTC = Provider Time Capture
DCI = Direct Care Innovations

If you are a PTC pilot participant, you do not need to attend a Go-Live Webinar.

Please join us to learn more about what you will do after OR PTC DCI goes live, and what you can expect leading up to September 12th.

Here's a tentative agenda for each webinar session, but topics may be adjusted based on critical information needs:

- FAQs from Pilot
- Timeline and success criteria
- Training information
- Staff roles and permissions in OR PTC DCI
- Pilot go-live support plan, materials, and resources
- Upcoming communications and engagement activities

Plan to attend *one* of the following Zoom sessions and use the link to join.

Materials will be provided in advance of the sessions.

American Sign Language and English captioning will be available at each session.

Date/Time	Zoom Meeting Link
Tuesday July 13 th 9:00am – 10:30am	https://www.zoomgov.com/j/1602024520?pwd=SmQyVU9oLzdFdZVrZmlvUGxxZXJFZz09
Tuesday July 13 th 2:00pm – 3:30pm	https://www.zoomgov.com/j/1606810278?pwd=Mk8wQ1I5WXlmSmZPZDFmQkl3ejVMdz09
Wednesday July 14 th 9:00am – 10:30am	https://www.zoomgov.com/j/1605489171?pwd=R1p1TENEL2UwY1hHWHBNNStLaXdUQT09
Wednesday July 14 th 2:00pm – 3:30pm	https://www.zoomgov.com/j/1606129648?pwd=RmQzSXVWQW1NWFZJS200empjQ3MvUT09

For more information on the PTC Project, please visit PTC.Oregon.gov.

If you have any questions about this information, contact:

Contact(s): Provider Time Capture Project	
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