Adding an Unborn Child to an OSIPM Mother

Even though a client on OSIPM is already receiving OHP+ benefits, coding the case with the DUE Need/Resource code gives the client additional benefits including enhanced dental and vision coverage. It also includes:

- Maternity Case Management - A program that provides prenatal and postpartum visits by a Maternity Case Manager.
- Nurse Family Partnership - A free, voluntary program that partners first-time moms with nurse home visitors.
- Oregon MothersCare - Connects mothers to prenatal care and other resources.
- Prenatal and Newborn Resource Guide - A great resource during pregnancy and after the birth of the baby.

See the website below for additional benefit information:

https://public.health.oregon.gov/HealthyPeopleFamilies/Women/Pregnancy/Pages/index.aspx

Coding the case:

1. Code the mother's OSIPM case as appropriate and Integrate through Oregon ACCESS. **Do Not** add the DUE Need/Resource coding and **Do Not** tick the "Include Unborn Child" box.

2. Sign in to DHR and from a blank screen, type in "UCMS,case#" or WEBM,FIND the client and access the UCMS case.

3. Enter your branch's Daily Code where the cursor is blinking. No numbers will appear as you type.

```
UCMS     NV4323                                    Fast Path          EB
                                     Next Per    █      Rel    Byp Prcs
Case Name       MOTHER, OSIPM            Auth Repr
Res Str    3414 CHERRY AVE           City/St   SALEM    OR          Zip 97303
  Fips Cnty   047                       Tele   503 4101055
Mail Str                            City/St                         Zip
 Prog   Br  Case  SCD   WCMI Case Stat   Last Chg                  Lang EN
  D4   3013 NV4323 6
      Incm NEW         Req Date 01-28-15    Tot Rsrc     0.00
 Eff Date 01-28-15 # Hse 01 # OHP 00    MED prg/#   OSP 01      00      00      00
      Reas       Ntce       Prnt      943 Print N   Load TB   Serv Wkr
CC Wrk Hrs     0       # ERDC 00
                                          Ovp:      0.00 Prev Ovp:     0.00
Act Prov    TANF Sit End           Pre Pay          0.00
APR                      Prem Stat:   Waiv    Disq
Rvw 11/30/2015 Pkt# 99                   Medl Rvw  NFM  DD:
 PL  Ingnt    Recip                     N/R                   C/D
  A   AD  MOTHER, OSIPM           SSI SIP DUE           NCP NSS
  B   UB  UNBORN CHILD


32 CASE UPDATED TODAY - SUSPENSE RECORD SHOWN
 F3=EXIT F6=FAST PATH F9=SAVE F15=MANL F18=COPY
F1=Hlp F2=Add F7=Bkwd F8=Fwd         F16=Alias/Updt F23=PCMS F24=CMUP
4-©              1 Sess-1    127.0.0.1              HGW0WY2    2/54
```

4. Press F24 (Shift+F12) to access CMUP

5. Once in CMUP, add a DUE Need/Resource to the mother (hit Shift+F8 if you need additional N/R lines) with the Month and Year that the birth is anticipated. Verification of the pregnancy is required, but we can accept client statement regarding the DUE date.

```
WCIW033C                 CM Case Member Update              05/11/2015 09:18 am

Fast Path ▌_____  EB_    Case Nmbr NV4323    Next Per _
   PL    SSN       Last Name              First Name         MI Title  DOB      S R
  IG Py      Prime  Medl Elig  MIB TPL JS Exmp Grade    Mom Dad  Excp FI  GC Eth
 . A _____  MOTHER                 OSIPM_____ _ ___   05/02/1979 F W
  AD X   BR900N9V S 01/28/2015 0   0 _  _    __     _  _  _   _   _    N
  C/D NCP NSS ___ ___ ___ ___ ___ ___          Action N Registered: R      N/R
  N/R DUE 05/2015 _____ _ _____  N/R ___ _____ _____ _____    <
 . B _____  UNBORN CHILD          _____ _ ___ _____  U U
  UB _  _____ _ _____  0   0 _  _    __     A  _  _ _  _   _    _
  C/D ___ ___ ___ ___ ___ ___ ___          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____

  __ _  _____ _ _____  0   N _  _    __     _  _  _ _  _   _    _
  C/D ___ ___ ___ ___ ___ ___ ___          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____

  __ _  _____ _ _____  0   N _  _    __     _  _  _ _  _   _    _
  C/D ___ ___ ___ ___ ___ ___ ___          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____


F1=Help F2=Add F6=Fast Path F7=Bkwd F8=Fwd F9=Save(RU) F11=Get Prsn F13=Race
F14=Delete Per F16=Alias/Updt F19=Left F20=Right F21=Sort PL F22=UCMS F23=PCMS
4-©          1 Sess-1    127.0.0.1              HGW0WY2Y         3/12
```

