

# Policy Transmittal Aging and People with Disabilities



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**Number: APD-PT-20-014**

**Issue date: 2/28/2020**

**Topic:** Long Term Care

**Due date:**

**Transmitting (check the box that best applies):**

- New policy   
  Policy change   
  Policy clarification   
  Executive letter  
 Administrative Rule   
  Manual update   
  Other:

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Type B     | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> Support Service Brokerage Directors           | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> ODDS Children's Residential Services          |   |
| <input type="checkbox"/> Child Welfare Programs                        |   |

<b>Policy/rule title:</b>	PACE disenrollment end dates		
<b>Policy/rule number(s):</b>	42 CFR §460.162 and §460.164; Standard Operating Procedures	<b>Release number:</b>	
<b>Effective date:</b>	Immediately	<b>Expiration date:</b>	
<b>References:</b>			
<b>Web address:</b>			

**Discussion/interpretation:**

On August 2, 2019 new federal regulations for the Program of All-inclusive Care for the Elderly (PACE) went into effect. Many of the PACE regulations were updated and clarified, including when PACE enrollment ends for a participant.

- The end date for PACE enrollment (voluntary and involuntary disenrollment) will always be on the last day of the month.
- When a participant passes away, PACE enrollment will end on the date of death.

## **Voluntary Disenrollment**

A participant may disenroll from PACE services at any time without cause. The end date for PACE enrollment when a participant requests PACE services to stop (voluntary disenrollment) will be the last day of the month. New benefit and service plans in Oregon ACCESS will begin the first day of the month following the end date of PACE enrollment.

- ❖ For example, the participant requests PACE services to end on 8/5; the benefit and service plans in Oregon ACCESS will have an end date of 8/31. The new benefit and service plans will begin 9/1.

## **Involuntary Disenrollment**

Involuntary disenrollment occurs when the participant is removed from PACE services and the end of PACE enrollment was not requested by the participant. There are several reasons for involuntary disenrollment which are listed in [42 CFR §460.164](#). The PACE organization is required to provide a 30-day notice whenever there is a need to involuntarily disenroll a participant from PACE services. In such cases, the end date of PACE enrollment will be on the last day of the following month. The end date of the PACE benefit and service plans in Oregon ACCESS must match the end date of PACE enrollment stated on the notice of involuntary disenrollment provided by the PACE organization.

- ❖ For example, the participant moves out of the PACE service area on 6/15. The PACE organization provides a 30-day involuntary disenrollment notice on 6/17 to the participant, stating PACE enrollment will end 7/31. The PACE benefit and service plans in Oregon ACCESS will end 7/31; the new benefit and service plans begin 8/1.

**Reminder:** A new service provider cannot begin to receive payment for services until the PACE services end. In most circumstances, disenrollment from PACE services does not impact the participant's residence and will not impact Medicaid and long-term care service eligibility. Case transfer processes should be followed if the participant moves to another county or district.

Loss of Medicaid and/or service eligibility is considered an involuntary disenrollment from PACE. In cases where the participant loses Medicaid and/or service eligibility, the benefit and service plans in Oregon ACCESS will end on the same date as stated on the involuntary disenrollment notice provided by the PACE organization. PACE deeming and EWE criteria should be followed; see [APD-PT-18-038](#). Appropriate timely notice(s) should be sent, when necessary.

**Implementation/transition instructions:**

Action on the service case is necessary when a voluntary or involuntary disenrollment is initiated. Follow the information provided above. Narrate any action(s) taken on the case and the reason for the action(s). APD has paid the PACE organization to meet the participant's service needs through the end of the PACE benefit period. To ensure that the participant's service needs are being met, case managers may need to engage with the PACE organization.

**Training/communication plan:**

Provide technical assistance as needed.

**Local/branch action required:** Managers/Supervisors should discuss the policy with staff during huddles and/or during team meetings.

**Central office action required:** Training materials, the Standard Operating Procedures document, and OAR 411-045 will be updated.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** Policy Review team; Providence ElderPlace representatives

**Filing instructions:** N/A

*If you have any questions about this policy, contact:*

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