Lilia Teninty
Authorized Signature

Number: APD-PT-16-021
Issue date: 6/17/2016

Topic: Developmental Disabilities

Transmitting (*check the box that best applies*):

☐ New policy   ☐ Policy change   ☒ Policy clarification   ☐ Executive letter
☐ Administrative Rule   ☐ Manual update   ☐ Other: _____

Applies to (*check all that apply*):

☐ All DHS employees
☐ Area Agencies on Aging
☐ Aging and People with Disabilities
☐ Self Sufficiency Programs
☒ County DD Program Managers
☐ ODDS Children's Residential Services
☐ Child Welfare Programs

☐ County Mental Health Directors
☐ Health Services
☒ Office of Developmental Disabilities Services(ODDS)
☐ ODDS Children's Intensive In Home Services
☐ Stabilization and Crisis Unit (SACU)
☒ Other *(please specify)*: Brokerage Directors, Personal Agents, Services Coordinators, Employment Providers, Day Support Activity Providers, DD Regional Programs

Policy/rule title:	Interim ANA tier assignments for residential services

Policy/rule number(s):		Release no:	
Effective date:		Expiration:	

References:	
Web address:	

Discussion/interpretation: This transmittal clarifies when it would be appropriate to use an ANA tier conversion tier for residential services and extends the time frame that the interim tier may be used before it expires.
- It Supersedes PT-14-023 with respect to all interim tiers being used for residential services. (for interim tiers in Vocational services continue to use PT-14-023)
- Extends the timeframe for interim tiers used for residential services.

- Clarifies accurate use of ANA tier conversions.

Implementation/transition instructions:
Individuals Residing in DD50 Service Settings:

The most recent SIS assessment is used to determine tier rates for individuals residing in DD50 service settings.   If support needs have changed since the last SIS the individual's Services Coordinator should request a new SIS assessment (see transmittal APD-AR-14-036 for instructions).

NO SIS TIER:

For Individuals who are new to DD50 services, a SIS should be requested prior to placement. If there is not a SIS on file for the individual and if a valid respondent group is not available, an ANA assessment may be conducted. The interim tier identified on the "Summary of Hours" page may be utilized until the providers have known the individual for a minimum of 90 days (in order to meet AAIDD's requirement for a valid respondent group).

The interim tier will be valid for up to 180 days to allow the providers time to get to know the individual's support needs well. Ideally, the SIS should be conducted as close to 90 days as possible, but not before.

The "Request for ReBAR Assessment" form (DHS 0744) may be submitted any time before the 90 day time period. If the request is submitted before the 90 day time period, the services coordinator or personal agent must indicate in the notes section that the SIS must be scheduled after the specific 90 day time frame.

EXISTING SIS TIER:

If an individual is currently residing in a DD50 group home and has a SIS tier in place, the tier will not be replaced when a tier is identified on an annual ANA assessment. If the interim tier identified on the ANA is higher or lower than the existing SIS tier, the ISP team will review the current SIS and determine if a request for a SIS assessment is necessary.

Training/communication plan:

Local/branch action required:

Central office action required:

Field/stakeholder review: ☐ Yes   ☐ No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:

Contact(s):	Dan Boyd		
Phone:	503-945-6976	Fax:	503-945-6219

Email:	daniel.k.boyd@state.or.us