6. Adding the DUE N/R will require that an Unborn Child be added to the case. To accomplish this, move down to the next blank in-grant code (IG) and enter UB. Do not attempt to add a name or any other information.

```
WCIW033C                  CM Case Member Update              05/11/2015 09:18 am

Fast Path █____   EB    Case Nmbr NV4323   Next Per _
    PL    SSN      Last Name              First Name      MI Title  DOB       S R
  IG Py      Prime  Medl Elig  MIB TPL JS Exmp Grade   Mom Dad  Excp FI  GC Eth
  . A _____  MOTHER              OSIPM_____ _ ___      05/02/1979 F W
  AD X   BR900N9V S 01/28/2015 0    0 _   _      __   _   _  _   _   _    N
  C/D NCP NSS ___ __ __ __ __ __           Action N Registered: R         N/R
  N/R DUE 05/2015 _____ _____  N/R ___ _____ _____ _____     <
  . B _____  UNBORN CHILD    _____ _ ___ _____     U U
  UB _  _____ _ _____    0    0 _   _      __     A _   _  _   _   _
  C/D ___ __ __ __ __ __ __ __          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____

  _ _____ _ _____    0    N _   _      __   _   _  _   _   _  _ _
  C/D ___ __ __ __ __ __ __ __          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____

  _ _____ _ _____    0    N _   _      __   _   _  _   _   _  _ _
  C/D ___ __ __ __ __ __ __ __          Action N Registered: N
  N/R ___ _____ _____ _____  N/R ___ _____ _____ _____


 F1=Help F2=Add F6=Fast Path F7=Bkwd F8=Fwd F9=Save(RU) F11=Get Prsn F13=Race
 F14=Delete Per F16=Alias/Updt F19=Left F20=Right F21=Sort PL F22=UCMS F23=PCMS
4-©             1 Sess-1   127.0.0.1              HGW0WY2Y          3/12
```

7. Hit Enter and the system will auto-populate the remainder of the required information except for the TPL. Change the TPL field to 0.

```
WCIW033C              CM Case Member Update              05/11/2015 09:18 am

Fast Path ▮____  EB    Case Nmbr NV4203    Next Per _
   PL    SSN       Last Name            First Name          MI Title  DOB       S R
  IG Py       Prime  Medl Elig  MIB T  US Exmp Grade    Mom Dad  Excp FI  GC Eth
 . A _____    MOTHER               OSIPM                _  _   05/02/1979 F W
  AD X   BR900N9V S 01/28/2015 0       _  _      __     _  _   _  _   _  _      N
  C/D NCP NSS ___ __ __ __ __ __              Action N Registered: R       N/R
  N/R DUE 05/2015 _____   N/R ___ _____ _____ _____       <
 . B _____    UNBORN CHILD  _____ _  _  _____  U U
  UB _  _____ _ _____ 0    0 _   _    __    A   _   _  _   _  _
  C/D ___ __ __ __ __ __ __ __              Action N Registered: N
  N/R ___ _____   N/R ___ _____ _____ _____

  _  _____ _ _____ 0    N _   _    __    _   _  _   _  _   _  _
  C/D ___ __ __ __ __ __ __ __              Action N Registered: N
  N/R ___ _____   N/R ___ _____ _____ _____

  _  _____ _ _____ 0    N _   _    __    _   _  _   _  _   _  _
  C/D ___ __ __ __ __ __ __ __              Action N Registered: N
  N/R ___ _____   N/R ___ _____ _____ _____

F1=Help F2=Add F6=Fast Path F7=Bkwd F8=Fwd F9=Save(RU) F11=Get Prsn F13=Race
F14=Delete Per F16=Alias/Updt F19=Left F20=Right F21=Sort PL F22=UCMS F23=PCMS
4-©            1 Sess-1    127.0.0.1              HGWOWY2Y        3/12
```

8. Hit Enter again and then press F9 (**only once**) to save your work. Return to Oregon ACCESS and add the DUE N/R line to the case. Be sure that the DUE on DHR matches what you are adding to Oregon ACCESS.

CMS Need/Resource List

Seq	N/R	Type	Amount	Prov/Ben	End Date	
01	R	SSI	733.00		C	✔ Continuous
02	N	SIP	.00		C	✔ Continuous
		DUE	.00		05-2015	☐ Continuous

9. Re-Integrate the case

When notified the pregnancy has ended:

This document is meant for updating the Medical case only. If there are other programs involved (SNAP, etc.), follow the recommendations of the program you are updating.

- ✓ **If notified by 5503:** 5503 will determine eligibility for MAGI if they are notified by the hospital that the child has been born. They will not touch a case in an APD/AAA office, so APD/AAA workers are responsible for updating the case. See below for updating the case.

- ✓ **If notified by the consumer/hospital:** If the mother, another family member, or the hospital contacts you to inform you of the birth of the child, follow the steps in the ACA Procedure Document on the APD Staff Tools page:

  - Email 5503 at: OHA.Newborn@state.or.us
  - Explain situation. Provide the following if available:
  - Mothers Legal Name
  - Mothers recipient ID
  - Mothers CCO
  - Newborns legal first name
  - Newborns legal middle name
  - Newborns legal last name
  - DOB
  - Gender
  - Fathers legal first name
  - Fathers legal last name
  - Address

1. **DO NOT remove the DUE coding unless the pregnancy ended more than 2 months prior to being notified.** The DUE N/R code gives the mother protected eligibility and a better benefit package for 2 full months following the termination of the pregnancy. Once the 2 months have passed, the DUE coding will fall off automatically.

