

Policy Transmittal Aging and People with Disabilities



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Number: APD-PT-22-032

Issue date: 12/28/2022

Topic: Long Term Care

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> ODDS Children’s Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Housing Support Services		
Policy/rule number(s):	N/A	Release number:	
Effective date:	Upon Release	Expiration date:	
References:	Housing Support Services Policies and Procedures Housing Support Services Referral Form		
Web address:	https://dhsoha.sharepoint.com/teams/Hub-ODHS-APD-Staff-Tools/SitePages/Case-Management-Staff-Tools.aspx#other-programs-and-services http://www.dhs.state.or.us/spd/tools/cm/index.htm		

Discussion/interpretation:

The Office of Aging and People with Disabilities (APD) has approval from the Centers for Medicare and Medicaid Services (CMS) to offer Housing Support Services under its 1915(c) Waiver. Housing Support Services will be offered by a Housing Navigator in

each district and Type B Transfer Area Agency on Aging (AAA).

In 2022, Housing Navigators were hired for two Type B Transfer AAAs covering Lane and Multnomah counties. Most Housing Navigators will be hired in 2023. As Housing Navigators are hired, case managers in each district and Type B Transfer AAA will be made aware by management.

This transmittal is to share about:

- Housing Support Services;
- The role of the Housing Navigator; and
- Where to locate the policies and procedures and referral form once Housing Support Services are available.

Eligibility:

Housing Support Services are for Medicaid service consumers who:

- Meet Service Priority Level (SPL) 1-13 or Extended Waiver Eligibility (EWE) and are receiving or want to receive services in-home;
- Need assistance with maintaining or obtaining housing in an in-home setting;
- Have care needs that can be met in an in-home setting;
- Are able to perform consumer employer provider duties in [OAR 411-030-0040 \(4-5\)](#) or receive services through an In-Home Care Agency;
- Are interested in working toward housing goals; and
- Have a housing goal that is an allowable in-home service living arrangement per [OAR 411-030-0033](#).

Housing Navigator Role

Housing Navigators offer consultation to case managers and direct consumer assistance. Housing Navigators assist with:

- Locating and sharing resources;
- Conducting tenant screenings and housing assessments to identify preferences and barriers related to successful tenancy;
- Developing individualized Housing Support plans to identify barriers and measurable short and long-term goals, and Housing Support crisis plans to

include prevention and early intervention services;

- Helping with applications;
- Helping to coordinate move details;
- Providing housing education and training;
- Coaching consumers on overcoming issues with their landlord; and
- Advocating for consumers whose housing rights are not being honored.

Housing Support Services are not intended for complex case referrals or diversion and transition supports.

Policies and Procedures and Referral Form

As Housing Navigators are hired, Housing Support Services referrals should go to the district's or Type B Transfer AAA's Housing Navigator using the identified process. Housing Support Services policies and procedures and the referral form can be found under APD Case Management Staff Tools, Other Programs and Services, at:

<https://dhs.oha.sharepoint.com/teams/Hub-ODHS-APD-Staff-Tools/SitePages/Case-Management-Staff-Tools.aspx#other-programs-and-services>; or
<http://www.dhs.state.or.us/spd/tools/cm/index.htm>.

Field/stakeholder review: Yes No
If yes, reviewed by: APD Policy & Ops

Filing instructions:

If you have any questions about this policy, contact:

Contact(s): Beth Jackson – APD Medicaid State Plan and Waiver Policy Analyst	
Phone:	Fax:
Email: Beth.Jackson3@odhs.oregon.gov	