Policy Transmittal
Developmental Disabilities Services

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Number: APD-PT-20-075
Issue date: 6/11/2020

Topic: Developmental Disabilities
Due date: on-going

Transmitting (check the box that best applies):

☐ New policy  ☑ Policy clarification  ☐ Executive letter
☐ Administrative Rule  ☐ Manual update  ☐ Other:

Applies to (check all that apply):

☐ All DHS employees  ☐ County Mental Health Directors
☐ Area Agencies on Aging: {Select type}  ☐ Health Services
☐ Aging and People with Disabilities  ☐ Office of Developmental Disabilities Services (ODDS)
☐ Self Sufficiency Programs  ☐ ODDS Children’s Intensive In Home Services
☐ County DD program managers  ☐ Stabilization and Crisis Unit (SACU)
☐ Support Service Brokerage Directors  ☐ ODDS Children’s Residential Services
☐ ODDS Children’s Intensive In Home Services
☐ Child Welfare Programs  ☐ Other (please specify): all ODDS Provider agencies (foster care, group home, supported living, CLS, employment)

<table>
<thead>
<tr>
<th>Policy/rule title: Scenarios and Reporting requirements for COVID-19</th>
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<tbody>
<tr>
<td>Policy/rule number(s):</td>
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<tr>
<td>Release number: v1</td>
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<tr>
<td>Effective date: 06/12/2020</td>
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<tr>
<td>Expiration date:</td>
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<td>References:</td>
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| Web address: https://www.oregon.gov/DHS/SENIORS-
  DISABILITIES/DD/ODDS%20Resource%20Library/Scenarios-
  ODDS-Services-Related-COVID-19.pdf |

Discussion/interpretation:
The Office of Developmental Disabilities Services (ODDS) is asking all Provider Agencies, PSWs and Case Management Entities (CMEs) to report concerns of COVID-19 illnesses to both ODDS and CMEs.
The updated **Scenarios and Reporting requirements** document has been updated to reflect the following:

- **Agency Providers and Personal Support Workers (PSWs):**
  - Will continue to report all levels of illness and concerns (for individuals and provider staff/PSW) to the CME in order for CMEs to support the individual and provider as soon as an illness is detected.
  - Will only notify ODDS when there is a positive staff/PSW test result (after test result is available)
  - Will include both ODDS and the CME on reports of positive staff/PSW results
  - Will include both ODDS and the CME on reports of individuals with suspected, negative or positive COVID-19 results (see definitions for clarification)

- **Case Management Entities (CMEs):**
  - Will verify that providers/PSW have included ODDS in notifications of Provider Agency staff/PSW positive COVID-19 cases
  - Will verify that providers/PSW have included ODDS in notification of individuals with suspected, negative or positive COVID-19 cases

The updated Scenario and Reporting requirements document also:

- Adds definitions for:
  - Close Contact (amended/updated)
  - Individual
  - Negative case of COVID-19
  - Suspected case of COVID-19 (amended/updated)
  - Presumptive Case of COVID-19 (amended)

- Incorporates reporting requirements previously identified in AR-20-049, and
  - **AR-20-049 is now obsoleted**

- Incorporates exposure notification requirements previously identified in AR-20-059
  - **AR-20-059 is now obsoleted**

**Training/communication plan:**
ODDS will review changes during the following webinars:
Case Management Entities:
**PRIORITY: ODDS | CDDP | Brokerages COVID19 Communication Webinar on Jun 17, 2020 11:00 AM PDT at:**
[https://attendee.gotowebinar.com/register/5062643423060994062](https://attendee.gotowebinar.com/register/5062643423060994062)

Provider Agencies:
**June Provider Expectations and Responsibilities Around COVID-19 - Webinar at 2 pm**
Local/branch action required:
review reporting requirements with case managers

Central office action required:

Field/stakeholder review:  □ Yes  ☒ No
If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:
Contact(s): ODDS COVID-19 team
Phone:  Fax:
Email: ODDS.Fieldliaison@dhsoha.state.or.us