2. Return to DHR and access the client's UCMS case.

3. Enter the Daily Code.

4. Use a MEDI Incoming Code and the newborn's DOB as the Effective Date.


```
UCMS     NV4323                              Fast Path        EB
                                     Next Per              Rel    Byp Prcs
Case Name     MOTHER, OSIPM              Auth Repr
Res Str    3414 CHERRY AVE          City/St   SALEM    OR           Zip 97303
  Fips Cnty   047                      Tele   503 4101055
Mail Str                           City/St                          Zip
 Prog   Br  Case  SCD    WCMI Case Stat   Last Chg              Lang EN
   D4     013 NV4323 6
         MEDI        Req Date 01-28-15    Tot Rsrc    0.00
   Eff Date 01-28-15 # Hse 01 # OHP 00   MED prg/#  OSP 01    00    00    00
       Reas      Ntce     Prnt      943 Print N   Load TB   Serv Wkr
CC Wrk Hrs    0      # ERDC 00
                                        Ovp:     0.00 Prev Ovp:    0.00
Act Prov    TANF Sit End         Pre Pay          0.00
APR                        Prem Stat:   Waiv    Disq
Rvw 11/30/2015 Pkt# 99             Medl Rvw   NFM  DD:
 PL  Ingnt    Recip               N/R                 C/D
   A    AD  MOTHER, OSIPM         SSI SIP DUE        NCP NSS
   B    UB  UNBORN CHILD


31 CHANGES NOT EDITED - PRESS ENTER
 F3=EXIT F6=FAST PATH F9=SAVE F15=MANL F18=COPY
F1=Hlp F2=Add F7=Bkwd F8=Fwd        F16=Alias/Updt F23=PCMS F24=CMUP
4-©              1 Sess-1    127.0.0.1            HGW0WY2Y        2/54
```

5. Return to CMUP using F24

6. Change the IG (In-Grant Code) of the Unborn child from UB to RE. The IG has nothing to do with Mom's eligibility or benefit package, which is controlled by the DUE date.

```
WCIW033C                CM Case Member Update              05/11/2015 09:23 am

Fast Path _____  EB    Case Nmbr NV4323    Next Per _
   PL    SSN       Last Name              First Name           MI Title  DOB      S R
  IG Py      Prime  Medl Elig  MIB TPL JS Exmp Grade    Mom Dad  Excp FI  GC Eth
 . A _____  MOTHER_____    OSIPM_____  _ __    05/02/1979 F W
  AD X   BR900N9V S 01/28/2015 0    0 _   _        __   _  _   _   _  _   _   N
  C/D NCP NSS ___  __  __  __  __  __        Action N Registered: R          N/R
  N/R SSI C      733.00 _____  N/R SIP C _____ _____ _____      >
 . B _____  UNBORN CHILD  _____   _ __  _____ _____ U U
  RE _  _____ _ _____  0    0 _   █        __    A _  _  _  _   _   _
  C/D ___ __  __  __  __  __  __  __        Action N Registered: N
  N/R ___ _____  _____  N/R ___ _____  _____

   _  _____ _ _____  0    N _   _        __  _  _  _  _   _   _   _
  C/D ___ __  __  __  __  __  __  __        Action N Registered: N
  N/R ___ _____  _____  N/R ___ _____  _____

   _  _____ _ _____  0    N _   _        __  _  _  _  _   _   _   _
  C/D ___ __  __  __  __  __  __  __        Action N Registered: N
  N/R ___ _____  _____  N/R ___ _____  _____

F1=Help F2=Add F6=Fast Path F7=Bkwd F8=Fwd F9=Save(RU) F11=Get Prsn F13=Race
F14=Delete Per F16=Alias/Updt F19=Left F20=Right F21=Sort PL F22=UCMS F23=PCMS
4-©            1 Sess-1    127.0.0.1                 HGWOWY2Y           11/43
```

7. Press F9 once to save the case

If the pregnancy ends early or late:

If the client's pregnancy ends early for any reason (abortion, miscarriage, preemie, etc.) or the pregnancy goes beyond the expected due date, the case will need to be updated to reflect the change. The DUE N/R code controls the 2 months of protected eligibility for which the mother is eligible. Take the following steps whenever the pregnancy ends in a different month than the DUE date is coded.

1. Open the client's OACCESS case to the Medical Assistance tab.

2. Use a MEDI "Incm" code and an effective date of either the newborn's DOB or today's date.

3. Update the DUE date to whenever the pregnancy ended.

4. Integrate the case.

5. If the pregnancy ended early, follow the steps on the prior page to change the UB to RE on UCMS. Be sure to send the MEDC to 5503 to notify them of the birth.